

**Selectboard
June 14, 2017
Town Offices
6:00 pm**

The regular meeting of the Selectboard of the Town of Whately was called to order on June 14, 2017 at 6:00 pm by the Chair, Frederick Orloski. Present were Selectboard members Jonathan Edwards and Joyce Palmer-Fortune, Town Administrator Brian Domina and Administrative Assistant, Maryellen Cranston. Vendor and Payroll Warrants were previously signed.

Board Reorganization – Motion was made, and seconded, to nominate Frederick Orloski as Chair. Vote was unanimous. Motion was made, and seconded, to nominate Jonathan Edwards as Vice-Chair. Vote was unanimous. Motion was made, and seconded, to nominate Joyce Palmer Fortune as Clerk. Vote was unanimous.

Scheduled Appointments

Peter Crisci – Poplar Hill Road – Extensive discussion occurred regarding ongoing issues on Poplar Hill Road. Keith Bardwell was also present. He recommended the turnaround be built on the Town's layout and have it continue to the end of the Crisci property. With increased traffic due to the Smith College MacLeish Field Station, the Town should consider adding asphalt. Peter Crisci agreed with Keith's recommendations. A letter will be sent to a second homeowner on this road to gauge their support. Brian and Keith will begin a dialog with Smith College on this proposal. Brian will present the Board with a plan at a future meeting.

Keith Bardwell – Eversource Roadside Mower Agreement & Intermunicipal Agreement – Brian present final paperwork for the contracts which need to be signed. Eversource agrees to give \$26,000/year for 5 years. The towns agree to mow brush. This is a municipal lease. If Eversource backs out then this agreement is void. The Board unanimously signed the IMA agreement. Fred signed, as chair, the Eversource agreement.

Jessica Atwood – District Local Technical Assistance Grant – Jessica is the Economic Program Development Manager for the FRCOG. Extensive discussion occurred regarding developing a cohesive use of the towns assets. Even though there are issues with some of the assets like the Center School, it does not mean we should turn our backs on prospects for their use. The Board was not interested in further studies. They would like someone to tell us what we can do with these assets. Jessica said she would look at the Conway Study and Complete Streets to determine what, if anything, can be added with their budget and staff.

Julie Beauchemin – NEXAMP Solar PILOT Agreement – Julie Beauchemin and Chris Clark were present to discuss a PILOT agreement for their upcoming solar projects. After discussion the Board agreed to form a subcommittee consisting of Joyce Palmer-Fortune, Paul Antaya and Brian Domina.

Public Comment – Paul Antaya questioned the Board regarding the Comp time policy. Brian reported the Personnel Committee is going to be discussing the issue. All the recommendations from the Personnel Committee regarding changes to the Personnel Policies will be forthcoming.

Dan Denehy asked about burglaries in town. There have been two. If anyone has any information, please contact the police.

Old Business

Town Hall/Parking Lot Easement Discussion – Plans were reviewed for the proposed septic design. Discussions are occurring regarding the easement needed from an abutter for parking. Town Meeting will be needed for final approval of the agreement. The plan is to begin construction by the end of September. Brian is pretty sure we received the Green Communities Grant. He received an invitation to attend the awards ceremony, but there was no confirmation of the amount.

Hampshire County Insurance Trust Request – Vote to follow MGL c. 32B s. 21-23 for Health Plan Changes – Brian reviewed the process for addressing the negotiation of the changes. Questions still remain. Lynn will provide more information at the next meeting.

New Business

Fuel Bids – The Board awarded the diesel and #2 heating oil bids to Kieras Oil. The gasoline bid was awarded to Dennis K. Burke, Inc..

Police & Fire Accident Insurance Quotes – The unanimously awarded the Police & Fire Accident Insurance contract to MIIA.

Town Office Lease – The Board signed the lease agreement with NUPRO for space in the town offices.

Appointment to the Franklin Regional Transit Authority – Brian will ask Richard Tillberg if he is interested in this appointment.

Future Meeting Schedule - The Board will switch their regular meeting time to 6 pm on the second and last Wednesday.

Town Administrator Updates

1. The vault is due to be delivered next week.
2. The 2000 GMC Dump truck is for sale on the website.

The agenda lists topics reasonably anticipated within 48 hours of the meeting. The chair of the committee reserves the right to add items to the agenda that may not be listed here; additionally, members of the committee may have unanticipated concerns not listed here that they may bring to the committee

The Project Priority List will be discussed at the next meeting.

The Town Hall will need to be cleaned out by end of July. Brian will send a memo to department heads.

SCEMS – Fred asked if a letter was going to be sent to SCEMS for a final answer if they're coming to Whately.

Jonathan and Joyce felt the SCEMS housing is Deerfield's issue. We need to move forward.

Next Meeting dates

June 28 @ 6 pm

Meeting adjourned 8:15 pm.

Respectfully submitted,

Brian Domina, Town Administrator

Document List

Vendor and Payroll Warrants #17-26

Survey Map of Poplar Hill Road

5/31/17 Eversource Agreement regarding brush mower

Agreement for Sharing a Roadside Mowing Machine

6/12/17 email from Brian Domina regarding DLTA grant

Solar PILOT Agreement

Parking plans for Town Hall Community Center

6/14/17 memorandum from Brian Domina regarding Hampshire County Insurance Trust

MGL Chapter 32B Section 21

5/3/17 email from Lynn Sibley regarding Hampshire County Insurance Trust

FY18 Fuel Bid Results

NuPro Lease Agreement

6/5/17 FRTA appointment letter