

**Minutes of the Municipal Building Committee & Historical Commission Joint Meeting**  
August 28, 2017 at 4:00pm, Town Offices

Present were Building Committee members Virginia Allis, Adelia Bardwell, Anita Husted, Dan Kennedy, Judy Markland, Fred Orloski, and John Wroblewski; Historical Commission members Judy Markland, Alan McArdle, and Donna Wiley; and George Dole of Jones Whitsett Architects.

The minutes of the July 10 meeting were approved.

George reported that Mass. Historical Commission will not approve the thermopane window restoration process proposed for Town Hall but requires restoration of the existing windows and prefers exterior storms for protection of the windows. His rough estimate of the cost of this option is about \$80,000, roughly in line with the expected cost of the thermopane treatment with no storms. George distributed a description of an Allied Windows exterior storm designed to be virtually invisible with no exterior hardware. The committees voted unanimously to accept MHC's recommendation for restoring the windows with retention of the existing single panes and adding exterior storms.

Fred discussed the negotiations with Melissa Caldwell regarding allowing town hall parking on the existing easement on her property. The cost of the landscaping needed was deemed too much for the single additional space that would be gained. The committees unanimously approved adopting the previous C4 (?) site plan which has all the parking on town-owned land.

Fred reported on the contractor walk-throughs at Town Hall prior to bidding. There were more than twenty overall, but relatively few plumbing contractors. There will be another walk-through for window restoration contractors next week.

Fred has been unable to get anyone to submit a bid to demolish the barn. With the slate roof now removed, George believes that there would be no significant cost increase to add the barn demolition to the project specs, and this was approved.

There was a discussion of the furniture remaining in Town Hall. It was decided to leave the piano there with a covering but to remove the other furniture. The group discussed whether to preserve the existing sound system, and Fred will check whether it is operational.

The need for a parking and safety plan for Post Office customers while the construction is ongoing was discussed. Hopefully most of the workers can park at the Inn. The contractor will be asked to draw up a plan.

Fred and Judy each presented handouts showing funds currently available for the project. As of August 25, the Friends of Town Hall have raised about \$130,000.

Bids for the construction work will be opened on Wednesday, Sept. 13.

The next meeting will be Monday, September 18 at 4pm.

Respectfully submitted

Judy Markland

Documents discussed and on file:

Allied Windows, *Exterior/Inside removable Storm Windows*, web page.

Town Hall Funding with handwritten updates by Fred Orloski

Whately Town Hall Project Funds by Judy Markland