



TOWN OF WHATELY
Whately, Massachusetts 01093

Community Preservation Committee
Alan Sanderson Jr., Chair

MINUTES

WEDNESDAY, DECEMBER 11, 2019

TOWN HALL

Present: Alan Sanderson, Doug Coldwell, Jonathan Edwards, Judy Markland, Andrew Ostrowski, Donna Wiley, Catherine Wolkowicz

Alan Sanderson called the meeting to order at 5:00 p.m.

The minutes of the CPC meeting of November 13, 2019 were approved unanimously.

Judy Markland and Catherine Wolkowicz reported on their ongoing efforts to reconcile CPA financial reports prepared by the former and current town accountant (see CPA Funds 'Available' – Dec 2019 Information, attached). As of December 11, \$196,588 is clearly available for spending in FY20. Another \$49,900 was misreported by the town accountant to the Department of Revenue (DOR) last year, and will not be available until FY21 unless DOR accepts a corrected Whately report (Form CP-2). The Town will attempt to submit a corrected CP-2 and will let the CPC know if DOR approves the corrected report. In addition, \$7,021 in additional FY19 state matching funds above our projections for Town Meeting will be available in FY21.

The CPC agreed that a revenue forecast of \$170,000 for FY21 Whately tax collections and state matching funds is reasonable, since the match is virtually guaranteed to be 100%.

Alan distributed copies of the six proposals received for consideration this year (see list below). They total \$147,950, a large sum compared with the \$157,762 in funds available for the categories of projects requested. (\$38,826 of the \$196,588 cited above is reserved for community housing, for which no proposals were received this year.) The Committee discussed the relative importance of retaining an unallocated balance each year vs. funding all eligible and worthy requests. After a general review of the proposals received, the Committee agreed that Alan will send preliminary questions to Mark Wamsley of the Kestrel Land Trust and to Brian regarding the Open Space Plan and Frontier Regional Track requests. Doug will determine if the APR requests require funding before July 1.

Future meetings were set for Wednesday, January 8, 5:00 p.m. and Wednesday, January 22, 5:00 p.m., in the Town Hall Meeting Room.

The meeting adjourned at 6:40 p.m.

Documents distributed and reviewed:

CPA Funds 'Available' – Dec 2019 Information

CPC Funding Request Forms:

- Ashman Agricultural Preservation and Restriction (APR): \$11,000
- Cemetery Stone Restoration: \$13,200
- Frontier Regional Track Improvements: \$8,000
- Sobieski Agricultural Preservation and Restriction (APR): \$10,750
- Whately Center Woods (Kestrel Land Trust): \$95,000
- Whately Open Space Plan Update (Placeholder): \$10,000

CPA Funds 'Available' - Dec 2019 information

| | as of 6/30/19 | plus amounts voted for FY20 | less expenditures approved | plus FY19 state match over projections ¹ | plus additional from CP2 error ² | total | total clearly available in FY20 |
|-------------------------------|-----------------|--------------------------------|----------------------------------|--|--|------------------|---------------------------------------|
| Administrative expenses | | \$7,500 | \$300 | | | \$7,200 | \$7,200 |
| <u>buckets</u> | | | | | | | |
| Historic preservation | \$0 | \$0 | | | | \$0 | \$0 |
| Open Space | \$54,100 | \$19,100 | | | | \$73,200 | \$73,200 |
| Community Housing | \$19,726 | \$19,100 | | | | \$38,826 | \$38,826 |
| <u>Unallocated (orig CP2)</u> | <u>\$77,362</u> | <u>\$61,300</u> | <u>\$61,300</u> | <u>\$7,021</u> | <u>\$49,900</u> | <u>\$134,283</u> | <u>\$77,362</u> |
| Total buckets & unreserved | \$151,188 | \$107,000 | \$61,600 | \$7,021 | \$49,900 | \$253,509 | \$196,588 |
| Town hall debt service | | \$43,000 | | | | | |
| Total projected FY2020 | | \$150,000 | | | | | |

¹not available to spend until FY21; another \$11,309 may be available if state \$20million contribution to CPA trust fund approved

² possibly not available to spend until FY21