

Whately School Committee Meeting
Whately Elementary School
Monday, November 6, 2017

MINUTES

Present: Chair Katie Edwards, Vice Chair Robert Halla, and Secretary Maureen Nichols;
Principal Pete Crisafulli; Director of Business Services Patricia Cavanaugh; and
Superintendent Lynn M. Carey

Katie Edwards called the meeting to order at 6:04 pm.

On a motion from Bob Halla, and a second from Maureen Nichols, the Minutes of October 5, 2017 were approved by a vote of 3-0-0.

Patricia Cavanaugh gave the Financial Statement. She presented 5 warrants totaling \$49,396.77. Patti presented the Whatley year-end report that is sent to DESE.

There was no Public Comment.

Under Unfinished Business, there was an update on the Town of Whately Finance Committee meeting that was held September 19th and an update on the water sprinkler system. After attending the Whately Finance Committee meeting, Katie discussed the possibility of changing the structure of our financial reporting with summary reports. We discussed a possible summary report four times a year. The Whately Finance Committee is interested in learning more about the levers in the school budget. The first page of the budget packet we present is the summary page of the variances from the previous year. They would like to connect the school budget with the value the school realizes from the town.

Under New Business, Kim McCarthy, Early Childhood Coordinator, provided an update on the Pre-K Program/Financials. The pre-school full day program is very successful and the reviews are excellent. This year, the tuition will bring in \$80,000 to the school. We have 16 full day students with 3 students on a waiting list and 3 other parents inquiring about next year. The staff of the program collaborates with the other pre-school programs across the Union 38 Schools. There is also parent outreach through events such as a Parent Information Night, a financial planning night for preparing for college, and parent information on early literacy. The pre-school program is sustainable. We have been told that WES is an example for the state for inclusion of all students with a sense of community by Flo House, DESE auditor from the state for EEC.

There was also an update on Capital Improvements. The upgrades for the phones, clock, and intercom will be done after the holiday break. We are waiting for the proposal from the fire protection engineer to determine the next steps the town will take in analyzing the corrosion of the fire sprinkler system.

There was a discussion of the potential proposal to move the softball field from 219 Christian Lane to the Whately Elementary School campus as the district is in the process of preparing to sell the 219 Christian Lane property. The Whately School Committee will need to give permission to allow the relocation of the field to school property. A suggestion was made to contact the Deerfield Softball League to see how they feel about the move. CPA funds set aside for Christian Lane could be voted by the town to be repurposed to the new field at WES.

Lastly under New Business, Superintendent Carey recommended to the committee the convening of an Advisory Subcommittee to meet roughly three times a year to advise on goal development, mid-cycle and year end progress on setting these goals. On a motion from Bob Halla, and a second from Katie Edwards, the forming of a Superintendent Advisory Subcommittee was approved 3-0-0.

Dr. Carey asked Bob Halla to serve on this Subcommittee. On a motion from Bob Halla, and a second from Katie Edwards, Bob Halla was voted as the representative to the Superintendent Advisory Subcommittee. Approved 3,0,0.

Secretary Maureen Nichols briefly spoke about the recent MASC/MASS Joint Conference. She spoke about attending sessions on goal setting for the District, School Committee, and how these goals should be tied to the District Strategic Plan. She also spoke about attending sessions on social and emotional learning.

Principal Crisafulli gave the Principal's Report. He spoke about safety drills and the School Council members and plans to develop the School Improvement Plan.

The Superintendent gave her report. She spoke about the MASS/MASC conference, MCAS2 results and reports coming, MARS study titled *Supporting Student and Community Success: Updating the Structure and Finance of Massachusetts Regional School Districts* were reported by the Office of the State Auditor, Suzanne Bump and the Director of Food Service, Mary Delusa.

At 7:49 pm, a motion was made by Bob Halla, seconded by Maureen Nichols, to enter into Executive Session under M.G.L. Chapter 30A, Section 21 (a)(7), in order to comply with the Open Meeting Law for the purpose of approving and releasing Executive Session Minutes dated January 12, 2015.

Roll Call Vote:	Katie Edwards	<u>yes</u>
	Bob Halla	<u>yes</u>
	Maureen Nichols	<u>yes</u>

The School Committee returned to Open Session at 7:54 pm.

On a motion from Bob Halla, and a second from Maureen Nichols, the meeting adjourned at 7:5 pm. Approved 3-0-0.

Respectfully submitted,

Lynn M. Carey, Ed.D.
Superintendent of Schools

Summary of Documents Presented:

1. Minutes of October 5, 2017
2. Monthly Financial Report
3. Projects completed 2016-2017
4. Long Range Project Funding Needs
5. Principal's Report
6. Superintendent's Report
7. Employment List
8. Monthly Enrollment