

Personnel Committee
May 24, 2017
6 pm
Town Offices

Members present: Keith Bardwell, Susan Baron, Paul Newlin and Betty Orloski

The meeting was called to order at 6:05 pm.

Motion was made, and seconded, to approve the May 3, 2017 minutes. Vote was unanimous.

Review final draft of personnel policies to be submitted to the Select Board. Vote on any additional changes required.

Motion was made, and seconded, to adopt the Collins Center Social Networking Policy as amended. Vote was unanimous.

Motion was made, and seconded, to adopt the Retiree Health Insurance Policy as amended. Vote was unanimous.

Motion was made, and seconded, to adopt the Social Networking Policy as amended. Vote was unanimous.

Motion was made, and seconded, to adopt the Town Of Buckland's Policy as presented. Vote was unanimous.

Motion was made, and seconded, to adopt the Family Medical Leave Act as amended. Vote was unanimous.

Motion was made, and seconded, to adopt the Professional Development Policy as amended. Vote was unanimous.

Motion was made, and seconded, to add that performance evaluations will be done. Vote was unanimous.

Motion was made, and seconded, to move Sections 9 and 10 to Sections 7 and 8 and move everything else accordingly. Vote was unanimous.

Future meeting dates/agenda items – The Committee will discuss comp time at a meeting this summer. In the fall, they will begin to discuss a salary step system.

Committee members thanked Paul Newlin for his years of service.

The meeting was adjourned at 7:03 pm.

Respectfully submitted,

Maryellen Cranston
Recording Secretary

Document List

Current Whately Polices

Collins Center Polices

Town of Buckland Polices