

Town of Whately Massachusetts  
COMMUNITY PRESERVATION COMMITTEE

# Funding Request Form

**Project Title:** \_\_\_\_\_

Submission Date: \_\_\_\_\_

**Full Name of Entity Submitting Application:** \_\_\_\_\_

(If submitted on behalf of an organization, please include a statement from an officer of the organization certifying organization's approval.)

**Contact Person: Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

Telephone(s): \_\_\_\_\_

**Email:** \_\_\_\_\_

**Purpose:** Please check all that apply:    ☐ Open Space    ☐ Community Housing  
   ☐ Historic Preservation    ☐ Recreation

**Full Description of Project:** (Attach a separate sheet if necessary.)

**Requested Attachments:**

Property address including Whately Assessor's Map, Lot/parcel number with current owner

Copy of deed to Current Owner, if available

## Description of the property

Maps if relevant

Surveys, if available

Appraisals and Agreements, if available;

Budget detailing construction/maintenance costs, and funding/revenue sources, if any

Each project request must be submitted to the Community Preservation Committee using the Funding Request Form as a cover sheet. Applications should be submitted with nine (9) multiple copies.

Amount of Funding Requested: \$ \_\_\_\_\_

Fiscal Year	Total Project Costs	CPC Funds Requested	Other Funding Sources (amount and source)
Total			

Obtain quotes for project costs whenever possible. If not available, estimates may be used provided the basis of the estimate is fully explained

**Time Line of Project:**

\_\_\_\_\_

**Town Boards/Committees which reviewed the project:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**For CPC use**

Funding application received on \_\_\_\_\_ by \_\_\_\_\_  
 Acknowledgment of receipt mailed on \_\_\_\_\_ by \_\_\_\_\_

**CPC review**

Further information requested \_\_\_\_\_ by \_\_\_\_\_  
 Requested information received \_\_\_\_\_ by \_\_\_\_\_  
 Meeting with applicant \_\_\_\_\_  
 Final review \_\_\_\_\_  
 Determination \_\_\_\_\_ by \_\_\_\_\_  
 Applicant notified of determination \_\_\_\_\_ by \_\_\_\_\_

Warrant item approved by the Town on \_\_\_\_\_ rejected on \_\_\_\_\_