

## **Minutes of the Municipal Building Committee & Historical Commission Joint Meeting**

June, 2017 at 4:00pm, Town Offices

Present were Building Committee members Virginia Allis, Adelia Bardwell, Anita Husted, Dan Kennedy, Judy Markland, Fred Orloski, Ed Sklepowicz and John Wroblewski; and Historical Commission member Judy Markland.

The meeting was called to order. The Historical Commission did not have a quorum.

Judy reported that Alan McArdle has been ill and has resigned as chair of the Historical Commission. Donna will assume the post.

The minutes of the May 1 meeting were approved.

Fred reported that the town had not received a grant from the Mass. Cultural Commission. Judy noted that many felt that receiving this grant had the lowest probability of the three for which the town applied.

For private fund raising, Judy reported that donations to the Town Hall Fund have totalled about \$15,000 since the Historical Society's town-wide letter went out and there is now about \$100,000 in the fund. Fred noted the raffle at the Memorial Day festival and the generous donations from local businesses and craftspeople. It has been decided to extend the raffle to election day at Town Offices.

Fred distributed drawings of the plans for connecting the Post Office plumbing to the Town Hall Septic (Attachment 1). John has an engineering drawing of this concept from William Sieruta to be sent to the Board of Health for their approval. The Historical Society has approved the change.

Fred also distributed a revised parking plan by John Wroblewski (Attachment 2) that moves parking away from the Smikes septic tank as Greg's Wastewater had recommended and includes 6 (?) additional parking spaces made possible by incorporating some land belonging to Melissa Caldwell. The town is in conversation with Melissa about granting a parking easement as an amendment to the current easement. The work would involve removing a line of trees along the property line and would ensure that there is adequate screening for her house from parked cars and headlights. If an agreement is reached, the town would need to vote to accept the easement at a special town meeting in the fall. The committee voted unanimously to approve the plan.

Because of the slope on the easternmost part of the Caldwell property, a berm and catch basin connected to the catch basin in front might be required to prevent runoff from the parking area onto her land to the east.

Fred asked whether there were any other additions to the plan specs to be included before they are sent to Jones-Whitsett and raised the issue of exterior lighting at the rear and along the north side. It was agreed that there should be low motion-activated lights along the sidewalk, in addition to the downward-directed, motion-activated lighting that had been previously discussed outside the rear entrance. John, Fred and Brian Domina will meet with Jones-Whitsett on Wednesday to discuss the changes and the need for a completely accurate book of specifications.

Fred reviewed the schedule for work on Town Hall that he had distributed by email. It was agreed to add a special town meeting in September for approval of the Caldwell easement and the wording of preservation restriction on Town Hall, if we receive MPPF grant funding. John noted that emptying out the barn should be moved to the top of the list so that it can be demolished to make space for construction work.

Fred asked where the furniture and appliances in Town Hall should be stored. It was agreed that there is adequate space in the Center School and also in the remaining space at town offices. The Grange will store its furniture and other materials itself. The appliances belong to the town, not to the Grange and the refrigerator is relatively new and should be kept.

It was agreed that the group did not need to meet to review the designs for the additional lighting, but that individual members could review them independently and get comments to Fred.

The next meeting will be on July 10 at 4pm.

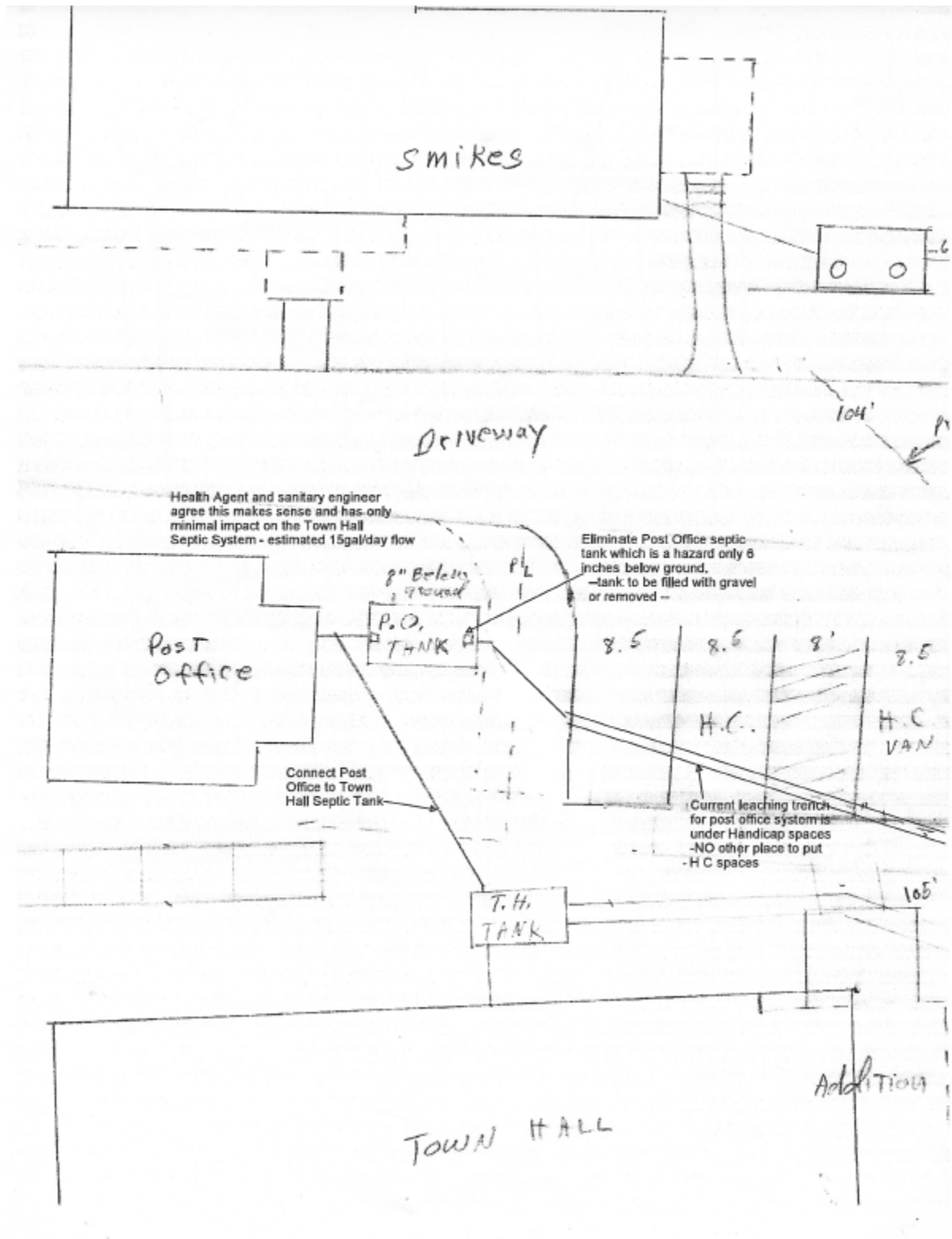
Respectfully submitted

Judy Markland

Documents discussed and on file:

*Whately Town Hall Project Timeline, May 15, 1917 by Fred Orloski*

Attachment 1 Proposed Plan for Linking Post Office to Town Hall Septic



Attachment 2 Possible Parking Layout with Easement on Caldwell Land  
(orient with respect to Smikes septic)

