

**Selectboard
February 28, 2018
Town Offices
Open Session
6 pm**

The open session of the Selectboard of the Town of Whately was called to order on February 28, 2018 at 6 pm by the Chair, Frederick Orloski. Present was Selectboard member Joyce Palmer Fortune, Town Administrator Brian Domina and Administrative Assistant, Janet Scully. The Board previously signed the Vendor and Payroll warrants.

Comments from the Public – none

Public Hearing – A formal vote of the Selectboard was held to layout the streets in Pine Plains Estate. A letter from the Planning Board was reviewed which recommended the Selectboard vote in the affirmative with several conditions.

-Lot owners will be responsible for storm water management

-Lot owners will be responsible for culvert cleaning

The Board voted to adopt the layout of the streets (Grey Oak Lane, Eastwood Lane and Frances Way) in Pine Plains Estate with the stipulations outlined. The affirmative vote on this matter forwards it to the voters at the annual or a special town meeting.

Scheduled Appointments

Adelia Barwell: Town Hall Storage – Adelia was unable to attend the meeting. Brian informed the Board that Adelia wanted to ask about adding a storage shed behind the Town Hall for the Historical Committee. The Board requested more information and will wait for Adelia to reschedule the appointment.

Old Business

Town Hall Project Updates – Work is continuing as planned. The windows are in, rough plumbing is in, electric is in process as well as mechanicals.

Smith APR – The APR document was signed by both Board members.

Smikes House Lease Agreement – Brian shared with the Board that several changes have been made to the lease agreement and it has been sent to FCRHA for review. It was not however ready for signing at the time of this meeting.

New Business

CPA Grant Agreement with the Whately Affordable Housing Trust Fund – Brian shared with the Board a template grant agreement that he worked on with Judy Markland and Richard Tillberg. The CPC requested that each time CPA funds are transferred from the Town to the Housing Trust that a grant agreement be signed by the Town and the Housing Trust.

Joyce noted that under #2 the sentence reading “a single transaction exceeding \$5,000 and totaling \$10,000...” should likely read “a single transaction exceeding \$5,000 or totaling \$10,000...”

Brian had prepared two agreements for their signature. With the change of “and” to “or”, the Board accepts the document as prepared and signed.

Affordable Care Act & M.G.L. c. 32B – Effect on Part Time Positions – under the affordable care act, any employee who regularly works 30 hours or more per week must be offered benefits; however, under state law and the Town’s personnel policy any employee who regularly works more than 20 hours per week is to be offered health insurance. The police department has a concern with one of the part time officers who works

more than 20 hours to fill weekend shifts. The police chief will try to increase the number of part time officers to keep everyone within the needed limit and to provide the same level of coverage

Town Administrator Updates

1. Frontier Regional School District is issuing its RFP for the East Whately School, 219 Christian Lane, (the Blue School) on 2/28/18 and Whately's RFP for the adjacent lot will be available on that same date.
2. Health Insurance – if we can reach an agreement with the Whately Elementary School union, then we avoid further processes.
3. Williamsburg and Haydenville Rds. Are still in the design phase.
4. Veterans Monument – Brian will be meeting with the committee to find architects for design proposals.
5. School budget hearings: Frontier Regional 3/6/18 and Whately Elementary 3/12/18

The agenda lists topics reasonably anticipated within 48 hours of the meeting. The chair of the board reserves the right to add items to the agenda that may not be listed here; additionally, members of the board may have unanticipated concerns not listed here that they may bring to the board.

Next Meeting Dates

March 14, 2018

March 28, 2018

Meeting adjourned 6:40 pm

Respectfully submitted,

Brian Domina, Town Administrator

Document List on File in the Selectboard Office

2/13/18 – memo to adopt layout for streets in Pine Plains Estate

Smith APR location map

2/21/18 – approved template between The Whately Affordable Housing Trust Fund and The Town of Whately regarding the use of CPA funds

2/28/18 – Whately RFP for 219 Christian Lane, Lot 1

2/18 – Frontier Regional RFP for 219 Christian Lane, Lot 2