

Personnel Committee
August 29, 2017
6 pm
Town Offices

Members present: Keith Bardwell, Susan Baron, Tom Mahar, Betty Orloski, Joyce Palmer-Fortune and Town Administrator, Brian Domina.

The meeting was called to order at 6:07 pm.

Motion was made, and seconded, to approve the July 25, 2017 minutes. Vote was unanimous

Discuss Comp Time policy with possible vote – The Committee agreed to keep the cap at 150, but to monitor the hours. Red flag is if someone gets to 100. Agreement is good to have comp time is a good idea to address the peaks and valleys. In the future, someone leaves, policy to pay the person out of the budget. 100 hours is red flag. What is causing it? Find out solution. Find out case by case. This is the motion. Vote is unanimous. No separate line item.

The agenda lists topics reasonably anticipated within 48 hours of the meeting. The chair of the committee reserves the right to add items to the agenda that may not be listed here; additionally, members of the committee may have unanticipated concerns not listed here that they may bring to the committee.⁷

New Hires - is fine

Employee Leaving – Keep insurance for what paid for.¹

Vote is unanimous.

75% HMO and 70% PPO Vote unanimous.

Foreman change hoister license to Class 2A and Class 4g (have it or can get it) add 4G. Title is Working Foreman. Senior Operator. Motion was made for changes. Vote was unanimous. Combined ad Senior Operator and Laborer. Resumes reviewed later in September. Move make changes to job title and class license. Vote U.

or road miles/populations/# employees/ per capita income/% industrial vs. residential/proximity

October 10th 6 pm

The next meeting is at 6 pm.

The meeting was adjourned at 6:58 pm.

Respectfully submitted,

Maryellen Cranston
Recording Secretary

Document List

Comp Time Analysis

Additions to Health Insurance Policies