**Tri-Town Beach Commission**

**Wednesday, July 26, 2023**

**4:30PM**

**Tri Town Beach Pavilion**

**MINUTES**

Present: Diane Kolakoski, Kenneth Cuddeback, Patriciaann Pirog, Marc Bussiere

Absent: None

Ms. Pirog called the meeting to order at 4:34 PM

**Stationary Dock**

The stationary dock access ramp is underwater due to the increase in water levels with the continued rains this summer. Marc says he will work with the crew to try and back it out of the water to get the ramp on dry land.

**Raft Donations**

Donations for the purchase of the raft total $2,500 to date. Further appeals have been made. Patty will provide further updates as funds are received. The commission discussed the possibility of submitting further dock additions to the CPA’s of Deerfield and Whately. Ken will talk with the vendor to get quotes for additional floating sections.

**Party Request**

Patty reports that a birthday party has been scheduled at the beach for August 5th.

**Budget Update**

Patty reports that the payroll and budgets are in good shape. Payroll is running on budget and expenses are coming in as expected.

**Deerfield Swim Program Update**

There has been good interest in the swim lessons being offered through the Deerfield Swim Program. Sidney has been running regular lessons during the week. Lessons have also been offered through the River Valley Camp program. There have been some logistical issues with managing different levels of ability in the camp program, but they are being worked out. Also, there have been some issues with behavior in the camp program which are being addressed.

**Floor Drains**

The floor drain in the entryway is plugged and the floor is flooded. The drain needs to be cleaned out and will have to have a plumber called. Hoses in the restrooms need to be properly stored for safety. Ken suggested purchasing the “expanding hoses for use in the restrooms.

**Employee Termination**

Patty reported that an employee had to be disciplined due to a violation of employee policies. The employee resigned and no longer is employed. Patty worked with legal counsel in dealing with the issue.

**Head Gatekeeper**

Patty recommended the commission promote Gatekeeper 2 to the position of Head Gatekeeper. The employee has demonstrated leadership and initiative in helping with the processing of receipts and payroll records to town hall. Patty recommended an increase of $1.00/hour.

*Motion made by Patty Pirog, seconded by Diane Kolakoski to promote Gatekeeper 2 to head gatekeeper with an increase in salary of $1.00/hour. Motion approved 4 – 0.*

Vote

Ken Cuddeback - yes, Diane Kolakoski - yes, Patty Pirog – yes, Marc Bussiere - yes

**Minutes Tri Town Beach Commission, July 26, 2023 (cont.)**

**Beach Pass Update**

Patty reported that 69 passes have been sold so far this season. The rainy weather has had an effect on sales. One pass had to be rescinded due to bounced checks.

**Patty Pirog Vacation**

Patty reports that she will leaving on vacation from August 2 – August 16. Ken, Mark, and Diane will provide coverage as needed in her absence. Time cards need to be processed. Ashley Galenski will process gate receipts and turn in to town hall as needed. The staff schedule needs to be followed in Patty’s absence.

**Puchalski Family**

The Puchalski family, who live on State Road abutting the Tri Town Beach property have been observed swimming on the north shore of the pond. They have not purchased a pass and have been told they cannot swim in that area. They claim to have a “lifetime pass” to the beach, but there are no record of such an agreement. The commission discussed sending a cease and desist letter to the family.

*Motion made by Ken Cuddeback, seconded by Marc Bussiere to send a letter to the Puchalski’s asking them to cease and desist from using the beach without a pass or provide proof of their “lifetime” status. The letter should also state that swimming is not permitted at the north end of the pond but must be done at the designated swim area. Motion approved 4 – 0.*

Vote

Ken Cuddeback - yes, Diane Kolakoski - yes, Patty Pirog – yes, Marc Bussiere - yes

**Minutes July 5, 2023**

*Motion made by Patty Pirog, seconded by Diane Kolakoski to amend the minutes, changing the spelling of her name to Patriciaann Pirog. Motion approved 4 – 0.*

Vote

Ken Cuddeback - yes, Diane Kolakoski - yes, Patty Pirog – yes, Marc Bussiere - yes

*Motion made by Patty Pirog, seconded by Diane Kolakoski to approve the minutes of May 15, 2023 and July 5, 2023 as amended..*

Vote

Ken Cuddeback - yes, Diane Kolakoski - yes, Patty Pirog – yes, Marc Bussiere - yes

**Adjournment**

*Patty Pirog moved to adjourn with Marc Bussiere seconding. Motion Approved 4 - 0.*

Vote

Ken Cuddeback - yes, Diane Kolakoski - yes, Patty Pirog – yes, Marc Bussiere - yes

The meeting adjourned at 5:30 PM.

Respectfully submitted,

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Kenneth Cuddeback