

**Two Hundred and Forty-Second**  
**ANNUAL REPORTS**  
**of the**  
**OFFICERS AND COMMITTEES**  
**of the**  
**TOWN OF WHATELY**



For the Fiscal Year Ending  
June 30, 2012

# Index

Dedication	i
Meeting Schedule	iii

## Town Government

Town Officials	4
Selectmen	9
Town Clerk	11
Assessors	13
Treasurer/Collector	14
Accountant	17

## Town Services

Ambulance	26
Animal Control	28
Emergency Management	29
Fire Department	30
Hazardous Waste	32
Health Agent	33
Highway Department	33
Police Department	34
Solid Waste Management	37
Transfer Station Calendar	Insert
Tree Warden	40
Water Department	41

## Town Boards

Agricultural Commission	42
Capital Improvement	43
Cemetery Commission	44
Conservation Commission	45
Municipal Bldg. Committee	46
Finance Committee	Insert
Historical Commission	48
Personnel Committee	Insert
Planning Board	49
Zoning Board of Appeals	75

## Arts and Entertainment

Cultural Council	50
FCAT	51
South County Senior Center	54
Library	56
Recreation Commission	57
Tri-town Beach Committee	59

## Education

Franklin County Technical	60
Frontier Regional School	62
Superintendent's Report	65
Whately Elementary School	67
Superintendent's Report	71

## Regional Services

Franklin County Solid Waste	
Management	72
Oliver Smith Will	73
Veterans' Agent	74
Franklin Regional	
Retirement System	76

## 2012 Whately Annual Town Report Dedication

### Barbara Banik



*"It is amazing what you can accomplish when you do not care who gets the credit."*

*--President Harry S. Truman*

Dedicating countless hours for the good of a town, community, organization or even an individual, without caring about the credit is a quality that remarkably few people possess. But when a community or society as a whole learns of the benefits and help that an individual brought to their community, they often realize that they never knew that the person did so much, and are always grateful for the dedication and selfless acts. And, when we learn about the donation of hours and the quiet devotion to a community or a special segment of the population, we usually wish we carried the same selfless trait for the work and volunteerism that we accomplish ourselves.

In Whately we certainly have our share of people that love our town and help the town be a better place to live for our residents on a daily, weekly and yearly basis. But this year, there seems to be one person who stands out.

Since 1993 when Barbara Banik moved to Whately she has worked tirelessly throughout the town to make all of our lives better. As a member of the Whately Council on Aging from 2007 to 2012 and chair over the past three years, she was a true force in the campaign and actions to improve the South County Senior Center, making it a more welcoming place for seniors to visit, providing for greater opportunities for activities and enrichment, and increasing the number of organized volunteers that help the Center and its operations on a regular basis.

In her role as a member and Chair of the Whately Council on Aging, Barbara served on the search committee for the Center's last two directors, spent countless hours volunteering at the Center, and has been actively involved with the Center's Safe Medication Management program, helping to organize the program's "green bag events" and ensuring that Whately seniors and others had access to pharmacists at the center and elsewhere.

As we enter 2013, the South County Senior Center is serving almost 10 times the number of area seniors than it did just three years ago.

Her dedication to the senior citizens of Whately does not stop at her work with the Council on Aging or the South County Senior Center. As a nurse with a specialty in gerontology, she has been an active participant in the Hampshire & Franklin Counties RSVP program, a group of volunteers that make up a local network of almost 700 people who are 55 and older to share their time, experiences, and expertise with a variety of community organizations, many of which benefit Whately. Her academic and personal understanding of the healthcare needs of senior citizens has been invaluable to RSVP and our town.

Barbara has also spent numerous hours as a member of the Franklin County Home Care Corporation's Risk Management Committee. For this committee, Barbara has applied her extensive knowledge of elders and their needs to improve the service delivery of FCHCC to elders in Whately and beyond.

Of equal importance was Barbara's volunteer activities on behalf of the TRIAD program run by the Franklin County Sheriff's office. This is a crime-prevention and wellness initiative aimed at protecting the safety and welfare of senior citizens across Franklin County. If you ask seniors throughout Whately, you will learn how important TRIAD services are to our town and how critical the quiet and self-less volunteerism of people like Barbara mean to the success and sustainability of TRIAD.

Another example of Barbara's dedication to the town that goes unnoticed by so many is her commitment to the Whately library. Barbara served as a library trustee from 2009 through 2011. She spent endless hours with the initial bar coding for all the books in the library when it joined with CW Mars and was a leader in helping the library become a "best practices" example of how a community library should function in the 21<sup>st</sup> Century.

Even now that her tenure as a library trustee has ended, she can still be found spending hour upon hour volunteering at the library. She enthusiastically embraces simple yet critically important tasks such as covering books, organizing stacks and doing whatever the library staff requests and needs.

These tasks and others are actions that do not get a lot of publicity or notoriety. Yet they should as they touch people's lives so directly on a regular basis. When Barbara has an idea for how we can better serve the public or be of greater assistance to seniors in need, she quietly pulls you aside to talk through solutions and possibilities. She does these things not for recognition, but rather because there is a need.

But these actions deserve recognition. So for all that she does and continues to do on behalf of people across Whately and the entire region, the Whately Board of Selectmen dedicate this year's Annual Town Report to Barbara Banik

Thank you Barbara!

Respectfully submitted,

Jonathan S. Edwards, Chair  
Whately Board of Selectmen

Board or Committee:	Meeting Date:
Agricultural Commission	No set meeting date
Assessors	2 <sup>nd</sup> & 4 <sup>th</sup> Tuesday, 7-9 PM, Town Hall
Board of Health	2 <sup>nd</sup> Wednesday, 6:00 P.M., Center School
Cable TV Advisory Committee	No set meeting date
Capital Planning Committee	No set meeting date
Cemetery Commissioners	No set meeting date
Conservation Commission	3 <sup>rd</sup> Wednesday, 7:00 P.M., Town Hall
Council on Aging	2 <sup>nd</sup> Tuesday, 12:30 P.M., Senior Center
CPC – Community Preservation Comm	2 <sup>nd</sup> Wednesday, 6:00 P.M., Town Hall
Cultural Council	No set meeting date
Energy Committee	No set meeting date
FCAT	2 <sup>nd</sup> Thursday, 7 P.M. 8B Elm St., So. Dfld
Finance Committee	No set meeting date
Franklin County Coop. Inspection Prog.	No set meeting date
Franklin County Technical School Comm.	2 <sup>nd</sup> Wednesday, 7:00 P.M., Tech School
Friends of the Library	1 <sup>st</sup> Wednesday, 7:00 P.M., Library
Frontier Regional School Committee	2 <sup>nd</sup> Tuesday, 7:00 P.M., Frontier
Historical Commission	3 <sup>rd</sup> Monday, 7:00 P.M., Town Hall
Historical Society	1 <sup>st</sup> Thursday, 7:30 P.M., Center School
Implementation Committee	No set meeting date
Library Trustees	2 <sup>nd</sup> Tuesday, 7:00 P.M., Library
Personnel Committee	No set meeting date
Planning Board	Last Tuesday, 7:00 P.M., Town Hall
Recreation Commission	2 <sup>nd</sup> Monday, 7:00 P.M., WES or Herlihy Park
Selectmen	2 <sup>nd</sup> & Last Tuesday, 7:00 P.M. Center School
Town Clerk	Mondays Noon – 7 pm, Fri, 9 am - Noon
Town Collector	Tue. – Thu – 9 – 4 pm Center School
Treasurer	Mondays, 3-7 P.M., Town Hall
	Tues. and Thurs., 8:45-2:45 P.M. Town Hall
Tri-Town Beach Committee	No set meeting date
Waste Management Committee	No set meeting date
Water Commissioners	1 <sup>st</sup> Tuesday, 7:00 P.M., Center School
Whately Grange	See Annual Program Schedule
Whately School Committee	1 <sup>st</sup> Monday, 7:00 P.M., WES
Zoning Board of Appeals	1 <sup>st</sup> Thursday, 6:30 P.M., Town Hall

Note: This schedule is provided for informational purposes only. Please check the Town Clerk's Board at the Center School Offices for official notification of meetings and hearings. Meetings are also posted on the Whately Website Calendar, [www.whately.org](http://www.whately.org) and the Whately Bulletin Board broadcast on Channel 15 for cable viewers in town.

# WHATELY TOWN OFFICIALS

## Elected Officials

### Board of Selectmen

Jonathan S. Edwards, Chair	2013
Paul Newlin	2014
Joyce Palmer Fortune	2015

### Town Clerk

Lynn M. Sibley	2013
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### Assessors

Frederick Orloski	2015
Katherine Fleuriel, Chair	2013
Melanie Chorak	2014

### Board of Health

Ronnie Williams	2014
Francis Fortino, Chair	2015
Michael Archbald	2013

### School Committee

Robert Halla	2013
Donald Skroski	2014
Nathanael Fortune	2015

### Frontier Regional School Committee

William J. Smith	2015
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### Library Trustees

James Ross (appointed 6/12)	2015
Kathleen Smith (resigned 5/12)	2014
Sheila Powers (appointed 9/12)	2014
Vivian Schumacher	2015
Quint Dawson	2013
Ken Moulton	2013
Robert Duda, Chair	2014

### Cemetery Commissioners

Paul M. Fleuriel, Jr.	2013
Darcy Tozier	2015
Lee Felton	2014

### Moderator

Paul M. Fleuriel, Jr.	2013
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### Constables

Edwin Zaniewski	2013
Thomas Mahar	2013

### Elector to the Will of Oliver Smith

John LaSalle	2013
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### Water Commissioners

Paul M. Fleuriel, Jr.	2015
George Bucala, Jr. Chair	2013
Georgeann Dufault	2014

## Selectmen's Appointments

### Administrative

#### Town Administrator

Lynn Sibley	2015
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#### Municipal Secretary

Maryellen Cranston	2013
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#### Town Accountant

FrCOG – Cathryn Thomas	2013
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#### Treasurer/Collector

Susan Warriner	2013
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#### Town Counsel

Kopelman & Paige	2013
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### Public Services

#### Superintendent of Streets

Keith Bardwell	2013
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#### Keeper of the Pound

Daniel G. Denehy	2013
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#### Tree Warden

Keith E. Bardwell	2013
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### Public Safety

#### Chief of Police

James Sevigne, Jr.	2015
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#### Full-time Officers

Donald Bates	2013	2010
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**Part-time Police Officers** 2013

Randall Williams  
 Diane Wilder  
 Philip Malone  
 James Purcell  
 Marc Bryden  
 Jeffrey Baker  
 Scott Hutkoski  
 Robert Warger  
 Edwin Zaniewski  
 Raymond Vandoloski  
 Michael LaBelle  
 Jeffrey Soto  
 Joshua Thomas  
 Richard Fullwood

**Fire Chief and Forest Warden** 2013  
 John S. Hannum**Emergency Management Director** 2013  
 Lynn M. Sibley**Assistant Emergency Management Director** 2013  
 Alan E. Sanderson, Jr.**Animal Control Officer** 2013  
 Richard Adamcek**Hazardous Waste Coordinator** 2013  
 William Obear**Municipal Right to Know Coordinator** 2013  
 John S. Hannum**Inspectors and Inspection Services**  
**Franklin County Cooperative Inspection Program Representative** 2013  
 James Ross**Franklin County Cooperative Inspection Program** 2013  
 Building Inspectors  
 James D. Hawkins  
 James A. Cerone  
 Wiring Inspector  
 Tom MacDonald  
 Plumbing Inspector  
 Andy French**Inspector of Animals and Barns** 2013  
 Richard Adamcek**Weights and Measurers** 2013  
 Lyndon L. Scott  
 Alan Sanderson, Sr.  
 Northampton Coop Auction  
 Robert Warner  
 Janet Land  
 Kim Reardon  
 John Payne  
 Samantha Warner**Fence Viewers and Field Drivers** 2013  
 Ai S. Annis, Jr.  
 David Chamutka  
 Richard Adamcek  
 Vacancy**Veterans Services****Veteran's Agent** 2013  
 Leo Parent and  
 Veteran's Service Officer Mark Fitzpatrick  
 Central Franklin County Vet. District**Town Representative to Franklin County Veterans District** 2013  
 Donald Sluter**Veterans Graves Officer** 2013  
 Raymond Billiel**General Government****Registrars of Voters**  
 Neal B. Sanderson 2013  
 Nicole Ciesluk 2015  
 Theresa Billiel 2014  
 Lynn Sibley, Clerk 2013**Zoning Board of Appeals**  
 Debra Carney, Vice-Chair 2014  
 Roger P. Lipton, Chair 2015  
 Robert Smith 2013  
*Alternates*  
 Frederick Orloski 2013  
 Kristin Vevon 2013

**Conservation Commission**

Scott Jackson, Chair	2013
Montserrat Archbald	2014
Patricia Devine	2015
George Owens	2013
Andrew Ostrowski	2014

**Tri-Town Beach Committee**

William Skroski, Jr. Chair	2013
Elizabeth Orloski-Perfido	2014
Susan Monahan	2015

**Recreation Commission**

Charles DeForest	2013
Nicole Ciesluk	2013
Carrie Fydenkevez (resigned)	2013
Fred Warren, Chair	2013
Sheila Zewinski (resigned)	2012
Glenn Doulette	2013
Doug Patton	2013
Patriciaann Pirog	2013
Jane Banash	2013

**Historical Commission**

Alan McArdle, Chair	2013
Judy Markland	2014
Howard Nenner	2015
Darcy Tozier	2013
Donna Wiley	2015

**Energy Committee**

Jonathan Edwards
Nathanael Fortune
Gary Grybko

**Cultural Council**

Marilee Kloc	2014
Neal Abraham, Chair	2015
Leesa Lesenski	2014
Catherine Ohara	2014
Alex Fortune	2015
Lawrence Kuttner	2015
Anthoula Reiss	2015

**Council on Aging**

Barbara Banik, Chair (resigned)	2013
Joanne O'Shea	2015
Virginia C. Allis	2014
Lois Bean	2015
Julia Mason	2013
Maryann Sadoski	2014
Kathryn McGrail	2015
Ann Lankarge	2013

**Agricultural Commission**

Timothy Nourse-Chair	2014
William Obear-Secretary	2013
David Chamutka	2014
John Devine	2013
Margaret Christie	2015

**Implementation Committee**

Judy Markland
Kay Klippel
Rebecca Jones
Paul Newlin
Mary Shanley Koeber

**Open Space Advisory Committee**

Mary Shanley-Koeber
Jonathan Edwards
Tom Litwin

**Cable TV Advisory Committee**

Gregory Gagnon, Chair
Gary Lawrence
Randy K. Sibley
Joyce Palmer-Fortune
2014

**Franklin County Overall Economic Development Plan Committee Representative**

Harold R. Swift, Jr.
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**Franklin County Economic Target  
Area Representative**

Harold R. Swift, Jr.

**Franklin Regional Council of  
Governments Representative**

Lynn Sibley 2013

**Committee on Disabilities**

Donald Sluter, Chair  
Sandra Saunders  
Lynn M. Sibley

**Franklin County Solid Waste District**

Ronnie Williams  
Fran Fortino, Alternate

**Franklin County Transit Authority**

Fred Bardwell

**Whately Waste Management  
Committee**

William Obear  
Fran Fortino  
Gary Lawrence

**Municipal Building Committee**

Adelia Bardwell  
Darcy Tozier  
Virginia Allis  
Fred Orloski  
Jonathan Edwards, chair  
Anita Husted  
JD Ross  
John Wroblewski  
Lynn Sibley – Town Administrator (resigned)

**Moderator's Appointments**

**Finance Committee:**

Thomas Mahar, Chair	2015
Gregory Gagnon (resigned)	2013
Elaine Cooper	2013
Robert Fydenkevez	2015
Roger Kennedy	2013
Maryann Sadoski	2014
Joseph Zewinski	2014

**Planning Board:**

Donald Sluter, Chair	2015
Fred Bardwell	2013
Julie Sibley	2015
Nicholas Jones	2014
Judy Markland	2015

**Franklin County Technical School  
Committee:**

Donald Sluter	2015
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## Other Officials

### Capital Improvement Planning Committee:

Lynn Sibley, Town Administrator  
Jonathan Edwards, Selectmen  
Donald Skroski, Superintendent Rep.  
Robert Duda, at large  
Bruce Tutun, at-large  
Roger Kennedy, Finance Committee  
Bruce Cleare, Planning Board Rep.

### Community Preservation Committee – CPC

Andrew Ostrowski, Conservation Comm	2013
Howard Nenner, Historical Comm	2013
Judy Markland, Planning Board	2014
Catherine Roegge, Housing Rep	2014
Fred Warren, Recreation Comm	2014
Appointed by Selectmen	
Alan Sanderson, Jr., Chair	2015
John Devine	2015

### Housing Committee

Robert Gaffney	2013
Karen Gould (resigned)	2013
James Kirkendall	2013
Fred Orloski	2013
Catherine Roegge	2013
Richard Tillberg	2013

### Personnel Committee:

Paul Newlin - Appt. by Selectmen  
Keith Bardwell - Elected by Employees  
Elaine Cooper - Appt. by Finance Comm.  
Patricia Barschenski, Chair - Appt.by Moderator (Term expires 2013)  
Janet Korytoski - Appt. by Moderator (Term expires 2012)

## **2012 Report of the Board of Selectmen**

2012 proved to be a very busy year in the Selectmen's Office. Many of the goals outlined in the 2011 report have been achieved or on the road to completion and many new initiatives were begun in 2012.

In January the Selectmen and Municipal Building Committee received Proposals for a Space Needs and Feasibility Study on the Town Hall. Margo Jones, Architect from Greenfield was chosen from the 11 proposals received. Because Community Preservation Act funds were used for this study, it was limited to the Town Hall Building. The building had a structural analysis done and was determined to be in good enough shape to be renovated. Margo Jones and her staff created a number of designs and the Municipal Building Committee along with the Historical Commission and Selectmen felt that the design that kept the present assembly space upstairs and added an addition on to the back of the building was the best option for the existing Town Hall. Margo Jones estimated that the project would cost approximately \$3.1M and a new building would be about the same. At the November Presidential election a straw poll was held asking residents which project they would support; a renovation to the existing Town Hall with an addition or a new building. John Wroblewski drew up a conceptual design for a new building so residents would be comparing similar drawings. The results of the survey were 402 for a renovation project, 153 for a new building and 150 from people who weren't familiar enough about the project to make a decision. The Selectmen will be pursuing the renovation and addition to the present town hall with a request for design funding at the 2013 Annual Town Meeting. The Selectmen approved an application to the Downtown Initiative Grant program that would provide planning expertise to guide the town to improved parking at the Library and in the center of town as part of the Town Hall project. We are still awaiting word on this grant application.

In August, the Selectmen put out a bid to have three sides of the Town Hall painted using Community Preservation Funds. We received a very nice bid coming in much lower than anticipated. The Board accepted the bid and another company filed a bid protest. This delayed the process for about 1 month causing the painting to be put off until the spring of 2013 due to cold weather.

Over the last year the Towns of Deerfield, Sunderland and Whately have been researching the possibility of joining together to operate a 24/7 Ambulance service. Times have changed and the devoted members of our Whately ambulance crew are not in town as much as they used to be and as a result we are finding that too many ambulance calls must go to mutual aid towns resulting in delayed response times. The board hopes that with the full-time ambulance service we can offer residents better service and allow our devoted EMT's to sign up for shifts with the new service. We will keep you posted on our progress with this new endeavor.

The Water Commissioners and Selectmen are pursuing a new contract with a new engineer to continue design of the Mill River bank stabilization project. We have received a grant for the actual construction work on this project. We will need to provide a 25% match for this grant. We anticipate that this project will be completed this year.

Last year one of the goals of the Board of Selectmen was to become a Green Community. In September we applied for Green Community designation and were accepted into the program. The town will receive \$137,950 to use towards Green projects. This funding will allow us to do some of the things we have been putting off due to insufficient funds. The first project will be to install an Energy Management System in the Elementary School. Each of the schools within the district will then have EMS systems to provide energy efficiency. The Town will also be looking to improve lighting in town buildings and do some envelope improvements to the Center School, Library, Fire Station and Highway Garage. This will result in significant savings for town taxpayers.

In 2012 the Town joined a regional dog kennel. Our Animal Control Officer Richard Adamcek had recognized that he did not have the appropriate space on his property or on Town property for stray dogs.

Many other towns were in the same position. Seven towns have joined this program. There is a regional dog kennel in Montague that is managed by a certified Animal Control Officer who is also an employee of the Franklin County Correctional Facility. Work Release inmates at the jail help take care of the animals. This is an ideal situation that gives the inmates a project handling the animals and provides the towns with the proper care that the animals need. The regional shelter also has an adoption program for the stray animals that are brought to the shelter.

The Board would like to recognize the great job the Highway Department did on Haydenville Road. Our Highway Department tackles jobs like this that other towns often times hire out at a much greater cost to the town. Our compliments to Keith, Ronnie, Doug and Tyler of the Whately Highway Department for the outstanding job. Many other highway issues have been brought before the Board of Selectmen this year.

- The Nature Conservancy asked if they could pay for a new culvert on Conway Road to help fish traverse Mitchell Brook more easily. We readily agreed to this project due to its importance and because funding was coming from a third party. The project was completed in January 2013.
- The Selectmen are still working on funding availability to replace bridges on Williamsburg Road. We are investigating panel and timber bridges as a less expensive alternative to the normal construction that could cost several hundred thousand dollars per bridge.
- This year the Selectmen approved the widening of Poplar Hill Road to make it safer for the increased traffic resulting from the Smith College educational facility recently built on Smith property at the end of the road. Selectmen continue to monitor the traffic flow on this road to make sure that the widening is sufficient for emergency vehicles and everyday traffic.
- Another Highway issue that was brought up at the end of 2012 was the rail crossing on Egypt Road. As part of the Knowledge Corridor improvements, the Egypt Road rail crossing needs to be upgraded. The design would be very complicated and would affect the property owners on the west side of the tracks. As of the end of 2012, the Selectmen are still discussing the option of closing the crossing basically resulting in a dead end road. If the Selectmen decide to discontinue Egypt Road over the tracks, they will need to petition the Franklin Regional Council of Governments to complete the discontinuance as it is a County Road.

Other accomplishments in 2012 include that the Selectmen authorized an application through the Assistance to Firefighters Grant program to replace the existing ambulance. Our ambulance is at the end of its useful life and we are eagerly awaiting a positive outcome of this grant application.

Also, the Selectmen, with the authority of Town Meeting, entered into an agreement with the Hampshire Council of Governments as part of the Hampshire Electricity Aggregation Program. The HCOG guarantees lower electricity rates for at least 6 months and likely longer than that. Residents and businesses that currently use WMECO will automatically be enrolled in the program but will be able to opt out before the program begins. Stay tuned for further information on this program.

Finally and with deep sadness, while this report was being written we were informed of the death of Fred Bardwell. Fred has been a longtime fixture in Whately having been born here and living here his whole life. He served on many boards over the years including a 9 year stint on the Board of Selectmen. Fred will be dearly missed.

In closing, the Selectmen would like to thank all the dedicated employees, board and committee members who have devoted themselves to the Town of Whately. We would also like to thank the voters, residents and taxpayers for their support. As always, we welcome visitors and comments at our Selectmen's

meetings on the 2<sup>nd</sup> and last Tuesday of each month at 7 p.m. Please call 665-4400 to be put on our agenda.

Respectfully submitted,

Jonathan S. Edwards, Chair.

Joyce Palmer Fortune

Paul K. Newlin

## **2012 Annual Report of the Town Clerk**

2012 was a very busy year in the Town Clerk's Office. There were three state elections with the March Presidential Primary, September State Primary and November General Election along with the Town election in June. Preparations in the Town Clerk's office remain the same no matter the size of the election. I was looking forward to a quiet 2013 but we have been notified that a Special State Primary will be held on April 30, 2013 and a Special State Election on June 25, 2013 to vote on a Senator to replace Senator John Kerry.

Last year I reported that I was working towards finishing my town records preservation. In 2012 I again obtained Community Preservation Act funds of \$7,880 to finish this project. If anyone would like to see the newly deacidified, repaired and rebound records please stop by the office and I would be very happy to show them off.

I continue to look for ways to finance the overhaul of the Town Code which is a compilation of all the town's general bylaws, zoning bylaws, subdivision bylaws, personnel regulations and all other regulations adopted by the town. Our present Code is terribly out of date but funding has not been available to make the appropriate updates.

Town Elections took place in June with an uneventful election of town officials. There were no override or debt exclusion votes at the 2012 election.

Last year I reported that I was no longer going to sell Fishing or Hunting Licenses. I hope that all of you were able to acquire your licenses online or at the local sales locations which are most notably WalMart and Dick's Sporting Goods. I miss seeing all the folks that used to come to the office for their licenses.

I have expanded the online options that the town is offering. You will now be able to purchase vital records and dog licenses on line. Just go to [www.whately.org](http://www.whately.org) and hover over Online Payments and options will appear. You can pay with your bank account with a fee of .25 cents or with a Master Card or Discover card with considerably higher fees depending on the price of the purchase. Visa card purchases are not yet available.

In closing, I would like to remind everyone of my hours at the Center School Office building at 218 Chestnut Plain Road.

Monday Noon – 7 p.m., Tuesday, Wednesday, Thursday from 9 a.m. – 4 p.m. and Friday from 9 a.m. – Noon.

If you have special needs that make visiting my office in the Center School difficult, please call me at 665-0054 and I will make arrangements to meet you in a more accessible location.

The following is a summary of the activities of the Town Clerk's Office for the year 2012. Please see [www.whately.org](http://www.whately.org) for minutes of all town meetings and elections or contact the Town Clerk's office for copies.

Respectfully submitted,

Lynn M. Sibley, Town Clerk

## **VITAL STATISTICS**

### **BIRTHS**

2006	2007	2008	2009	2010	2011	2012
9	16	11	9	12	11	8

### **MARRIAGES**

2006	2007	2008	2009	2010	2011	2012
10	4	6	4	5	5	9

### **DEATHS**

2006	2007	2008	2009	2010	2011	2012
15	12	15	10	11	17	12

### **2012 DOG LICENSES**

20	Male Dogs @ \$10.00	\$ 200.00
141	Neutered Male Dogs @ \$5.00	705.00
18	Female Dogs @ \$10.00	180.00
<u>161</u>	Spayed Female Dogs @ \$5.00	<u>805.00</u>
342		\$1,890.00
	Plus Fines Charged for Late Licensing	<u>990.00</u>
	Total Turned Over to Treasurer	\$2,880.00

## OTHER FEES COLLECTED BY TOWN CLERK

Zoning Board – Appeals	575.00
Planning Board – ANR – Other Filings	575.00
Sale of by-laws and sub-division	21.00
Sale of Street Listing	35.00
Gas Renewal Permits	150.00
Vitals	610.00
Business Certificates	375.00
Miscellaneous	65.46
Raffle	10.00
Copying	1.20
Marijuana Fines	<u>100.00</u>

Total Other Fees Paid to  
Town Treasury in Clerk Receipts                      \$2,517.66

## Board of Assessors

The Board inspected eighty-eighty homes and businesses during the spring and summer, mostly homes with new growth—renovations, additions, new construction—and those that had sold in the past year. This was not a recertification year; however, sales indicated that several town-wide adjustments needed to be made. Sales figures indicated that while our values were accurate for home sales, vacant-land sales prices continued to decline. Therefore, the Board lowered values on the first acre (building site) across the entire town but at the same time raised the values on most homes and many commercial buildings. The tax rate was set at \$15.40 per thousand for fiscal year 2013. Town valuation by class is as follows:

Residential	\$180,522,188
Open Space (Ch 61)	1,854,310
Commercial	20,307,272
Industrial	19,202,800
Personal	<u>23,514,899</u>
Total	\$ 245,401,469

The assessors' office is open Tuesdays from 9 to 5 o'clock, Tuesday evenings 7 to 8:30 and on Wednesdays from 9 to 4. The Board reminds residents that the assessors will be making inspections Tuesday evenings starting in April 2013 and will continue throughout the summer until the evenings are too dark. During the summer the assessors are back in the office shortly before 9 o'clock. From Christmas until the end of March, the Board meets the second and fourth Tuesdays, although the office is generally open every Tuesday evening.

Respectfully submitted,

Katherine E Fleuriel, Chairwoman

Melanie A Chorak  
Frederick P.Orloski  
Cynthia C.Herbert, Assistant Assessor

## **TOWN TREASURER'S REPORT BANK ACCOUNTS – FY 2012**

<b>BANK</b>	<b>BALANCE 7/1/2011</b>	<b>BALANCE 6/30/2012</b>
<b>PEOPLE'S UNITED</b>		
GENERAL CASH	\$ 339,977.83	\$ 536,862.46
SEPTIC PROGRAM	\$ 16,183.62	\$ 16,219.93
HOWARD HOXIE		
GARDEN FUND	\$ 3,590.14	\$ 0.00
JAWK, INC.	\$ 17,258.43	\$ 17,283.52
CPA FUND	\$ 195,621.26	\$ 226,685.07
<b>UNIBANK</b>		
GENERAL CASH	\$ 108,384.82	\$ 200,439.70
AMBULANCE FUND	\$ 18,081.20	\$ 47,254.10
UNIBANK TOWN CLERK	\$ 0.00	\$ 185.07
<b>CENTURY BANK</b>		
CAPITAL STABILIZATION	\$ 0.00	\$ 20,045.41
AMBULANCE FUND		
<b>CITIZEN'S BANK</b>		
GENERAL CHECKING	\$ 1,179.27	\$ 1,179.99
<b>BERKSHIRE BANK</b>		
GENERAL FUND	\$ 8,498.61	\$ 8,543.47
SEPTIC/FEE ACCT	\$ 552.44	\$ 555.37
ARTS LOTTERY	\$ 3,402.03	\$ 3,545.94
<b>TRUST FUNDS</b>		
MMDT GENERAL REVENUE	\$ 900,012.53	\$ 969,016.27
MMDT		



(FROM PAGE 2)	\$ 432,392.25	\$ 477,939.08
CHECKS OUTSTANDING	\$ ( 47,714.63)	\$ ( 77,638.66)
PETTY CASH	<u>\$ 500.00</u>	<u>\$ 500.00</u>
TOTAL FUNDS	<u>\$1,997,965.58</u>	<u>\$2,448,616.72</u>

## TRUST FUNDS

JAMES FILIPKOWSKI MEMORIAL BOOK FUND	\$ 2,142.32
STABILIZATION FUND	\$251,953.99
A/C S. WHITE DICKINSON LIBRARY	\$106,862.98
JOSEPH & JOSIE MAIEWSKI LIBRARY FUND	\$ 2,979.78
BARNARD FUND FBO WHATELY CONG CHURCH	\$ 1,139.39
A/C PAUL F. FIELD LIBRARY	\$ 7,588.39
CEMETERY PERPETUAL CARE A/C	\$ 63,486.80
S. WHITE DICKINSON AGED PERS FUND	\$ 8,544.47
A/C DAVENPORT POOR & SCHOOL FUND	\$ 2,854.56
ENA CANE MEMORIAL FUND	\$ 7,570.24
AMBULANCE REPLACEMENT FUND	\$ 143.21
ANNIE C. DANFORTH LIBRARY FUND	\$ 729.27
WHATELY GRANGE MONUMENT FUND	\$ 70.00
ALICE RYAN ROBINSON	\$ 3,502.98
DAMON LIBRARY FUND	\$ 11,644.94
KANDSZ LIBRARY FUND	\$ 1,164.54
SABIN & SOPHIE FILIPKOWSKI	\$ 5,561.22

TOTAL TRUST FUNDS:	\$477,939.08
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REPORT OF THE TOWN COLLECTOR

JULY 1, 2011 - JUNE 30, 2012

YEAR	TYPE OF TAX	COMMITTED 7/1/2011	TAX PAID	ABATEMENTS EXEMPTIONS	REFUNDS	TAX TITLES	OUTSTANDING 6/30/2012
2012	REAL ESTATE	3,394,969.88	3,279,965.02	14,157.32	2,116.88	19,414.68	83,549.74
	COMMUNITY PRES ACT	68,686.36	66,540.47	346.78		273.70	1,525.41
	PERSONAL PROPERTY	359,902.92	357,372.59	803.65	820.21		2,546.89
	MOTOR VEHICLE	201,841.24	178,418.68	1,466.77	914.16		22,869.95
	WATER	117,151.86	113,938.92	454.02	454.02		3,212.94
2011	REAL ESTATE	\$74,993.76	\$52,189.87		\$298.66	\$11,042.48	\$12,060.07
	COMMUNITY PRES ACT	\$1,207.41	\$1,199.85			\$146.57	-\$139.01
	PERSONAL PROPERTY	\$1,339.58	\$75.28	\$0.00	\$0.00		\$1,264.30
	MOTOR VEHICLE	\$38,425.68	\$28,949.95	\$8,140.06	\$787.56		\$2,123.23
	WATER	\$2,828.68	\$1,196.93	\$249.27			\$1,382.48
2010	REAL ESTATE	\$28,226.66	\$21,293.58	\$0.00	\$111.09	\$7,044.17	\$0.00
	COMMUNITY PRES ACT	\$255.54	\$150.86			\$104.68	\$0.00
	PERSONAL PROPERTY	\$756.90	\$66.75	\$0.00	\$0.00		\$690.15
	MOTOR VEHICLE	\$1,880.43	\$1,424.28				\$456.15
	WATER	\$406.47	\$78.40				\$328.07
2009	PERSONAL PROPERTY	\$1,043.76					\$1,043.76
	MOTOR VEHICLE	\$1,750.94	\$60.94	\$0.00	\$0.00		\$1,690.00
	WATER	\$228.32	\$228.32				\$0.00
2008	PERSONAL PROPERTY	\$68.44					\$68.44
	MOTOR VEHICLE	\$606.98	\$56.25				\$550.73
2007	MOTOR VEHICLE	\$527.61	\$156.75				\$370.86
2006	MOTOR VEHICLE	\$628.76	\$117.19				\$511.57
2005	MOTOR VEHICLE	\$834.17					\$834.17
2004	MOTOR VEHICLE	\$525.62					\$525.62
2003	MOTOR VEHICLE	\$402.31					\$402.31
2002	MOTOR VEHICLE	\$639.89					\$639.89

Town of Whately							
FY2012 Year to Date Expense Report							
		<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total 2012 Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-114-5100-000-000-0	Moderator	140.00	0.00	140.00	109.85	30.15	78.46%
001-122-5100-000-000-0	Selectboard Salaries	66,655.00	0.00	66,655.00	66,174.29	480.71	99.28%
001-131-5400-000-000-0	Finance Committee Expenses	150.00	0.00	150.00	126.00	24.00	84.00%
001-132-5400-000-000-0	Reserve Fund	20,000.00	-6,139.14	13,860.86	11,019.36	2,841.50	100.00%
001-135-5100-000-000-0	Accountant	13,321.00	0.00	13,321.00	13,026.00	295.00	97.79%
001-135-5400-000-000-0	Accountant Expense	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
001-135-5420-000-000-0	Accounting Software Purchase	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
001-135-5800-000-000-0	Audit	<u>6,000.00</u>	<u>500.00</u>	<u>6,500.00</u>	<u>0.00</u>	<u>6,500.00</u>	0.00%
		21,321.00	500.00	21,821.00	15,026.00	6,795.00	
001-141-5400-000-000-0	Assessor's Expenses	29,811.00	0.00	29,811.00	28,234.52	1,576.48	94.71%
001-141-5800-000-000-0	Assessor's Tax Maps	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00%
001-145-5400-000-000-0	Treasurer's Expenses	42,570.00	0.00	42,570.00	42,283.21	286.79	99.33%
001-145-5410-000-000-0	Tax Taking Expenses	5,000.00	1,655.39	6,655.39	2,924.82	3,730.57	43.95%
001-145-5420-000-000-0	Payroll Preparation	3,179.00	0.00	3,179.00	2,913.34	265.66	91.64%
		50,749.00	1,655.39	52,404.39	48,121.37	4,283.02	
001-151-5400-000-000-0	Legal Expenses	7,500.00	2,021.34	9,521.34	20,000.00	-10,478.66	210.05%

001-161-5400-000-000-0	Clerk's Expenses	22,874.00	0.00	22,874.00	22,737.70	136.30	99.40%
001-161-5410-000-000-0	Town Clerk Education Incent	2,000.00	0.00	2,000.00	1,916.67	83.33	95.83%
001-161-5420-000-000-0	Special Elections F10	<u>0.00</u>	<u>1,448.16</u>	<u>1,448.16</u>	<u>0.00</u>	<u>1,448.16</u>	
		24,874.00	1,448.16	26,322.16	24,654.37	1,667.79	
001-171-5400-000-000-0	Conservation Comm	500.00	0.00	500.00	292.22	207.78	58.44%
001-172-5400-000-000-0	Agriculture Protection/Restora	200.00	0.00	200.00	0.00	200.00	0.00%
001-175-5400-000-000-0	Planning Board	1,825.00	0.00	1,825.00	1,205.12	619.88	66.03%
001-176-5400-000-000-0	Zoning Bd of Appeals	1,274.00	0.00	1,274.00	1,274.00	0.00	100.00%
001-192-5400-000-000-0	Town Hall Building	22,500.00	0.00	22,500.00	20,525.41	1,974.59	91.22%
001-192-5410-000-000-0	Garage & Public Safety Bldg	<u>29,000.00</u>	-4,600.00	<u>24,400.00</u>	<u>29,000.00</u>	<u>-4,600.00</u>	118.85%
		51,500.00	-4,600.00	46,900.00	49,525.41	-2,625.41	
001-193-5400-000-000-0	Property Insurance	33,000.00	-11,694.36	21,305.64	24,455.00	-3,149.36	114.78%
001-195-5400-000-000-0	Town Report	1,300.00	-1,395.99	-95.99	424.32	-520.31	-442.05%
001-210-5400-000-000-0	Police Dept Expenses	140,694.00	102.46	140,796.46	139,993.27	803.19	99.43%
001-210-5410-000-000-0	PD Quinn Bill	<u>4,103.00</u>	<u>0.00</u>	<u>4,103.00</u>	<u>3,776.26</u>	<u>326.74</u>	92.04%
		144,797.00	102.46	144,899.46	143,769.53	1,129.93	
001-220-5400-000-000-0	Fire Dept Expenses	41,800.00	0.00	41,800.00	37,738.90	4,061.10	90.28%
001-220-5800-000-000-0	Fire Dept Roof & Insulation	0.00	35,000.00	35,000.00	0.00	35,000.00	0.00%
001-232-5400-000-000-0	Ambulance Expense	23,535.00	0.00	23,535.00	23,124.32	410.68	98.26%
001-291-5400-000-000-0	Emergency Management Exp	1,025.00	0.00	1,025.00	281.07	743.93	27.42%
001-291-5800-000-000-0	Emergency Mgmt Connect CTY	<u>0.00</u>	<u>2,200.00</u>	<u>2,200.00</u>	<u>0.00</u>	<u>2,200.00</u>	0.00%
		1,025.00	2,200.00	3,225.00	281.07	2,943.93	

001-292-5400-000-000-0	Animal Control Officer	2,527.00	0.00	2,527.00	2,122.67	404.33	84.00%
001-293-5400-000-000-0	Animal Inspector	<u>435.00</u>	<u>0.00</u>	<u>435.00</u>	<u>419.33</u>	<u>15.67</u>	96.40%
		2,962.00	0.00	2,962.00	2,542.00	420.00	
001-294-5400-000-000-0	Tree & Forestry Expenses	6,000.00	0.00	6,000.00	5,973.46	26.54	99.56%
001-300-5400-000-000-0	Whately Elementary School	1,457,760.00	81,895.20	1,539,655.20	1,542,768.94	-3,113.74	100.20%
001-310-5400-000-000-0	Frontier Regional Operating	893,856.00	0.00	893,856.00	893,856.00	0.00	100.00%
001-310-5410-000-000-0	Frontier Regional Transport	20,452.00	0.00	20,452.00	20,452.00	0.00	100.00%
001-310-5800-000-000-0	Frontier Capital - District	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	#DIV/0!
		914,308.00	0.00	914,308.00	914,308.00	0.00	
001-320-5400-000-000-0	Franklin Cty Tech School	91,937.00	0.00	91,937.00	91,937.00	0.00	100.00%
001-320-5410-000-000-0	Smith Vocational Tuition	<u>61,490.00</u>	14,000.00	<u>75,490.00</u>	<u>48,980.00</u>	<u>26,510.00</u>	64.88%
		153,427.00	14,000.00	167,427.00	140,917.00	26,510.00	
001-422-5110-000-000-0	Highway Salaries	107,176.00	0.00	107,176.00	107,176.00	0.00	100.00%
001-422-5400-000-000-0	General Highway Exp	71,600.00	0.00	71,600.00	70,984.67	615.33	99.14%
001-422-5410-000-000-0	Road Machinery	20,955.00	0.00	20,955.00	20,590.40	364.60	98.26%
001-422-5420-000-000-0	Garage Maintenance	5,680.00	0.00	5,680.00	4,312.69	1,367.31	75.93%
001-422-5830-000-000-0	Easements 109 Long Plain	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>2,000.00</u>	
		205,411.00	2,000.00	207,411.00	203,063.76	4,347.24	
001-423-5400-000-000-0	Winter Roads	107,462.00	-15,000.00	92,462.00	77,611.59	14,850.41	83.94%
001-430-5400-000-000-0	Solid Waste District	4,197.00	0.00	4,197.00	4,197.00	0.00	100.00%
001-433-5400-000-000-0	Solid Waste Disposal	36,141.00	0.00	36,141.00	36,566.77	-425.77	101.18%

001-433-5410-000-000-0	Hazardous Waste Collection	800.00	0.00	800.00	728.00	72.00	91.00%
001-433-5800-000-000-0	Repair Recycle Bins	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	#DIV/0!
		36,941.00	0.00	36,941.00	37,294.77	-353.77	
001-450-5110-000-000-0	Water Department Salaries	24,574.20	0.00	24,574.20	24,026.63	547.57	97.77%
001-450-5400-000-000-0	Water Department Operations	25,525.00	0.00	25,525.00	25,386.51	138.49	99.46%
001-450-5800-000-000-0	Water Department Controls	0.00	8,575.00	8,575.00	0.00	8,575.00	0.00%
001-450-5810-000-000-0	Water 3/4 Ton Pickup Truck	0.00	32,000.00	32,000.00	0.00	32,000.00	
001-450-5820-000-000-0	Water Lightening Protection	0.00	2,641.00	2,641.00	0.00	2,641.00	
001-450-5830-000-000-0	Water Electronic Chlorine	<u>0.00</u>	<u>3,000.00</u>	<u>3,000.00</u>	<u>0.00</u>	<u>3,000.00</u>	
		50,099.20	46,216.00	96,315.20	49,413.14	46,902.06	
001-491-5400-000-000-0	Cemetery Commission	4,430.00	0.00	4,430.00	3,250.57	1,179.43	73.38%
001-510-5400-000-000-0	Health Agent	14,388.00	0.00	14,388.00	14,387.97	0.03	100.00%
001-512-5400-000-000-0	Board of Health Expenses	2,415.00	0.00	2,415.00	2,114.64	300.36	87.56%
001-541-5400-000-000-0	Council on Aging Expenses	8,744.00	1,000.00	9,744.00	9,044.00	700.00	92.82%
001-543-5400-000-000-0	Veterans Services	10,491.00	1,666.32	12,157.32	7,608.36	4,548.96	62.58%
001-610-5400-000-000-0	Library Expenses	41,929.00	0.00	41,929.00	41,929.00	0.00	100.00%
001-630-5400-000-000-0	Recreation Comm Expenses	8,000.00	0.00	8,000.00	3,893.78	4,106.22	48.67%
001-630-5410-000-000-0	Tri-Town Beach	<u>4,067.00</u>	<u>0.00</u>	<u>4,067.00</u>	<u>4,067.00</u>	<u>0.00</u>	100.00%
		12,067.00	0.00	12,067.00	7,960.78	4,106.22	
001-691-5400-000-000-0	Historical Commission Exp	200.00	0.00	200.00	0.00	200.00	0.00%
001-710-5920-000-000-0	Frontier Bond	44,777.00	0.00	44,777.00	44,777.00	0.00	100.00%

001-710-5930-000-000-0	Elementary School Roof	<u>64,751.47</u>	<u>0.00</u>	<u>64,751.47</u>	<u>64,751.47</u>	<u>0.00</u>	
		109,528.47	0.00	109,528.47	109,528.47	0.00	
001-752-5900-000-000-0	Int-Temporary Loans	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00%
001-820-5631-000-000-0	School Choice	88,147.00	0.00	88,147.00	111,364.00	-23,217.00	126.34%
001-820-5640-000-000-0	Air Pollution District	470.00	0.00	470.00	470.00	0.00	100.00%
001-820-5646-000-000-0	RMV Marking Surchg	1,020.00	0.00	1,020.00	1,220.00	-200.00	119.61%
001-820-5650-000-000-0	Strap Repayment	15,000.00	0.00	15,000.00	15,000.00	0.00	100.00%
001-820-5663-000-000-0	Reg Transit Authority	<u>2,315.00</u>	<u>0.00</u>	<u>2,315.00</u>	<u>2,315.00</u>	<u>0.00</u>	100.00%
		106,952.00	0.00	106,952.00	130,369.00	-23,417.00	
001-830-5400-000-000-0	Fr Reg Council of Govt Assmnt	16,885.00	0.00	16,885.00	16,885.00	0.00	100.00%
001-830-5410-000-000-0	Fr Reg Council of Govt Inspect	<u>53,360.00</u>	<u>0.00</u>	<u>53,360.00</u>	<u>53,360.00</u>	<u>0.00</u>	100.00%
		70,245.00	0.00	70,245.00	70,245.00	0.00	
001-911-5400-000-000-0	Franklin County Retirement	111,709.00	0.00	111,709.00	111,709.00	0.00	100.00%
001-912-5400-000-000-0	Worker's Compensation	12,500.00	0.00	12,500.00	8,538.45	3,961.55	68.31%
001-913-5400-000-000-0	Unemployment Insurance	1,000.00	512.91	1,512.91	9,017.97	-7,505.06	596.07%
001-914-5400-000-000-0	Group Insurance	372,075.00	43,742.19	415,817.19	360,739.92	55,077.27	86.75%
001-914-5410-000-000-0	Life Insurance	1,600.00	0.00	1,600.00	1,268.04	331.96	79.25%
001-914-5420-000-000-0	Physicals & Tests	<u>800.00</u>	<u>0.00</u>	<u>800.00</u>	<u>690.00</u>	<u>110.00</u>	<u>86.25%</u>
		374,475.00	43,742.19	418,217.19	362,697.96	55,519.23	
001-916-5400-000-000-0	Town Share of Medi & FICA	22,200.00	180.72	22,380.72	21,204.51	1,176.21	94.74%
	<u>Totals</u>	<u>4,365,796.67</u>	<u>200,311.20</u>	<u>4,566,107.87</u>	<u>4,383,250.99</u>	<u>182,856.88</u>	<u>96.00%</u>

Town of Whately – Budget Versus Revenue Report  
June 30, 2012

	<u>Account</u>	<u>2012 Budget</u>	<u>YTD Revenues</u>	<u>Variance</u>
<u>Taxes</u>				
001-001-4110-000-000-0	Personal Property Taxes	359,902.88	357,672.10	-2,230.78
001-001-4120-000-000-0	Real Estate Taxes	3,159,106.79	3,349,679.47	190,572.68
001-001-4142-000-000-0	Tax Liens Redeemed	0.00	12,361.95	12,361.95
001-001-4146-000-000-0	Rollback Taxes	0.00	6,312.93	6,312.93
001-001-4150-000-000-0	Motor Vehicle Excise	170,000.00	207,491.57	37,491.57
001-001-4162-000-000-0	Farm Animal Excise	5,000.00	8,173.00	3,173.00
001-001-4163-000-000-0	Classified Forest Excise	0.00	0.00	0.00
001-001-4165-000-000-0	Water Revenue Received	80,000.00	114,988.55	34,988.55
001-001-4170-000-000-0	Pen & Int on Prop Taxes	15,000.00	16,505.49	1,505.49
001-001-4171-000-000-0	Pen & Int on Excise Taxes	0.00	826.00	826.00
001-001-4173-000-000-0	Pen & Int Tax Title Accounts	0.00	7,661.05	7,661.05
001-001-4175-000-000-0	Pen & Int Water Accounts	0.00	864.71	864.71
001-001-4180-000-000-0	Pmts In Lieu of Taxes	0.00	0.00	0.00
001-001-4195-000-000-0	Abated Motor Vehicle Recov	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>Total Taxes</u>	3,789,009.67	4,082,536.82	293,527.15
<u>Fees-Transfer Station</u>				
001-433-4320-000-000-0	Fees - Transfer Station	20,000.00	26,388.30	6,388.30
<u>Fees - Ambulance</u>				
001-232-4320-000-000-0	Ambulance	25,000.00	21,373.06	-3,626.94
<u>Fees</u>				
001-141-4320-000-000-0	Fees-Assessors	0.00	71.00	71.00
001-145-4320-000-000-0	Fees-Treasurer	0.00	1,425.00	1,425.00
001-146-4320-000-000-0	Fees-Collector	6,000.00	6,954.00	954.00
001-149-4320-000-000-0	Fees-Registry Markings	6,000.00	980.00	-5,020.00
001-161-4320-000-000-0	Fees-Town Clerk	0.00	748.30	748.30
001-171-4320-000-000-0	Fees-Conservation Comm	0.00	1,195.00	1,195.00
001-175-4320-000-000-0	Fees-Planning Board	0.00	475.00	475.00
001-176-4320-000-000-0	Fees-Zoning Board	0.00	0.00	0.00
001-210-4320-000-000-0	Fees-Police	0.00	3,775.07	3,775.07
001-220-4320-000-000-0	Fees-Fire Dept	3,000.00	1,195.00	-1,805.00
001-439-4320-000-000-0	Fees-Electronic Disposal	0.00	0.00	0.00
001-450-4320-000-000-0	Fees - Water Dept	0.00	5,000.00	5,000.00
001-512-4320-000-000-0	Fees-Health Board	<u>10,000.00</u>	<u>6,275.00</u>	<u>-3,725.00</u>
	<u>Total Fees</u>	25,000.00	28,093.37	3,093.37
<u>Other Charges</u>				
001-001-4360-000-000-0	Rentals	25,000.00	43,500.04	18,500.04



001-001-4380-000-000-0	Other Charges for Service	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>Total Other Charges</u>	25,000.00	43,500.04	18,500.04
<u>Licenses &amp; Permits</u>				
001-122-4410-000-000-0	Licenses-Liquor	6,000.00	475.00	-5,525.00
001-122-4420-000-000-0	Licenses-Other	0.00	9,910.00	9,910.00
001-210-4450-000-000-0	Permits-Police Dept	0.00	0.00	0.00
001-241-4450-000-000-0	Permits-Building Insp	10,000.00	30,763.00	20,763.00
001-243-4450-000-000-0	Permits-Plumbing Insp	4,000.00	16,625.00	12,625.00
001-245-4450-000-000-0	Permits-Electrical Insp	5,000.00	7,140.00	2,140.00
001-422-4450-000-000-0	Permits- Highway Dept	<u>0.00</u>	<u>200.00</u>	<u>200.00</u>
	<u>Total Permits</u>	25,000.00	65,113.00	40,113.00
<u>State Revenue</u>				
001-001-4610-000-000-0	Reimb for Loss of Taxes	20,928.00	20,928.00	0.00
001-001-4613-000-000-0	Veterans Abatements	9,546.00	7,898.00	-1,648.00
001-001-4616-000-000-0	Elderly Abatements	0.00	0.00	0.00
001-001-4620-000-000-0	School Aid Chapter 70	243,963.00	236,718.00	-7,245.00
001-001-4622-000-000-0	One Time State Aid	0.00	8,267.00	8,267.00
001-001-4661-000-000-0	Lottery Aid	105,305.00	105,305.00	0.00
001-001-4665-000-000-0	Veterans Benefits	6,645.00	4,632.00	-2,013.00
001-001-4670-000-000-0	Police Career Incentive	0.00	0.00	0.00
001-001-4680-000-000-0	Other State Revenue	<u>0.00</u>	<u>30,926.06</u>	<u>30,926.06</u>
	<u>Total State Revenue</u>	386,387.00	414,674.06	28,287.06
<u>Fines</u>				
001-001-4685-000-000-0	Fines - RMV	31,000.00	31,402.50	402.50
001-001-4771-000-000-0	Fines - District Court	0.00	3,435.00	3,435.00
001-001-4775-000-000-0	Marijuana Fines	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
	<u>Total Fines</u>	31,000.00	34,937.50	3,937.50
<u>Other Revenue</u>				
001-001-4815-000-000-0	Sale of Fixed Assets	0.00	10,771.00	10,771.00
001-001-4820-000-000-0	Earnings on Investments	4,000.00	5,521.90	1,521.90
001-001-4840-000-000-0	Miscellaneous Revenue	0.00	26,780.20	26,780.20
001-001-4971-000-000-0	Tr Fr Special Revenue	0.00	0.00	0.00
001-001-4973-000-000-0	Tr Fr Capital Projects	0.00	0.00	0.00
001-001-4974-000-000-0	Tr Fr Stabilization	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<u>Total Other Revenue</u>	4,000.00	43,073.10	39,073.10
	<u>Total Year To Date Revenue</u>	4,330,396.67	4,759,689.25	429,292.58

## Town of Whately Special Revenue Report

		Beg Bal	Revenue	Expenses	Balance
231	Wetlands Protection Fund	5,515.71	0.00	-90.00	5,425.71
232	Dog Revolving Fund	5,599.52	2,695.00	-217.26	8,077.26
235	Recreation Revolving	9,583.42	9,621.90	-5,131.62	14,073.70
236	Library Fees Revolving Fund	435.15	0.00	0.00	435.15
237	Firewood Revolving	4,000.00	2,750.00	0.00	6,750.00
238	Trench Permit Revolving	335.00	0.00	0.00	335.00
251	Public Hearing Revolving	699.80	902.00	-1,905.69	-303.89
253	Sale of Cemetary Lots	12,830.00	0.00	0.00	12,830.00
258	Road Machiner Fund	9,446.68	0.00	0.00	9,446.68
267	Kenneth Daniels Memorial Acct	-375.00	0.00	0.00	-375.00
268	WMRLS/Durkan Grant	2,012.30	3,307.50	-523.09	4,796.71
270	PD Yankee Candle Donation	1,987.88	0.00	-269.20	1,718.68
271	PD - Dare Donations	57.02	0.00	0.00	57.02
272	Cruiser Fees for Details	97.19	0.00	0.00	97.19
274	FD Yankee Candle Donation	63.95	4,000.00	-3,910.37	153.58
276	Cemetary Kandsz Donation	1,000.00	0.00	0.00	1,000.00
277	Ambulance Donations	2,508.08	0.00	0.00	2,508.08
278	Master Planning Grant	1,834.72	0.00	0.00	1,834.72
279	Strategic Planning Grant	439.47	0.00	0.00	439.47
281	Septic Repair Program	14,162.56	36.31	0.00	14,198.87
282	Library Lions Club Donations	15.29	300.00	0.00	315.29
283	Library General Donations	2,266.68	266.00	0.00	2,532.68
284	Summer Reading Program	262.44	0.00	0.00	262.44
285	Hoxie Memorial Garden Fund	3,590.13	2.17	-3,590.13	2.17
286	Non-Resident Circulation	1,338.45	0.00	0.00	1,338.45
287	Div of Medical Assistance	22,428.68	0.00	-765.93	21,662.75
289	Insurance Proceeds	4,297.11	4,498.49	-8,143.49	652.11
290	Clean Energy Choice Grant	-358.68	0.00	0.00	-358.68
291	PEG Access Fund	40,630.55	0.00	-14,774.72	25,855.83
292	PEG Access Capital Fund	11,791.09	22,574.63	0.00	34,365.72
293	Pager Rebates	1,725.00	0.00	0.00	1,725.00
294	ConCom Escrow	2,412.28	25.09	0.00	2,437.37
295	Cemetary Revolving	-325.00	2,050.00	-550.00	1,175.00
296	Whately Operation Delivery	899.48	0.00	0.00	899.48
297	Christine Moulton Gift Account	89.93	1,045.00	-281.50	853.43
298	FCSWMD Grant	-237.49	184.12	0.00	-53.37
299	FCHCC Medication Grant	-974.87	1,387.36	-384.70	27.79
					177,192.39
404	Community Policing Grant	6,068.03	0.00	-279.17	5,788.86
407	Gov Highway Safety Grant	871.12	0.00	0.00	871.12
411	FEMA Storm Emergency Funds	2,098.00	7,751.32	0.00	9,849.32
412	Council on Aging Grant	-65.12	3,500.00	-3,500.00	-65.12
414	Library State Aid	11,473.45	1,789.52	-4,620.17	8,642.80
415	Cultural Council	2,922.03	3,888.91	-4,200.00	2,610.94
418	Library Mitigation	325.86	0.00	0.00	325.86
419	Failed Septic System Grant	-410.00	0.00	0.00	-410.00

420	Fire Safe Grant	886.95	0.00	-352.96	533.99
422	Assist to Firefighters Grant	0.00	4,000.00	-4,031.00	-31.00
423	MRF Mini Grant	930.76	0.00	0.00	930.76
424	Volunteer Firefighters Grant	0.00	2,000.00	0.00	2,000.00
					31,047.53
501	Circuit Breaker Grant	751.89	37,675.00	-32,998.04	5,428.85
				-	
502	School Choice	177,286.77	349,091.00	367,112.42	159,265.35
503	REAP Grant	1,797.94	22,474.52	-22,286.25	1,986.21
505	SPED Assist	14,339.84	79,272.38	-44,626.04	48,986.18
507	Grant Funded Teacher Stipends	0.00	11,730.00	-7,728.84	4,001.16
508	FB Full Day Kindergarten	0.00	7,151.14	-7,151.14	0.00
510	Ed Jobs Grant FY12	0.00	25,891.54	-20,202.16	5,689.38
551	After School Tuition	46,070.95	47,681.58	-41,955.05	51,797.48
552	Early Childhood Tuition	11,490.37	15,300.00	-12,000.00	14,790.37
553	School Lunch	-2,432.26	40,743.96	-48,574.66	-10,262.96
554	Nature's Classroom	3,016.00	5,925.50	-5,765.00	3,176.50
555	Damaged School Books	-0.92	0.00	0.00	-0.92
556	School Building Use	117.58	0.00	0.00	117.58
563	Playground Fund	0.00	0.00	0.00	0.00
567	Yankee Candle Donation	0.00	0.00	0.00	0.00
568	Adam Quenneville Donation	1,514.16	0.00	-600.00	914.16
					285,889.34
811	Bernard Church Expendable	136.27	3.12	-139.14	0.25
812	Davenport School Expendable	2,646.70	7.86	0.00	2,654.56
813	Whately Grange Expendable	19.81	0.19	0.00	20.00
814	Ambulance Replacement Expend	142.81	0.40	0.00	143.21
815	Cemetary Trust Expendable	14,787.31	174.49	0.00	14,961.80
816	Filipkowski Expendable	2,463.72	6.14	-540.01	1,929.85
817	Dickinson Library Expendable	31,988.96	294.02	-1,847.33	30,435.65
818	Annie Danforth Expendable	272.07	0.00	0.00	272.07
819	J & J Maiewski Expendable	1,971.58	8.20	0.00	1,979.78
820	Paul Field Expendable	2,567.54	20.85	0.00	2,588.39
821	Robinson Trust Expendable	413.35	9.63	0.00	422.98
822	SW Dickinson Aged Expend	3,520.99	23.48	0.00	3,544.47
823	Ena Cane Expendable	7,549.42	0.00	20.82	7,570.24
830	Stabilization Fund	206,781.30	45,672.69	0.00	252,453.99
831	Capital Stabilization	0.00	20,018.41	0.00	20,018.41
850	Barnard Church Non-Exp	1,000.00	0.00	0.00	1,000.00
851	Davenport School Non-Expend	200.00	0.00	0.00	200.00
852	Whately Grange Non-Expend	50.00	0.00	0.00	50.00
853	Cemetary Trust Non-Expendable	48,525.00	0.00	0.00	48,525.00
854	Damon Library Non-Expendable	11,612.94	32.00	0.00	11,644.94
855	Kandsz Library Non-Expendable	1,161.34	3.20	0.00	1,164.54
856	Dickinson Library Non-Expendab	75,000.00	0.00	0.00	75,000.00
857	A. Danforth Library Non-Expend	455.21	1.99	0.00	457.20
858	J & J Maiewski Non-Expendable	1,000.00	0.00	0.00	1,000.00
859	Paul Field Non-Expendable	5,000.00	0.00	0.00	5,000.00
860	Robinson Trust Non-Expendable	3,080.00	0.00	0.00	3,080.00
861	S.W. Dickinson Aged Non-Expend	5,000.00	0.00	0.00	5,000.00
862	S & S Filipkowski Non-Expend	5,545.93	15.29	0.00	5,561.22
					496,678.55

891	Off Duty Police Detail	0.00	37,198.06	-41,578.06	-4,380.00
892	Firearm ID Cards	0.00	2,837.50	-2,837.50	0.00
894	Fire Dept Fees	295.00	0.00	0.00	295.00
895	State Wildlife Permits	-113.00	257.50	-141.00	3.50
896	Ambulance Intercept	1,467.52	7,390.43	-5,253.50	3,604.45
898	Deputy Collector Fees	17.00	2,300.00	-2,300.00	17.00
					-460.05

## 2012 WHATELY AMBULANCE REPORT

I am pleased to submit this report of the activities for which the ambulance and its EMT's responded to emergencies during 2012. The Whately ambulance is an Advanced Life Support (ALS) ambulance and operates at an Intermediate Level, with it's staff of four paramedics , four Intermediates and seven Basic level EMT,s. The ambulance responded to less than 100 calls that were activated by the emergency 911 system.

The types of emergency calls where an ambulance is needed are;

- Motor vehicle accidents (mva)
- Motorcycle accidents, both on and off road
- ATV and snowmobile accidents
- Injuries caused by any type of trauma
- Medical calls
- To stand by at fires

Our ambulance also responds to mutual aid calls to our neighboring towns of Hatfield, Sunderland and South Deerfield. In return, these neighboring towns also provide coverage to Whately when needed. Because of Whately's location we are fortunate enough to be located within a short distance of two local hospitals. Also because of our close proximity to these hospitals, we are able to have the choice of a Paramedic intercept ambulance for the more critical calls come from either Northampton Fire Dept. or Baystate Health Ambulance from Greenfield. With a major highway going through the center of our town, we can be on the highway relatively quick, to transport a patient to a level 1 trauma center (Baystate Medical Center) in Springfield.

Whately's ambulance is one of five ambulances in Franklin County that is on the states task force team which means that this team can be called to respond to any incidence within the entire state when multiple ambulances are required.

The ambulance now has a laptop computer to electronically record the run reports with all of the patient information. This information is given to the emergency room physician and is now a state mandate that we also send this information to the state MATRIS system (Massachusetts Ambulance Trip Record Information System) within two weeks of the incident.

Our current ambulance is a 2001, and at twelve years old as with most vehicles of that age is beginning to require more maintenance to keep it in service. It is now on the towns capital planning schedule since it is something that we need to start thinking about.

All emergency medical personnel spend numerous hours of training to maintain their certifications. The state requires that an EMT must attend twenty eight hours of continuing education classes and attend a twenty four hour DOT refresher class every two years, as well as recertify for CPR and Defibulator qualifications every year, to maintain their EMT status. All of this training is the sole responsibility of the individual EMT, and for all of this along with dropping whatever they are doing at the time to respond to an emergency in the town of Whately, they deserve a special Thanks.

I would like to thank our fire department and police department personnel for assistance when needed for Ambulance calls which required either traffic control or lift assist, etc.

The following is a list of Whately EMTs whom responded to 911 Emergencies during 2012.

Gary Stone	
John Hannum	Jason Clemons
Jason Dorval	Ken Handfield
James Bernier	Greg Gagnon
John P. Kennedy	Wendy Bardwell
Georgeann Dufault	Alexander Ross
Robert Grant	Michael Herbert
Randall Williams	John Dubois

I would like to stress the point that if you feel that you might need an Ambulance, please call 911 as soon as possible. It could mean the difference between life and death or the difference between a long stay versus a short visit in a medical facility.

Whately ambulance service is always looking for new recruits who are over the age of 18 and interested in helping your fellow neighbors in a time of need. If this is you, please contact Gary Stone at [gstone@gwprecision.com](mailto:gstone@gwprecision.com) or any one of the above EMTs for information.

If you have any questions regarding billing, you should contact Lynn Sibley, the Whately Town Administrator at 665-0054 during normal business hours. All other questions regarding the Ambulance Service, you can contact myself at 413-636-8460, or e-mail [gstone@gwprecision.com](mailto:gstone@gwprecision.com)

In case of an emergency PLEASE call 911 as soon as possible and clearly state your emergency , your name and address, as well as your house number. Make sure your house number is visible from the street so that your house can be found quickly. SECONDS COULD MEAN THE DIFFERENCE BETWEEN LIFE AND DEATH!!!

Respectfully Submitted  
Gary Stone  
Whately Ambulance Director

## Animal Control Officer's Report

The Animal Control Officer had a busy year receiving 126 calls. Again, most of my calls were for loose/stray or found/missing dogs. Please follow the state leash law which states ALL dogs must be under control of their owners at all times. The breakdown of calls received is as follows:

Stray dog	17	Dogs taken to county pound	7
Found dog	14	Dogs chasing cat	6
Missing dog	7	Stray/feral cat	4
Barking dog	6	Dead cat	1
Nuisance dog	7	Cat bite human	1
Dog chasing car	2	Injured cat	1
Dog causing damage	3	Loose horse	3
Dog attacked by another dog	4	Assist police	3
Dogs running loose	11	Sick skunk	3
Dogs picked up	13	Sick raccoon	2
Lost dogs returned to owner	12	Dead animal in road	2

## Animal Inspector's Report

The Animal Inspector issued 3 quarantines; 1 for dog bites and 2 for cats with wounds of unknown origin. The barn inspections were done and the results are as follows:

Dairy cattle	82	Horses/ponies	41
Beef cattle	96	Chickens	373
Oxen	14	Turkeys	33
Goats	55	Water fowl	74
Sheep	10	Rabbits	5
Swine	7	Pea fowl	2
Llamas/alpacas	53	Game bird	14

If I missed you for a barn inspection, please contact me at 665-8027. The state relies on this information in developing and implementing a response plan to an emergency.

Respectfully submitted,  
Richard Adamcek  
Animal Control Officer  
Animal Inspector

## 2012 Emergency Management Report

2012 was a relatively quiet year on the Emergency Management front. Whately emergency personnel did prepare for Hurricane Sandy in October but luckily the town was spared from the brunt of that storm unlike the east coast of Massachusetts, Connecticut and New York to the south. I would like to commend our local school's response to the shootings in Newtown, Connecticut. They immediately reviewed the existing policies and procedures and initiated action to upgrade those policies and procedures for the safety of the children in Whately and our surrounding towns.

The quieter year gave us the chance to complete the filing for reimbursement for storm damage done in 2011. Although the town did not receive a lot of damage, we were reimbursed about \$4,000 for using our equipment and staff to clear debris after Hurricane Irene and the snow storm in October.

During 2012 we were able to review our emergency plans to make sure that they were up to date. I was also involved in the So. Deerfield and Northampton Water Districts updates for the Emergency Action Plans for the dams that are located in Whately.

On October 21<sup>st</sup>, I took part in the Frontier Regional Emergency Dispensing Drill that gave out flu shots to the residents in the area. This year the "clinic" was held at the Yankee Candle corporate office building parking lot. Each time we run one of these drills it becomes easier and more organized. Thank you to all the residents that came to get their flu shot.

Over the past few years, Emergency Management has received a number of smaller grants in order to provide tools that we need in an emergency. With these grants I have acquired sheltering supplies such as cots and blankets; Emergency Operations Center supplies such as a computer, easel, and GPS unit; and next year I will be looking to upgrade the meeting space at the Police Station so that it can serve as an Emergency Operations Center. The present space in the Center School Offices is not an ideal location. We do have a generator but it only operates half of the building so the copier and phone system are not available to use during a power outage without some creative wiring.

**I would like to remind people to register their phone numbers and email addresses with Connect CTY, the town's emergency notification system. The newly upgraded system allows residents to sign on and register or make changes to their own accounts but if you would rather have me make those changes, just let me know. I receive many nice comments about Connect CTY. I try not to send out too many messages or alarm folks unnecessarily. It is a great mechanism to get the word out to people regarding non-emergency messages as well as emergency notices.**

In closing, I would like to thank the emergency personnel here in Whately. The Fire Department, Ambulance, Police, Highway, Board of Health and emergency volunteers are all experienced staff members that know what needs to be done during an emergency. It is comforting to know that emergencies will be handled efficiently even when key members of the team are not present.

I would also like to thank our residents for heeding our notices prior and during an emergency. The better prepared we all are, the easier it is to recover from an actual emergency.

Respectfully submitted,

Lynn Sibley, Emergency Management Director

## WHATELY FIRE DEPARTMENT ANNUAL REPORT 2012

The officers and members of The Whately Fire Department continue to proudly serve and represent the citizens of our great community. In 2012 the Whately Fire Dept. responded to numerous types of emergencies. They included Emergency Medical Services, motor vehicle accidents, rescues, and fire emergencies. Tri State Fire Mutual Aid is a valuable system that benefits everyone; there is an endless list of resources available in an every emergency situation.

I would like to thank the officers and members for a job well done. All members are listed below the \* indicating certification as an Emergency Medical Technician.

DC Keith Bardwell	DC Gary Stone *	Capt. Wayne Hutkoski
Lt. Donald Dufault	Lt. Chris Sibley	Jason Clemons *
Jason Dorval *	Jeffrey LaValley	Peter Hannum
Patrick Mathey	James Bernier *	Joshua Clemons
Gregory Gagnon *	Scott Hutkoski	J P Kennedy *
John LaSalle	William Smith	Charlie Tenanas
John DuBois *	Ken Handfield *	Georgeann Dufault *
Alan Belden		
Alex Ross *	Chris Sullivan	Dwaine Meehan
Jason Antosh		

The Whately Firefighters Association deserves special thanks as they continue to support the officers and members of the Department in numerous ways. We are in the process of constructing a mobile generator / lighting trailer for transport to emergency scenes to create a safer working environment. I would also like to thank anyone who has helped the Fire Department or any of its members in any way.

In 2012 construction in Whately varied from a new rural classroom to acres of a photovoltaic system. From learning about nature and wilderness to a system to farm the sun for electricity broadens the scope of practice for fire protection. Access to remote and secure areas challenges the resources and always hampers response times. Dedication, training and knowledge prevail to help with life safety and to mitigate potential hazards.

In March of 2012 Whately Fire gained national recognition. The cover picture on FIRERESCUE magazine was on River Road in Whately. This is the ultimate experience of the numerous hours of training and dedication, to battle the fire face to face, to save life and property. Again I would like to thank everyone who made this fire ground operation safe and successful.

Franklin County is keeping the same process of issuing Burning Permits; Whately is again part of this system. The system is electronically operated and managed on the internet. The site ([www.fcburnpermits.com](http://www.fcburnpermits.com)) is user friendly. Today Burning Season opens January 15 and closes May 1 each year. Hazardous weather conditions may shorten the season so don't procrastinate, open burning should be completed early in the season.



The Whately Fire Department is always searching for interested citizens that would like to become involved with any aspect of the Department. In special need are Emergency Medical Technicians of any level of certification. If anyone would like to join or has any questions about the Department please contact either me ([JSHannum@comcast.net](mailto:JSHannum@comcast.net)) or one of my officers.

I would like to remind everyone to report a Fire or Emergency to dial 911, please be clear and concise with your message. Also answer all the questions that the Dispatcher asks and stay on the line as long as necessary. For any other Fire Department related communications the Dispatch Center business number is 625-8200.

Respectfully submitted;

Chief John S. Hannum  
Whately Fire Dept

## **REPORT OF THE HAZARDOUS WASTE COORDINATOR**

The annual Household Hazardous Waste (HHW) Collection Day, coordinated by the Franklin County Solid Waste Management District (FCSWMD), was held on Saturday September 22, 2012 from 9 AM to noon at Greenfield Community College and the Orange transfer station. 324 total households participated in the collection. Nine Whately households participated and two of these households were first time users. The hazardous materials collected included motor oil, flammables, antifreeze, oil based paint, aerosols, pesticides, acids, bases, organics and fluorescent lamps. Whately's cost for HHW disposal services was \$1,126.00.

The next HHW Collection Day will be held on Saturday, September 21, 2013. Contact the FCSWMD for pre-registration details beginning in August - by phone 772-2438 or email [info@franklincountywastedistrict.org](mailto:info@franklincountywastedistrict.org).

All residents are encouraged to utilize year-round the Hazardous Waste facilities established by the FCSWMD at the transfer stations of Bernardston, Colrain and Conway. Whately residents will most likely use the Conway site located off Old Cricket Hill Rd. The wastes accepted at these facilities include mercury thermometers, waste oil products such as used motor oil, hydraulic oil, gear oil etc., oil based paints, oil filters, antifreeze. Additional information about these disposal sites (dates and hours of operation etc.) is posted on the bulletin board at the transfer station as well as the FCSWMD website:

<http://www.franklincountywastedistrict.org/supersites.html>

Rechargeable batteries, button batteries, and fluorescent light bulbs are recycled at the Whately transfer station. All alkaline batteries (such as Duracell, Energizer etc.) should be separated from household trash and given to the transfer station attendant for proper landfill disposal. Alkaline batteries are not recyclable and should not be burned in the Springfield incinerator where Whately's residual trash is disposed of.

Questions concerning the proper disposal of and alternatives to hazardous materials can be directed to either your Hazardous Waste Coordinator (665-2894) or the FCSWMD (772-2438).

Respectfully Submitted,

Bill Obear  
Hazardous Waste Coordinator

## **ANNUAL REPORT OF THE FOOTHILLS HEALTH AGENT WHATELY**

Since starting in late January, I have had a great time working in Whately as your Health Agent. It has been a busy and productive year. During 2012, I witnessed 14 perc tests and 20 Title 5 inspections. Septic system permits were issued for 17 new systems or system components, and 16 systems were installed. Six inspections or reinspections of food establishments were completed. Housing/nuisance complaints resulted in 9 inspections or reinspections; 1 complaint resulted in a filing in Housing Court. Two beaver removal permits were issued. A total of \$6285 was collected in fees.

In 2012 I had the opportunity to receive advanced training in housing inspections, pool inspections, lead determinations, and hoarding. I also had the opportunity to travel to the Department of Homeland Security in Anniston, AL, to receive training on pandemic flu.

I may be reached at 268-8404. In-person help must be scheduled in advance. Written messages or mail should be directed to me at PO 447 Haydenville, MA 01039, or via email at [foothillshealth@yahoo.com](mailto:foothillshealth@yahoo.com). I look forward to another productive year in Whately.

Respectfully submitted,

Erin Kirchner  
Health Agent  
Foothills Health District

## ANNUAL REPORT OF THE HIGHWAY DEPARTMENT

This year our winter was a mild one which enabled us to get spring cleaning done a little earlier than usual. We then turned our focus onto finishing the section of Haydenville Road that was being rebuilt. All of the drainage has been replaced and the paving was completed. This section should serve those that use it for many years to come. I would like to thank all of the residents that endured the additional traffic during the days as construction required us to close the road. Also Long Plain Road culvert replacement was fished up with pavement and guard rail.

In the spring we took delivery of the new dump truck/sander. The 1997 Ford that it replaced was declared surplus and sold by sealed bid. It has already proven to be a good investment for the town. Arriving just before Christmas was the new pick up that replaces the 1999 pick up as an everyday use vehicle.

Smith College completed their new environmental classroom at the end of Poplar Hill Road. The gravel section of the road was widened to accommodate two way traffic.

The Nature Conservatory and American Rivers Organization funded the replacement of a 36" steel culvert on Conway Road. This project was done to help further research the ongoing studies of aquatic life in stream crossings. It was replaced with an open bottom arch structure that allows for the stream bed to be replicated under the road.

Tyler Mankowsky was hired in April to replace Clint Labato. We were fortunate to have a good pool of applicants to choose from. Tyler has brought many skills to compliment the Highway Department.

If anyone has any questions or concerns I can be reached at 665-2983.

Respectfully submitted,

Keith Bardwell  
Highway Superintendent

## Police Department Report 2012

This year we saw some new additions to the police department. Joining the department are Officer Raymond Vandoloski and Richard Fullwood. These officers bring experience and knowledge with them and are committed to our mission. I would also like to thank the officers currently serving Whately for their continued commitment to our town.

Once again we had a successful year with our police triathlon thanks to Sue Monahan and all of the volunteers, as well as the gracious sponsors that keep this event going year after year. The funds raised are of great value to us in these trying budgetary times. This allows us to continue programs and purchase equipment. We can't express our appreciation enough.

The rad KIDS personal safety and empowerment program continued as part of the Aftercare enrichment programs at the elementary school. We enjoy working with the kids and appreciate the support from the school. This program is very important for the kids. They learn about safety while at home, out and about, at school, as well as personal safety and defense. We will continue with this program throughout this school year, and plan to continue into the future.

In 2012 the town voted to purchase a new 2013 Ford Interceptor sedan police cruiser. Because of the high demand for these cruisers statewide, we didn't take delivery until the beginning of January 2013. Even though it took almost 6 months to get it, we are happy that it is now in service. We will be posting pictures of both cruisers soon on the police department's website.

For the past 12 years the town has owned 2 firearms (handguns) that have been issued to the full-time officers. The town has never provided firearms, or funding for firearms, for part-time officers. These officers have been required to provide their own at an average cost of (6-7 hundred dollars), in addition to a great deal of other equipment they have to purchase. This left us with a large mix of firearms from different manufacturers. They have different calibers and vary in age and condition. So this past year, with the support of the Selectmen, Finance Committee, and town residents at a special town meeting, we were able to secure funding to purchase 10 new firearms, along with the necessary equipment, which will be issued to each officer on our department. On behalf of all of our officers, I would like to express our appreciation for supporting this purchase.

In 2013 I will continue to conduct the Basic Firearms Safety Classes offered by the department. This was a popular program in 2012. Many people are interested in taking this class to get their LTC or FID card. Some people take the class to just get a better understanding of the many firearms laws associated with gun ownership. Other topics covered are the safe handling and storage of firearms, basic fundamentals, marksmanship, and more. Please contact the department if you are interested in this class. There may be some dramatic changes in firearms laws coming in the near future, so I am considering offering a Firearms Law Update class. Spread the word and please let me know if you would like to attend.

Be sure to check out the police website for news and important information. We are still building it so please be patient, but it is up and running.

[www.whately.org/police-department](http://www.whately.org/police-department)  
Submitted,

Chief James A. Sevigne Jr.

## Police Department Report 2012

### Activity Report 2010, 2011, 2012

	<b>2010</b>	<b>2011</b>	<b>2012</b>
Abduction / Attempt	0	1	1
Abuse Prevention Orders	2	6	5
Accident – Motor Vehicle	44	52	50
Alcohol/Drug Violation	12	17	13
Animal Complaints	21	23	19
Arrests (Including Motor Vehicle)	49	46	24
Assault & Battery	7	4	7
Assist Ambulance	75	62	53
Assist Fire Department	43	42	31
Breaking & Entering	7	10	11
Disturbance	7	5	8
Domestic Problem	10	5	6
Harassment	4	5	5
Homicide (Motor Vehicle)	0	0	0
Indecent Exposure	0	0	0
Intrusion Alarm	77	86	76
Identity Theft	2	4	3
Larceny	21	17	24
Property damage/vandalism	10	13	18
Missing Person	1	2	3
Protective Custody	0	1	2
Robbery	0	0	0

Suspicious Activity	3	2	4
Suspicious Person	13	7	5
Suspicious Vehicle	12	9	10
Trespass	5	3	4
Unattended Death	0	2	2
Unwanted Person	5	3	6

## **REPORT OF THE SOLID WASTE COMMITTEE**

In 2012, 122 tons of paper, glass, cans, and plastic containers were collected at the Whately Transfer Station and sent to the Springfield Materials Recycling Facility (MRF). 163 tons of residual waste was disposed of at the Chicopee Landfill.

Two Clean Sweep or Bulky Waste days were held at the transfer station this year, the first on May 12, 2012 and the second on October 20, 2012. Both bulky waste days were coordinated by the Franklin County Solid Waste Management District (FCSWMD) and staffed by Whately volunteers. We'd like to thank Montserrat Archbald, Chris Boutwell (Montague), Vic Covaleski, Lynn DiTulio, Larry Kutner, Dana Robinson, Kathy Sylvester and Ronnie Williams for their volunteer help as well as Tyler Mankowsky from the Town Highway Department.

These Bulky Waste collections provided for the recycling and disposal of a number of hard to manage wastes that included tires, scrap metal, appliances, TV's, computers and other electronics, construction and demolition materials (C&D) as well as bulky household items such as broken furniture, old carpets and mattresses. Modest fees were charged for most items to cover recycling and disposal costs. In addition to Whately residents, people from other FCSWMD communities participated in both bulky waste collections. For both collections Whately residents recycled an estimated 2.31 tons of appliances and scrap metal, 2.5 tons of TV's and electronics, and 0.32 tons of tires. In addition, an estimated 7.69 tons of C&D and bulky items were disposed of at a landfill.

A total of 144 tons of waste materials were recycled by Whately residents in 2012 which includes the items recycled at the MRF, the bulky items recycled, approximately 1.5 tons of clothing collected and recycled by Salvation Army, an estimated 12 tons of food waste collected at both the transfer station and elementary school and approximately 3.5 tons of books collected by Got Books. A total of 170.78 tons of residual and bulky wastes were disposed of at the Springfield incinerator or Chicopee landfill. These recycling and disposal numbers resulted in a calendar year 2012 recycling rate of 45.87%.

The Town's recycling program in 2012 resulted in a net recycling savings of \$8,662. This figure includes \$4,992 in recycling income from the Springfield MRF operator. The total solid waste disposal

cost for 2012 was \$34,568. Revenue from the sale of Whately trash bags was approximately \$27,000. Total 2012 solid waste revenue was \$31,992 including the MRF recycling revenue.

Once again the Solid Waste Committee thanks Lee and Rebecca Felton (our Saturday transfer station attendants) and our Tuesday afternoon transfer station attendants Quint Dawson and Roger Huard for their dedicated service, pleasant attitudes and general helpfulness that makes the operation of Whately's transfer station extremely efficient and cost effective. We also want to thank Ethan Dickinson for hauling the Whately Elementary School's paper and containers to the transfer station for recycling.

Many thanks also go to our unheralded volunteers who help us maintain the Swap Shed at the Transfer Station, including Shelly Futter and Regina Wroblewski.

For current information on solid waste disposal options, we encourage you to look at the FCSWMD website, [www.franklincountywastedistrict.org](http://www.franklincountywastedistrict.org) or contact the Whately Solid Waste Committee at 665-4561.

Respectfully Submitted,  
 Fran Fortino, Gary Lawrence, Bill Obear  
 Whately Solid Waste Committee

## WHATELY RECYCLING AND SOLID WASTE STATISTICS -CALENDAR YEAR 2012

<u>Disposed Solid Waste</u>	<u>Tons</u>	Average	Tipping Fee	<u># of Hauls</u>
		<u>Cost / Ton</u>	<u>Disposal</u>	
Disposed Waste Total	163.09	65.00	\$10,600.85	16.00
Bulky Waste Tons (Est.) **	<u>7.69</u>	Paid by Participants		
<b>Total Tons</b>	<b>170.78</b>			

**Trash Bag Revenue: \$27,000.00 FY 12**

### Solid Waste Revenue and Expenses

#### **Revenue:**

Trash Bags	\$27,000.00
MRF Recycling Income	4,992.00
Other Revenue	<u>0.00</u>
<b>Total</b>	<b>\$31,992.00</b>

#### **Expenses:**

Solid Waste Tip Fees - Springfield Incinerator @ \$70 per ton	\$5,687.50
Solid Waste Tip Fess -Chicopee Landfill @ \$60 per ton	4,910.40
Trucking to Springfield Incinerator @ \$140 per trip	1,120.00
Trucking to ChicopeeLandfill @ \$120 per trip	960.00
Trucking to MRF @ \$140 per trip	2,940.00
Trucking to MRF @ \$125 per trip	2,875.00
Staff	11,200.00
Electricity	925.00
Compactor Rental	2,700.00
Compost Hauling, misc.	<u>1,250.00</u>
<b>Total</b>	<b>\$34,567.90</b>

**Profit / Loss** **-\$2,575.90**

**NOTE 1:** 16 loads of solid waste (MSW) were delivered to the Springfield Incinerator and Chicoppee landfill at \$130 average trucking cost per load. 44 loads of recyclables were delivered to the Springfield MRF at \$132.15 average trucking cost per load. MSW disposal averaged 10.19 tons per load. 121.93 tons of MRF recyclables divided by 10.19 average tons per MSW disposal trip is equivalent to approximately 12 MSW disposal trips. The additional recycling trucking cost is total MRF trips (44) times \$132.15 average trucking cost per load less 12 equivalent MSW disposal trips times \$130 average trucking cost. The net additional cost is approximately **\$4,255**

## 2012

### Recycled Solid Waste

<u>Materials</u>	<u>Tons</u>	<u>MRF Trips</u>	<u>Incinerator/Landfill</u>	<u>Paper</u>	<u>Containers</u>
			163.09	83.49	38.44
MRF Paper	83.49	25			
MRF Containers	38.44	19			
		**			
Tires	0.32	Estimated			
		**			
Scrap Metal	2.31	Estimated			
Electronics /		**			
Computers	2.50	Estimated			
Clothing					
(Salvation Army)	1.50	Estimated			
Compostable					
Organics	12.00	Estimated			
		From Got			
Books	<u>4.18</u>	Books			
<b>Total Recycled</b>					
<b>Tons</b>	<b>144.74</b>				

#### Calculation Of Recycling Rate

Recycling Rate =

(Recycled Waste) / (Disposed Waste +



Recycled Waste)

**2012 Recycling  
Rate 45.87%**

		<u>MRF Trucking / Trip</u>	<u>Chicopee Trucking / Trip</u>
<b><u>2012 Recycling Savings &amp; Revenue</u></b>		\$125.00	\$120.00
MRF Tipping Fee Savings	\$0.00	0.00	0.00
Additional Recycling Trucking (Note 1)	-4,255.00	\$125.00	\$120.00
MRF Revenue Sharing Received (2012)	4,992.00		
<b>2012 Recycling Savings &amp; Revenue</b>	<b>\$737.00</b>		<b><u>Average Chicopee Tip Fee</u> \$65.00</b>

\*\* These tonnages are estimated from Whately's percentage participation in the May and October Bulky Waste Collections organized by The Franklin County Solid Waste Management District.

	<u>MRF Rev. Sharing</u>
2/8/2012	\$2,879.44
8/20/2012	2,112.56
	\$4,992.00

Approximately 32 tires were recycled by Whatey residents. in 2012. Estimated average passenger tire weight is 20 lbs.

## ANNUAL REPORT OF THE TREE WARDEN

I'm glad to report that this year we saw no major destruction as in years past. The Liberty Elms that we have been planting over the last ten years were pruned by an arborist and I will continue to have them pruned as long as funds are available. It is important to have them pruned regularly since they are a fast growing tree. The Tree department continues to offer delivered wood chips to residents. We also have limited amounts of seasoned cord wood for sale to the residents. The money from the sale of the cordwood goes to purchasing new trees. If anyone has any questions about trees in the town's layout you can reach me at 665-2983.

Respectfully Submitted,

Keith Bardwell  
Tree Warden

## **Water Department**

### **ANNUAL REPORT FOR 2012**

This year brought about the use of an enterprise fund for the operation of the department. All expenses related to the operation of the department from health insurance to gasoline will now be paid for through the income generated by the sale of water. All the proceeds from the operation will stay within the enterprise fund for use by the department with the approval of town meeting.

The erosion issue which threatens the production wells has yet to be resolved. A new engineering firm has been retained by the town to see to the repair.

The table below shows the monthly consumption figures:

January	1,993,092
February	1,999,500
March	2,134,412
April	2,714,033
May	3,148,483
June	3,409,244
July	4,681,362
August	3,464,888
September	2,686,969
October	2,700,800
November	1,763,072
December	<u>1,851,538</u>
	32,547,393

The revenue generated from water rates was \$120,080.48

Meetings of the Water Commission are now on the first Tuesday of the month at 7:00 P.M. in the basement office of the Center School. We can be reached at 665-3080.

Respectfully submitted

GeorgeAnne Dufault, Chairman  
George Bucala Dufault  
Paul Fleuriel

## WHATELY AGRICULTURAL COMMISSION REPORT

The Whately Agricultural Commission's activities in 2012 primarily focused on our continued support of Agricultural Preservation Restriction (APR) projects in town by working with both the Massachusetts Department of Agricultural Resources that funds the development cost of APR approved farmland and the Whately Community Preservation Committee (CPC) that can provide town matching Community Preservation Act (CPA) funds for such open space projects.

2012 Activities included:

- Advocating for CPA funding for the Hutkoski and Skroski APR projects that were eventually approved at the April 2012 annual town meeting.
- Mediating a grievance between an abutting landowner and a farm operator
- Reviewing and supporting the APR application of Mary Lou Green for 10 acres of farmland along River Rd.
- Applying to the Community Preservation Committee for town matching open space funds for the Green APR project
- Providing comments on the farmland section of the revised Whately Master Plan
- Conceptualizing the production of a promotional brochure highlighting Whately's farms

The following Disclosure Notification (Section 4 of the Whately Right To Farm By-Law) is required to be published by the Town of Whately on an annual basis in the town report

### DISCLOSURE NOTIFICATION

“ It is the policy of this community to conserve, protect and encourage the maintenance and improvement of agricultural land for the production of food, and other agricultural products, and also for its natural and ecological value. This disclosure notification is to inform landowners and occupants of the Town of Whately that the property they own or occupy lies within a town where farming activities occur. Such farming activities may include, but not limited to, activities that cause noise, dust and odors. Landowners and occupants are also informed that the location of their property may be impacted by commercial agricultural operations by existing right of ways or rental agreements already in place for such property under certain circumstances.”

Members of the Agricultural Commission:

David Chamutka  
Margaret Christie  
John Devine  
Timothy Nourse (Chair)  
William Obear

## **2012 Capital Improvement Planning Committee Report**

Established in 1995, the Capital Improvement Planning Committee (CIPC) is responsible for long range planning for capital projects ensuring adequate funding on an ongoing basis. The CIPC studies the need for proposed capital projects and improvements and makes recommendations on the priority of each proposed item. The CIPC also considers the relative impact, timing and cost of these expenditures and the effect each will have on the financial position of the town.

A five-year plan has been developed by the Committee and is updated each year based on changing needs of town departments. As the Capital Improvement Planning Committee (CIPC) reviewed the projects for this year, they did keep in mind the limited cash available to fund the projects.

First we will review the projects that the CIPC recommended to the Finance Committee for funding in FY2013. There was \$675,000 worth of projects identified for funding in FY13. The CIPC voted to make the following recommendations to the Finance Committee for funding.

1. Repairs to Sprinkler at the Elementary School - \$60,000
2. Piping modifications to the Water Department's wells - \$13,400
3. Replace 2004 Police Cruiser - \$30,000
4. Pick up for Highway Department - \$26,000
5. Phase 1 of Transfer Station repairs - \$20,000
6. Generator for Water Department pump house - \$35,000

FY2014 brings new challenges to the CIPC. Over the last four years, many projects have been pushed forward and now there is approximately \$649,000 of worthwhile projects on the capital plan. Frontier also submitted some capital items which did not arrive in time to make this report. The CIPC met and prioritized the following projects that they are recommending to the Finance Committee for funding in FY2014.

1. Power Stretcher for the Ambulance - \$13,000
2. S. W. Dickinson Library Handicapped Access improvements - \$8,700
3. Town Hall Architectural and Engineering Costs - \$84,983
4. Generator at the Whately Elementary School - \$60,000

The Capital Planning Improvement Committee also recognizes that there are debt-excluded items still on the budget for the Frontier Regional School which ends in FY16 and the Dump Truck which ends in FY14. These recommendations will be submitted to the Finance Committee whose responsibility it will be to decide which will be funded for FY2014.

Respectfully submitted,

### **Capital Improvement Planning Committee**

Dan Kennedy  
Paul Newlin  
Lynn Sibley, Town Administrator – non-voting member

Bruce Cleare  
Bruce Tutun

Donald Skroski  
Robert Duda

## **2012 Cemetery Commissioners' Report**

This has been a year of much progress for Whately town cemeteries. With the acquisition of CPA funding, a master plan is under development to help us prioritize the needs of restoration and maintenance within all three of our cemeteries. Before snowfall, our consultant, Kai Nalenz of Gravestone Services of New England was able to photograph and document the areas of need. His next step is to prioritize the needs into manageable phases, which we will then be able to seek further CPA funding to act upon.

Tree removal required the dismantling of the fence to the Center Cemetery. Unfortunately weather beat us to the job and replacement of the removed pieces and subsequent painting of the entire fence has been moved to the top of the list for spring projects. Volunteers would be most welcome for the painting.

Some emergency stone resetting has begun in the East Cemetery as well as some low impact stone cleaning to make the markers more legible. We have begun a landscape character and vegetation maintenance program with some hard pruning of trees in East Cemetery that were impeding grounds maintenance and interfering with stone settings. This will afford us better grounds keeping and stone repair. Weather permitting this will continue in the spring. The Cemetery Commission would like to thank the neighbors of East Cemetery for their help with clearing of the brush and debris around the fence. More to come.

Several markers are in need of re-grading of the soil surrounding them. Initial survey and assessments have been completed with beginnings of some soil grading. This project will be resumed in the spring.

Volunteers are always welcome in any and many fashions to help with the upkeep of our historical cemeteries. On the job training will be provided. Many thanks to those who have contributed their time and resources to the Whately Cemetery Commission.

The Whately Cemetery Commission has recorded four burials all in the Center Cemetery.

Respectfully Submitted,

Paul Fleuriel, Chair  
Lee Felton  
Darcy Tozier

## **2012 Conservation Commission Annual Report**

The Conservation Commission is charged with implementing the state's Wetlands Protection Act using regulations written by the MA Department of Environmental Protection.

Over the course of the past year the Commission considered and issued four Determinations of Applicability (determinations as to whether or not a wetlands permit is required), reviewed two Notices of Intent and issued two Orders of Conditions (wetland permits). Three Certificates of Compliance were issued. It took action in four instances to ensure compliance with Orders of Conditions and address work being done without necessary permits. The Commission participated in three informal consultations and addressed numerous questions from residents about the wetland regulations and the permitting process.

Andrew Ostrowski represents the Conservation Commission on the town's Community Preservation Committee. Commissioner Pat Devine assisted the Whately Water Commission in reviewing potential consultants for preparation of a stream bank stabilization plan for the Mill River adjacent to the town's wells. Commissioners Montserrat Archbald and Scott Jackson served on a committee to review and update the Natural Resources section of the town's Master Plan.

Scott Jackson, Chair  
Pat Devine  
Andrew Ostrowski  
George Owens  
Montserrat Archbald

## **2012 Annual Report of the Municipal Building Committee**

2012 was an extremely busy and productive year for the Municipal Building Committee. As most in town are well aware, our town hall has been in serious need of repair for several years. And, over the past few years, more and more examples of the extent of the disrepair became more and more evident. As 2011 ended and 2012 began, the Municipal Building Committee finally had its opportunity to tackle the challenge of either repairing town hall or moving toward a new town hall.

So, through funding of the Community Preservation Committee and the leadership of voters at the 2011 Town Meeting, the Municipal Building Committee started 2012 by setting up a schedule of meetings that would perform a needs assessment for office space of Whately Town Government and simultaneously whether the current town hall could satisfy the findings of our needs assessment.

With a mandate in hand from Town Meeting and the Community Preservation Committee, the Municipal Building Committee began 2012 by hiring an architectural firm to perform the needs assessment and to craft preliminary drawings for the potential of a renovated and expanded town hall.

We worked closely with a number of town officials, employees and committees to create an Request for Proposals and in the late winter selected the firm of Margo Jones Architects to perform the work needed.

Throughout the year, the Municipal Building Committee worked closely with the staff from Margo Jones to understand what our office space needs were, what potential and limits existed with town hall, and also looked at solutions that had been adopted by other Pioneer Valley towns to meet past challenges similar to those of Whately Town Hall.

After months of work, Margo Jones finished plans three options of plans for a renovated town hall. These plans can be found at the Whately website <http://www.whately.org>.

Subsequent to the plans being finalized, the Municipal Building Committee held a public hearing to share the three options with Whately residents. The plans consisted of a set of drawings that would renovate the existing building with no expansion. A second set of plans that would renovate the building and turn the upstairs auditorium of the current town hall into office space. And a third set of plans that would renovate the downstairs, preserve the bulk of the upstairs historic auditorium and expand to the back of the building.

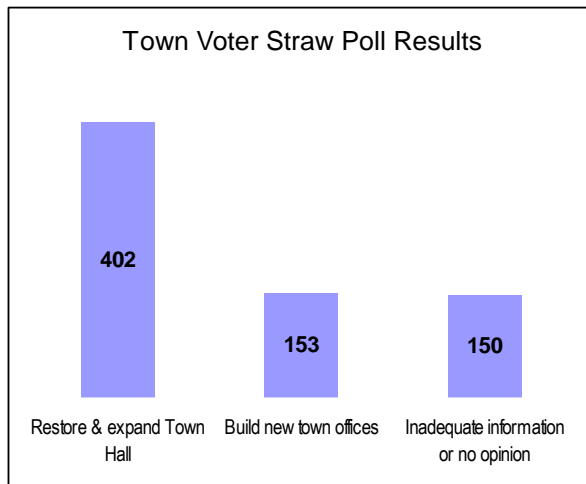
Without question, the public forum served its purpose – to carefully explain the three different paths and scenarios for town hall that Whately residents had to choose from. The public hearing also explored the fourth option of leaving town hall as it is, but went into great detail as to why “no action” was truly not a viable solution.



The final piece of outreach by the Municipal Building Committee in 2012 was to hold a straw vote on the future of town hall at the November elections. With this straw vote, Whately voters were given the choice of whether they favored a new town hall, or a renovated and expanded current town hall. It was noted that both options would be relatively equal in cost to the town.

The final straw poll vote was overwhelmingly in favor of the option to renovate and expand the current town hall.

Based on the results of the Feasibility and Space Needs Study prepared by the firm of



Margo Jones Architects and subsequent straw poll conducted at the November 2012 elections, the Municipal Building Committee has made a recommendation to the Board of Selectmen to move forward with plans for an addition and renovation of the existing town hall to meet the needs of Whately.

Details of the preliminary plans can be found at the town library, the Selectman's office or see the Powerpoint presentation at <http://www.whately.org>.

As we end 2012, the Whately Municipal Building Committee is pleased to report that we successfully complete the first phase of the project to renovate and expand town hall.

In 2013 more work will still need to be done as the Municipal Building Committee helps the town tackle a project that is long overdue. We look forward to working with all residents of Whately to craft a plan that helps us realize the plans and construction of a town hall that preserves the historic features of one of the oldest operating town halls in Massachusetts, while simultaneously serving the needs of the people of Whately today, tomorrow and for years into the future.

Respectfully submitted,

Jonathan Edwards, Chair  
Municipal Building Committee

## Whately Historical Commission Annual Report for 2012

In 2012, the commission again spent much of its time on activities related to the Community Preservation Act. We review proposals in the early part of the year for each funding cycle. We evaluate these requests based on the priorities and criteria the Community Preservation Committee adopted to evaluate CPA funding requests that concern historic preservation. Our priorities for CPA funding include the preservation of historic structures and landscapes, investment in documenting the town's historic resources, the improvement of archival preservation of both the town's official records as well as the collections of the Whately Historical Society and projects that increase public awareness of the town's historic areas and structures.

The Commission supported two proposed CPA projects in the fiscal year 2013 funding cycle that involved historic preservation. These were a proposal to create engineering and architectural plans for the town hall renovation and a proposal from the cemetery commission for preservation and conservation of cemetery maps. Last year, we received CPA funding to replace the old historic district signs. The new signs, more durable and easier to read, will be put in place this spring.

The Commission is still seeking nominations, including self-nominations, for the Historic Preservation award for this year. To be eligible for an award, the commission looks for structures that are located in Whately, are at least 50 years old, are in good condition and are preserved or restored consistent with its historic style.

Part of our mission is to review plans for construction projects of various kinds that affect our town. We provided comments during the past year to the town Planning Board and to various state agencies planning work in Whately. In this process we try to support the goals of the town's Master Plan and the Community Development Plan. Both of these aim to preserve the rural character of our town in part through historic preservation.

Members of the Historical Commissions are also serving on the Community Preservation Committee and the Municipal Building Committee, which is examining planning and funding for town hall renovations.

As always, I want to thank the members of the Commission for their willingness to serve. While the commission now has a full slate of 5 members, we would welcome the support of any town resident with expertise in historic preservation. Please contact us if you have knowledge or skills to share.

Respectfully submitted,

Alan McArdle, Chair  
Judy Markland  
Howard Nenner  
Darcy Tozier  
Donna Wiley



## TOWN OF WHATELY, MASSACHUSETTS

WHATELY PLANNING BOARD, Donald Sluter – Chair  
Fred Bardwell, Nicholas Jones, Judy Markland, Julie Sibley – Members

### **PLANNING BOARD YEAR END REPORT- January 2013**

The Pine Plains Estates subdivision has been at the top of our list for the past three years, so we will start there. The Board approved and signed a new subdivision plan showing the additional five lots approved in 2011 for recording. We also released Lot 46 of the subdivision for sale.

The Board continues to monitor the progress of completion of common driveways pursuant to approved plans.

Over the year, the Board received six Approval Not Required applications for review and signoff. We also held Public Hearings and signed off on two applications for site plan approval, including an animal eye care clinic in the Industrial Park, and another large-scale solar project, this one off Long Plain Road. One additional site plan was evaluated, and the Board waived a formal review

The Board has begun considering a few changes to some language and Use Tables in the zoning bylaws, as well as amending the zoning plan/map to provide additional commercial and/or industrial zoned land. A public hearing will be announced when the proposed changes have been finalized.

Respectfully submitted,  
Donald Sluter - Chair

## **WHATELY CULTURAL COUNCIL 2012 ANNUAL REPORT**

The Whately Cultural Council held its public meeting on Tuesday, December 5, 2012 in the Town Hall to discuss its priorities and grant procedures. No other members of the community attended. The Council members discussed the priorities that have guided decisions on grants from the Council in recent years and there was consensus to reaffirm those priorities. “The Whately Cultural Council gives preference to grant applications from local institutions, organizations and community events, with priority given to programs that benefit children or seniors. The Whately Cultural Council does not approve grant applications from performers who do not have sponsorship from a local institution, organization or community event. Such sponsorship must be evidenced by a letter from an authorized representative of the relevant institution, organization or community event.”

The Cultural Council also met on Tuesday, December 5, 2012 in an open meeting in the Town Hall to consider grant applications for awards to be spent in 2013. By the closing deadline for postmarks, October 15, 2012, the Council received 28 applications seeking awards totaling \$11,115. The Council had \$4371 to allocate, made up of the annual allocation from the Massachusetts Cultural Council of \$3870 and \$501 in unspent funds from 2012 awards and a little bit of interest earned (we do not do any fundraising to have additional resources to award in support of cultural activities). The Cultural Council made 18 awards to the following applicants or benefitting organizations (some of which received more than one award): Steve Calderon for the Whately Talent Festival, S. White Dickinson Memorial Library, Friends of the S. White Dickinson Memorial Library, Whately Historical Society, Whately Elementary School, Blanche Derby, Alfredo Chapeliquen, Rona Leventhal, Rachel Roberts, Moonlight and Morning Star performing at the South County Senior Center, Pioneer Valley Symphony and Chorus, and Watermelon Wednesdays. We hope you notice and appreciate their programs over the course of 2013. Ten applications were not funded because the applications did not meet the criteria for awards from the Whately Cultural Council.

Members and officers of the Council for 2012 were the following:

Neal Abraham, Chair;  
Katie O’Hara Edwards, Treasurer;  
Alexander Fortune;  
Marilee Kloc, Secretary;  
Larry Kuttner;  
Leesa Lesenski, Assistant Secretary; and  
Anthoula (Ann) Reiss.

All members of the Council are continuing for 2013. The officers were re-elected for 2013 with an additional officer for 2013 elected as well:

Larry Kutner, Vice-Chair and Chair-elect.

For questions or information, contact the Whately Cultural Council at P.O. Box 234 or visit the Massachusetts Cultural Council website for the Whately Cultural Council at [https://www.mass-](https://www.mass-whately.org)

[culture.org/](http://culture.org/) . The postmark deadline for applications for grants to be spent in 2014 is likely to be October 15, 2013; details will be posted on the Massachusetts Cultural Council website where you can also find application forms.

Neal Abraham, chair  
[nealabrahamma@gmail.com](mailto:nealabrahamma@gmail.com)



## **2012: An exciting year for local television!**

As provider of cable-access television for Conway, Deerfield, Sunderland and Whately, Frontier Community Access Television has made significant progress in 2012. FCAT has improved its level of service to the community, increased the quality and commitment to coverage of local government, and furthered its mission by continuing to encourage the use of cable television as a means for individual expression and community dialogue.

FCAT implemented a new, computer-based broadcast in November of 2011. This new server currently hosts more than 2000 individual programs, and 'serves' three separate channels:

- Channel 12 (for educational content, and programs from Frontier Regional School),
- Channel 23 (for community presentations, lectures, concerts, and entertainment), and
- Channel 15 (government programming, seen in Deerfield).

A fourth channel is reserved for the use of Conway and Whately, and will host government programs and other community-specific content. We hope to have Channel 15 for Conway and Whately online soon.

Other technology improvements during 2012 include

- A complete "studio in a box", custom designed and built for Frontier Regional School, enabling easy coverage of sporting events, concerts, and other presentations;

- A rebuild of FCAT's main studio, integrated higher-quality camera cabling, and full digital recording capability;
- Upgrade of front-office furniture and editing capability;
- Construction of new sets for the main studio;
- Purchase of lightweight, easy-to-use video equipment, enabling basic 'on-location' shoots.

FCAT's website ([www.fcat.tv](http://www.fcat.tv)), serves as a portal to our online Video On Demand service. All government meetings recorded by FCAT are available through this service, which may be accessed by any Internet browser, on any home or portable device.

FCAT has increased staff production of local content. We continued the perennial "Monday Night Music" and "Watermelon Wednesdays" summer concert series, and coverage of Frontier Regional Sports is ongoing. In addition, FCAT supports local producers, including

- Mary Wheelan, who is host and producer of "The Song." Mary's weekly show is seen in seven states, and boasts an international guest list, with performers from as far away as the UK and British Columbia.
- Fr. Randy Calvo, who continues weekly production of "Mass from Holy Name of Jesus Church"
- Joe Leonard, as he continues regular coverage of local MMA tournaments; Joe's programs are on Video On Demand, and are viewed nationwide.

Other programs produced by local residents this year include a documentary on Chesterfield's 250<sup>th</sup> anniversary, a documentary on the Deerfield Craft Fair, and coverage of the Deerfield Veterans Street-sign project.

FCAT's Summer Program for Youth was a success, with several local students working collaboratively on projects designed to encourage creativity and teach media production skills. Additionally, our regular production classes introduce video production skills to many local residents, who then volunteer on FCAT productions, or produce their own local content.

FCAT completed its fiscal year on June 30<sup>th</sup> of 2012, with a modest surplus, which was applied toward FY2013 expenses. We continue to seek out efficiencies in all areas, and have been able to maintain or improve the quality of our services without a corresponding increase in cost.

FCAT's goals for 2013 include:

- Adding high-definition recording capability to all field production.
- Increasing and promoting FCAT's training classes, as well as FCAT's ongoing programs and activities
- Launching a campaign to promote FCAT as a means to encourage community development
- Publish quarterly reports, including inventory, operations and fiscal status, beginning 1 July 2013.

- Support our member towns through the cable-franchise agreement renewal process.

## SOUTH COUNTY SENIOR CENTER

### ANNUAL REPORT 2012

The senior center continues to provide elders in the area with activities and services in a safe and comfortable environment. It does not do so in a vacuum. With the help of other town departments, agencies, businesses, volunteers and other individuals we have been able to surpass expectations and to achieve much more than we would have thought possible. An example of how well members of the community and senior center staff and volunteers worked together for the benefit of older residents was the Summer Solstice Senior Prom held at the Polish Club in June. This wonderful event went over very well and many people would like it to be an annual event. It could not, however, been such a success without the help of many members of the community. There were, for instance, over 50 door prizes that were donated by area businesses. Also, donated were cut flowers that were used by volunteers to make corsages and boutonnieres for anyone who wanted them. Students from the high school volunteered their time to decorate the hall. And, many seniors helped by approaching businesses to request donations. The community really pulled together to make this event a great success!

During the year the South County Senior Center held classes supportive of family caregivers. One was a series of three workshops called *Essential Skills*. Presented in partnership with the Alzheimer's Association this series was very informative and helpful to area residents caring for a relative who has dementia. Another six session series called *Powerful Tools* was presented here at the senior center in partnership with Franklin County Home Care Corporation. The class was geared towards helping people who are caregivers to older family members with any chronic medical condition. Supported by a grant from the Executive Office of Elder Affairs the senior center was able to pay for training a facilitator and do extensive publicity for these events resulting in excellent attendance including a good number of people who had never been here before.

Another health class was a six week series on *Falls Prevention* taught by physical therapists from Cooley Dickinson Hospital. This series of classes had a follow up session three months later to compare results from earlier tests.

Near the end of September there was a flu shot clinic held at the senior center where over 100 seniors received vaccinations. Lisa White, the Deerfield Town Nurse also was available to seniors and other adults weekly on Wednesdays for flu shots and other health concerns. On a monthly basis podiatrist, Dr. Sandberg, is available for appointments with elders which are scheduled through the senior center. A new service called *The Tooth Fairy* provides dental services on a monthly basis. Other health related activities include fitness groups like: martial arts, osteoporosis exercises, and a peer led low impact exercise group. There have also been many informative health presentations both at the senior center and on the center's TV show,

*From the Center.* The martial arts & yoga class was supported in part by a grant from Franklin County Home Care Corporation.

A new event that will continue on an annual basis was the Paper Shredding Fundraiser organized by the local Knights of Columbus and Valley Green Shredding for the benefit of the senior center. The event held on a bright and sunny Saturday morning in May raised money to help the center provide some healthy alternatives to the very delicious but not so nutritious treats brought in by members to go with morning coffee. For a donation of any amount people were able to get paper shredded. By shredding their paper people were able to help the environment, protect themselves against identity theft, and benefit the senior center as well.

Among the many accomplishments of senior center members one that really stands out is the fact that the South County Senior Center team raised over \$1,200, more money than any other senior center for the Meals on Wheels Walk that took place in May. The team raised money via individual donations, a bake sale, and soliciting donations at Foster's Market in Greenfield. Also, for this event former director, Mary Wheelan, wrote a song and did a voice over for a public service announcement that aired on radio stations. Someone volunteered to make a music video for the song and it was posted online.

A first for the senior center was a Wills Workshop presented in November by the Franklin Bar Association. Those who attended the workshop were able to fill out forms and follow up with an appointment with a lawyer at a discounted rate. This was also a first for the Franklin Bar Association which will do more such workshops at other senior centers.

On a monthly basis, Jason Dorval of the Whately and Deerfield Fire Departments educates seniors about safety issues and concerns. From operating a fire extinguisher to falls and fire prevention Jason has covered many topics of interest to seniors and does so in a way that our members really enjoy. Jason, in partnership with the senior center, also applied for and secured funding for 10 year smoke detectors. Any elder in need of smoke detectors can contact the senior center at 665-9508 to apply. There are no income requirements to be eligible and they will be installed by your local fire department (Deerfield, Sunderland or Whately).

In November, Senior Center Director Mary Wheelan resigned to take a position closer to home. The Board of Oversight and the South County Senior Center community wish her well at her new job. She will be dearly missed. The Board of Oversight will seek to hire a candidate that will continue the enhancements and wide selection of programs that have been added at the Center under Mary's tenure. At the time that this report was written, the hiring process for a new Director was still being conducted.

A variety of activities and services have taken place here at the South County Senior Center. Whether it be regular activities like meals, martial arts, cards and games or special events like the trip to the Bridge of Flowers there is something here for everyone. And, if you want something new make a suggestion. You can *discover a world of possibilities at the South County Senior Center.*



## **S. WHITE DICKINSON MEMORIAL LIBRARY LIBRARIAN'S 2012 ANNUAL REPORT**

Whately Library proudly joined the 21<sup>st</sup> century in 2012 by offering online access to our library catalog – allowing patrons to request and renew their own items and to download e-book and audiobook content from the C/WMARS regional library network. C/WMARS (Central-Western MA Automated Resource Sharing) is a consortium of over 150 member libraries with a combined collection of over 8.5 million items. It took 10 volunteers, 2 staff, and 2 years to prepare the library collections for this conversion. After several months of additional staff training and software installation we finally joined the network December 17, 2012. Patrons can now enjoy the convenience of remote access, e-content, and account maintenance from their home or mobile devices. In 2011 the Whately Library was awarded an annual grant of \$2,500 to supplement network membership fees. Additionally, the Finance Committee and Board of Selectmen have supported the library budget to meet the increased cost of network membership. Thank you for your support and patience during our transition. We look forward to helping you utilize the many benefits of the C/WMARS network in the coming year.

Our Long Range Plan listed C/WMARS membership as one of our top priorities. Looking forward, we intend to keep up with current technology and trends, follow patron demand for online resources, provide instruction for accessing e-books and e-audiobooks, and searching online databases for magazine and newspaper articles. Sign up for a new library card if you don't already have one from another area library. Thanks to Chris Sarfaty for permission to use her photograph of the library as our new library card design.

The Library Trustees welcomed Jim Ross, Vivian Schumacher and Sheila Powers to the Board after Kathleen Smith stepped down and Ellen Brown finished her term. We thank Kathy for her many years of service and Ellen for her dedication to the long range planning process.

Through the generous support of the Whately Local Cultural Council and the Friends of the Library, we were able to host numerous programs for all ages, including lectures, concerts, craft workshops, a magician, and more. The annual Book Sale and Handmade Holiday Fair continue to be successful community building and fundraising events. The Friends of the Library have been so pleased with the response to their annual appeal. Your donations enable us to plan free programs and special events, provide museum passes, craft supplies, and enable us to show movies with an annual license to comply with copyright law. Additionally, the Local Cultural Council and the Friends fund all Summer Reading Program events, the outdoor summer concert series and lectures. In 2012 we sponsored lectures on invasive species, edible perennials, and the salmon fish hatchery. Hands on craft programs included a popular Ukrainian egg workshop and “crafternoons” on early release school days.

Thank you to our dedicated volunteers Bryanne McDonough, Barbara Banik, Judy Markland, Kathy Layer, Jackie Siller, Maryellen Cranston...and to the Trustees and Friends of the library. Special thanks to Jim Olsen, who continues to donate new CDs from his Signature Sounds record

label to the library collection. Thank you to LaSalle's for maintaining our flower boxes all year and to the Chamutka family for the beautiful seasonal decorations and holiday wreaths.

The Whately Library is grateful for the support from the community. Thank you for borrowing books, movies and music from our collections; for enjoying our special events, for tapping your toes during our outdoor concerts and for showing us how much you appreciate your local library.

Respectfully submitted,  
Tiffany Hilton  
Library Director

## **Recreation Commission**

The Recreation Commission is excited to report another successful year of educational and developmental activities for the youth of Whately. We continue to offer programs in the traditional sports of baseball, softball, basketball and soccer, but we are just as excited to have continued working with additional volunteers in an effort to expand our program.

Partnerships with local businesses allowed us to make some great improvements regarding equipment. Whether it be businesses advertising at Herlihy Field or in seasonal programs, their help has been tremendous. Businesses with ties to Whately include Pasiecznik Farms, Nourse Farms, Morawski Excavation, and Kieras Oil. In addition, the project to replace the storage shed that was destroyed in the October blizzard of 2011 was completed this past summer. Thanks to efforts of the committee and members of the town, along with the outstanding job completed by S&C Custom Builders, a Whately business, the new position and ease of use will serve the residents of Whately well for a long time to come.

Herlihy Field continues to host men's and co-ed baseball teams from May to September on the larger ninety-foot baseball diamond. These teams, especially the Whately Pioneers of the Vintage Baseball League, provide great entertainment on a weekend afternoon or evening. This field also served as the home field for the University of Massachusetts Club Baseball team and was used by several summer baseball leagues. We are very excited to see the next season take place as our efforts to re-level and sod the large diamond at Herlihy was finally realized this past fall. That excitement has been echoed by those looking forward to using the field as well. As was the case with the smaller diamond at Herlihy, this

improvement came to be thanks to the tremendous relationship we have been able to build with Deerfield Academy and the members of their landscaping department. The efforts of the Deerfield Academy crew have saved the Recreation Department and the townspeople of Whately tens of thousands of dollars.

The Recreation Commission is very excited to be planning additional improvements in 2013. Most notable is hoped to be the completion of the Whately Elementary School gym padding upgrade. This effort has been put in motion with a great fundraising effort. Local businesses and establishments such as C&S Wholesale Grocers and the P.A.C.C. in South Deerfield have provided tremendous and gracious donations to help us in our goal of protecting the youth of our town and those that use the gym facility. Other items being considered are the hosting of a high school level soccer camp during the summer

Lastly, for 2013, we are hopeful to continue to expand our listing of offering to members of the town. Our goal is to move beyond youth athletics and add additional non-sports activities for youth and for all others who live in our community, as well as additional sports programs for adults. Members of our committee are working with neighboring towns such as Greenfield to provide classes providing C.P.R. training, Babysitting Training and also lessons on playing the game of golf.

We are extremely thankful to the townspeople of Whatley for supporting our programs throughout the year. Those individuals that volunteer to coach, officiate and help with field maintenance are extended special thanks. Without their selflessness and desire to make our community the best it can be, there is no doubt that our successes would be greatly reduced. We look forward to your continued support as we continue to offer opportunities for the residents of Whately to be prideful of their efforts to our community.

Respectfully Submitted,

Jane Banash, Nikki Ciesluk, Chip DeForest, Douglas Patton, Patriciaann Pirog, and Fred Warren

## **TRI-TOWN BEACH DISTRICT**

William Skroski – Co-Chair  
Elizabeth Orloski  
Susan Monahan

Edie Ostrowski – Co-Chair  
Sharon Paciorek  
Dana Lavigne

The 2012 beach season was very successful. Approximately 230 passes were sold to residents of Whately, Deerfield, Sunderland, Conway and Hatfield. The price of passes remained the same as they have been for over 10 years, \$35 for residents of Whately and Deerfield, and \$50 for residents of Sunderland, Conway and Hatfield. Passes for senior residents in all 5 towns were still \$10.

The District had weekly water testing, as is mandated by the board of health. This kept the beach a very safe and pleasant community resource. We had minimal beach closings that occurred very late in the season due to failed water tests.

The 5<sup>th</sup> Annual Whately Police Triathlon was held in June this year. This event raised \$4500 to benefit the Whately Police Department. Many thanks to all of the residents of Whately and Deerfield who participated, volunteered, or came out to cheer. Special thanks to the Whately Police and Fire Departments, Hatfield Police and Fire Departments and the Northfield Dive Team for donating their time and resources to make this a successful community event. The combined efforts and support of the local community make this event very rewarding and enriches our ‘small town’ appeal.

The District also held its annual ‘Appreciation Day’. This is a great event held every season, and it brings the surrounding communities together. The Frontier Senior center was welcomed at this event as well. The beach was also host to many birthday parties and family gatherings for pass holders. Deerfield Recreation Swim Program held swim lessons at the beach, offering many skill levels to both children and adults.

Some improvements were made at the north end of the pond this season, through much clean up and manicuring of the property. Additional improvements are scheduled for the access road in the near future. We strive to keep this very valuable town recreational facility enjoyable to all residents. We look forward to your continued support during the upcoming season.

Respectfully submitted,  
Susan Monahan  
Tri-Town Beach Commission

**Franklin County Technical School District**  
**2012 Annual Report to Towns**

We submit this annual report for 2012 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Total enrollment as of October 1, 2012 was 517 students with town breakouts as follows:

Bernardston	14	Erving	19	Montague	73	Sunderland	13
Buckland	14	Gill	12	New Salem	9	Warwick	10
Colrain	20	Greenfield	109	Northfield	28	Wendell	8
Conway	9	Heath	2	Orange	79	Whately	9
Deerfield	21	Leyden	8	Shelburne	13	Non-District	47

Franklin County Technical School awarded 117 diplomas to our seniors in June of 2012. Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard. The graduates also earned their vocational certificate along with their diploma. 56% of our graduates planned to go on to either a two or four year college, 30% joined the area work force, 1% planned to join the military, 1% went on to a post-secondary trade/technical school, and 12% were unsure as to which of the above options they would pursue. We are proud of the accomplishments of the Class of 2012.

During 2012, the students from various technical programs performed a variety of service-learning projects that directly benefit many of our member towns, their schools, and the city of Greenfield. We plan to continue supplying our constituent towns with these services for two main reasons: they offer both the ideal learning laboratories for our students as well as an opportunity to contribute back to the communities that have supported us so well over 38 years. A small sample of recent projects include completion of a single family home in collaboration with the Habitat for Humanity in Montague, continual service learning work in the Baystate Franklin Medical Center and Charlene Manor Extended Care, Colrain Town Hall wiring upgrades, an electrical service upgrade at Greenfield's Camp Avery, further energy-efficiency lighting modifications at the Orange Airport, and the completion of a transfer station building for Warwick. A number of programs also continue to assist our own building maintenance department, supplying services that significantly reduce costs to our member towns.

FCTS, like every other school in the Commonwealth and along with 45 other states, is continuing a transition to the new Common Core academic state standards. Franklin County Technical School's MCAS scores have remained steady over the last four years with modest growth, which is not sufficient to obtain adequate gains for student progress. In consultation with the Massachusetts Pioneer Valley DSAC (District & School Assistance Centers), we have begun

to take immediate action to implement a continuity of math instruction at the outset of 2013.

Franklin County Tech is implementing a 10-point comprehensive school improvement plan called Math 180. This plan is designed to significantly bring up our overall math MCAS scores by utilizing an adaptive math software program during 9<sup>th</sup> and 10<sup>th</sup> grade shop weeks. Students will now be exposed to math instruction on a weekly basis as opposed to every other week.

In closing, we will continue to work diligently to ensure that our graduates are an integral part of the economic development for the region and we thank each and every citizen of Franklin County for your continued support.

Respectfully,

Mr. Richard J. Kuklewicz  
School Committee Chairman

Mr. James M. Lavery  
Superintendent-Director

Franklin County Technical School District Committee Members

Bernardston - Lloyd J. Szulborski  
Buckland - Laura J. Earl  
Colrain - Nicole Slowinski  
Conway - Stephanie Recore  
Deerfield - Vernon Harrington  
Erving - Robert F. Bitzer  
Gill - Clifford C. Hatch  
Greenfield - Larry D. Geiser, Jeffrey D. Hampton,  
Christopher L. Joseph & Mark M. Maloney  
Heath - Arthur A. Schwenger  
Leyden - Gerald N. Levine  
Montague - Richard J. Kuklewicz, Chairman;  
& Dennis L. Grader  
New Salem - Jeff D. Adams  
Northfield - Scott Milton  
Orange - Clifford J. Fournier, Secretary;  
& Linda R. Chapman  
Shelburne - Angus Dun  
Sunderland - James Bernotas  
Warwick - A. George Day, Jr., Vice-Chairman  
Wendell - Richard E. Drohen  
Whately- Donald C. Sluter

**Annual Report**  
**From the**  
**Office of the Superintendent of Schools**

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**Frontier Regional School**  
**For 2012**

January 2013

## **FRONTIER SCHOOL REPORT**

Cyndie Ouimette, Chair  
Frontier Regional School District Committee  
South Deerfield, MA 01373

Dear Ms. Ramon:

I respectfully submit the 2012 Frontier Regional School Annual Report.

## **FRONTIER REGIONAL SCHOOL COMMITTEE**

### **TERM EXPIRES**

Cyndie Ouimette, Chair, Conway	2013
*Mary Ramon, Vice-Chair, Deerfield	2013
William Smith, Secretary, Whately	2015
Donna Rowe, Member, Sunderland	2014
Alexis Toy, Member, Deerfield	2015
Lynn Cook, Member, Sunderland	2013
Robert Decker, III, Member, Deerfield	2014
*Joseph McGranaghan, Member, Conway	2013
*Nathanael Fortune, Member, Whately	2013
*Justine Rosewarne, Member, Sunderland	2013
Alan Lipp, Member, Deerfield	2013

\*Representing the local Elementary School Committees for one-year term.

Regular meetings are held on the second Tuesday of each month, in the Media Center, Frontier Regional School, South Deerfield, Massachusetts at 7:00 p.m.



## ADMINISTRATION

Regina H. Nash, Ed.D.	Superintendent of Schools
Patricia Cavanaugh	Business Manager
Karen Ferrandino	Director of Special Education
Paula Light	Frontier Regional Bookkeeper/Treasurer
Stephan Shepherd	Grants Bookkeeper
Donna Hathaway	Administrative Secretary
Mary Jane Whitcomb	Administrative Secretary
Diana Capuano	Special Education Secretary

## FRONTIER REGIONAL SCHOOL

Martha Barrett	Principal
Darius Modestow	Assistant Principal
Kelly Blanchette	Special Education Secretary
Deborah Coons	Administrative Secretary
Debbie Mason	Attendance Officer
Roberta Reiter	Administrative Secretary
Karen Siwicki	Guidance Secretary

### **FRONTIER REGIONAL SCHOOL** **ENROLLMENT - OCTOBER 1, 2012**

Grade	Conway	Deerfield	Sunderland	Whately	School Choice	Tuitioned In	Total
7	15	42	17	6	26	0	106
8	10	45	20	12	15	0	102
9	17	36	22	9	22	2	108
10	10	46	24	9	17	0	106
11	12	34	20	14	19	0	99
12	8	35	15	13	25	1	97
Total	72	238	118	63	124	3	618

## **FRONTIER REGIONAL**

### **SALARY SCHEDULE**

July 1, 2011 – June 30, 2012

STEP	Bachelors	Masters	M+30	CAGS/Doctorate
0	37,748	39,566	41,796	43,886
1	39,692	41,287	43,377	45,545
2	41,340	43,049	45,013	47,264
3	42,357	44,875	46,707	49,043
4	43,842	46,311	48,422	50,844
5	44,988	47,830	50,240	52,751
6	46,925	49,355	51,899	54,494
7	48,162	50,921	53,570	56,249
8	49,438	52,206	55,989	58,789
9	51,898	55,172	58,479	61,402
10	54,620	58,368	61,044	64,097
11	55,526	60,521	63,862	67,056
12	57,683	62,757	66,151	69,459
13	58,548	63,698	67,143	70,501
*20L	59,048	64,198	67,643	71,001
**25L	59,548	64,698	68,143	71,501

\* Placement on Step 20L occurs when an individual has completed 19 years of service as a Frontier Regional School faculty member.

\*\* Placement on Step 25L occurs when an individual has completed 24 years of service as a Frontier Regional School faculty member.

January 2013

### **FRONTIER REGIONAL SCHOOL SUPERINTENDENT REPORT**

I feel privileged to work among the students, parents, faculty, and community members which make up the Frontier Regional School District. The commitment to education evident by both the school community and the four towns continues to enable our students to receive high quality academic, instructional, and arts programs that will both inspire them to continue to learn and enable them to be successful in college and careers.

#### **ENROLLMENT AND SCHOOL CHOICE**

The October 1, 2012 enrollment for Frontier Regional School District totaled 618 students. This is a decrease of 31 students from the October 1, 2011 enrollment figures. Of the 618 students, 124 were School Choice, which is an increase of 22 students from the School Choice enrollment of October 2011.

The Frontier Regional School graduated 112 students in the Class of 2012.

## STAFF

Newly hired faculty members at Frontier Regional School this year are: Jennifer Zabek, Physical Education and Elizabeth Walton, Physical Therapist; Nelson Russell, Math; and Carolyn Eddy, SPED Team Leader.

Matthew Howell, ESL Teacher, moved to Sunderland Elementary School.

R. Brian Trainor, Chemistry/Physics; Christine Miller, Math; Kathleen Scott, Special Education, and Anne Kring, Physical Therapist, retired this year. Sally Yazwinski, Special Education, Joanne Valle, Drama/English, and Keri Schneider, Physical Education, resigned this year. We wish them the very best in their future endeavors.

## CURRICULUM AND PROFESSIONAL DEVELOPMENT

Last year the state of Massachusetts adopted a new curriculum framework in the academic areas of English language arts and mathematics with literature implications for the areas of science and social studies. The Frontier Regional School faculty continued to work with these new Common Core standards in order to modify our current curriculum. In the state of Massachusetts new assessments will be fully aligned with these standards by the 2013/2014 school year. Students at the Frontier Regional School will be prepared for this assessment shift due to the current curriculum changes that are being made or have been made. English language arts and mathematics courses began using the new standards to guide instruction during the fall of 2012.

The social studies and science departments began updating their curriculum to incorporate the new Massachusetts State Writing Standards. In addition to personal narrative writing, that has always been a part of the state standards, students will now formally learn argument, explanatory and literary writing. These writing components have always been a part of the Frontier Regional School writing program but will be more explicitly outlined in the curriculum maps.

In response to the increased demand for writing in the new standards Frontier faculty have received professional development in how to increase the quantity and quality of student writing in their courses. Several workshops have assisted faculty with the concept of writing across the curriculum. The emphasis on writing will better prepare students for their post-graduation experiences.

Next year the Frontier Regional School Districts will be required by the Department of Elementary and Secondary Education to implement a new evaluation system. This year administrators and faculty have prepared for this shift by participating in workshops and orientation activities related to the new system. The new system will help to align district, school and faculty goals around student outcomes.

## SPECIAL THANKS

I am pleased to acknowledge the dedication and hard work of Frontier Regional School Committee Members: **Chair Cyndie Ouimette, Vice Chair Mary Ramon, Secretary William Smith, Members Donna Rowe, Alexis Toy, Lynn Cook, Robert Decker, III, Joseph McGranaghan, Nathanael Fortune, Justine Rosewarne and Alan Lipp.** I look forward with pleasure to continuing our work together.

I congratulate the faculty and staff members of Frontier Regional School for collaboratively creating a school environment that promotes high achievement and provides opportunities for students to learn, practice, and demonstrate their accomplishments in athletics, arts, and academics. The daily commitment that Frontier teachers make to meet the learning needs of each of their students is something that I am proud of and appreciate.

The dedicated efforts of our administrators, teachers and support staff and central office personnel are only part of the reason for the success of our schools. It is the ongoing support of parents; the communities of Conway,

Deerfield, Sunderland and Whately; our school councils, town officials and employees which has created a school where students achieve. I am grateful for the opportunity to lead the Frontier Regional School District.

Respectfully submitted,

Regina H. Nash, Ed.D.  
Superintendent of Schools

**Annual Report**  
**From the**  
**Office of the Superintendent of Schools**

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**Whately Elementary School**  
**for 2012**

January 2013

## WHATELY SCHOOL REPORT

Robert Halla, Chair  
Whately School Committee  
Whately, MA 01093

Dear Mr. Halla:

I respectfully submit the 2012 Annual Report for the Whately Elementary School.

### **WHATELY SCHOOL COMMITTEE**

#### **TERM EXPIRES**

Robert Halla, Chair	2013
Donald Skroski, Vice Chair	2014
*Nathanael Fortune, Secretary	2015

\*Representative to the Frontier Regional School Committee

### **ADMINISTRATION**

Superintendent	Regina H. Nash, Ed.D.
Business Manager	Patricia Cavanaugh
Special Education Director	Karen Ferrandino
Administrative Secretary	Donna Hathaway
Administrative Secretary	Mary Jane Whitcomb
Special Education Secretary	Diana Capuano
Receptionist	Rhonda Lutenecker
Bookkeeper, Union #38	Brenda Antes
Bookkeeper, Grants	Stephan Shepherd
Principal	Peter Crisafulli
Secretary	Mary Lesenski

**WHATELY ELEMENTARY SCHOOL**  
**ENROLLMENT - OCTOBER 1, 2012**

Grade	Boys	Girls	School Choice	Tuitioned In	Total
PreK	0	0	0	16	16
K	6	7	6	0	19
1	5	8	5	0	18
2	7	5	8	0	20
3	7	7	6	0	20
4	4	3	9	0	16
5	13	4	6	0	23
6	4	8	10	0	22
Total	46	42	50	16	154

**UNION #38 TEACHERS' SALARY SCHEDULE**  
**CONWAY, DEERFIELD, SUNDERLAND, WHATELY**

**July 1, 2011 - June 30, 2012**

<b><u>STEP</u></b>	<b><u>B</u></b>	<b><u>B+15</u></b>	<b><u>M</u></b>	<b><u>M+15</u></b>	<b><u>M+30</u></b>
3	38,463	39,661	40,901	42,180	43,499
4	39,661	40,901	42,180	43,499	44,859
5	40,901	42,180	43,499	44,859	46,260
6	42,180	43,499	44,859	46,260	47,703
7	43,499	44,859	46,260	47,703	49,194
8	44,859	46,260	47,703	49,194	50,731
9	46,260	47,703	49,194	50,731	52,319
10	47,703	49,194	50,731	52,319	53,951
11	49,194	50,731	52,319	53,951	55,637
12	50,731	52,319	53,951	55,637	57,377
13	52,319	53,951	55,637	57,377	59,173
14	55,871	57,559	59,632	61,426	63,859
20	57,605	59,324	61,441	63,270	65,753

Nature's Classroom Teacher: \$275 per teacher unit. Workshop Presenters: \$30 per hour of presentation and reimbursement for reasonable expenses. Head Teachers: \$400

Placement on 20 occurs when a teacher has completed 19 years of service as a teacher in the District. Mentors: \$500 per each new teacher, \$250 for second/third-year teacher, \$250 for each additional teacher being mentored, to a maximum of three (3) in any year.

## **FINANCIAL REPORT**

### **TOWN OF WHATELY** **SCHOOL DEPARTMENT**

#### **SUMMARY OF BUDGET RELATED EXPENDITURES**

**JULY 1, 2011 - JUNE 30, 2012**

#### **CATEGORY**

School Committee	\$5,834
Central Office	66,912
Principal's Office	113,916
General Instruction	524,199
Kindergarten	65,276
Pre-School	20,440
Art	14,825
Music	20,844
Physical Education	16,579
Special Education	198,312
Library/Media	57,727
Guidance	50,355
Psychologist	12,999
Student Services	1,400
Health	37,306
Cafeteria	250
Technology	12,864
Buildings & Grounds	176,056
Fixed Costs	17,078
Transportation	42,879
Fixed Assets	-
Total	\$1,456,051

## **SUPERINTENDENT'S REPORT WHATELY ELEMENTARY SCHOOL**

### **OPENING STATEMENT**

I am honored to serve as Superintendent of the Frontier Regional and Union #38 School District. Faculty and staff Whately Elementary School work tirelessly to encourage and inspire to provide meaningful and engaging learning experiences for their students each day. We appreciate the ongoing support the Whately community offers the school as we educate students and prepare them for successful citizenship in the 21<sup>st</sup> century.

### **ENROLLMENT AND SCHOOL CHOICE**

The October 1, 2012 enrollment for Whately Elementary School totaled 154 (PreK-6) students. This is an increase of 26 students from the October 1, 2011 enrollment figures. Of the 154 students, 50 are School Choice. This is an increase of 2 students from the School Choice enrollment of October 2012.

### **CURRICULUM AND PROFESSIONAL DEVELOPMENT**

Massachusetts has published new curriculum frameworks specifying academic skills that students are expected to develop in English language arts and mathematics. These new frameworks are based on national Common Core standards that have been developed to prepare students for college and careers in the 21<sup>st</sup> century. The new standards increase academic rigor requiring students to develop the ability to think mathematically, acquire proficiency in writing in a variety of genres, and build strong skills in reading, understanding, and analyzing complex texts in various subjects including the sciences and social studies. In Massachusetts new state assessments will measure student progress in the common core skills in math and English language arts by the 2013/2014 school year.

The Whately Elementary School teachers have worked with colleagues in the three other elementary schools in Union #38 in an ongoing process of examining and developing curriculum and assessments to align with these new Common Core standards. Curriculum has been developed using an online format which facilitates collaboration and the sharing of ideas and resources among teachers across the schools.

Next year all public schools districts in Massachusetts will be required by the Department of Elementary and Secondary Education to implement a newly developed Massachusetts Educator Evaluation system. This year, administrators and faculty in all of our district schools have prepared for this shift by participating in workshops and orientation activities related to the new system which will help to us align district, school and faculty goals around student achievement.

### **ASSESSMENT**

The Whately teachers' ongoing modification of our own curriculum and assessments is preparing them for the more rigorous academic Common Core assessments that are being developed for implementation in 2014. Students at all grade levels are learning to write personal narratives, express opinions about what they read, and write clear and well organized informative or explanatory pieces about science and social studies topics. This emphasis on writing across the curriculum and in a variety of genres will help prepare students for learning throughout their academic careers.

### **STAFF**

As of September 1, 2012, the newly hired faculty members at the Whately Elementary School are: Dvora Cohen, School Nurse; Catherine Lee, Art; Jackie Romaska, Instrumental Music/Band; and Elizabeth Walton, Physical Therapist. Lacy Pittelli is the Grade 2 Teacher for one year.



Anne Kring, Physical Therapist, retired this year. Juli Mason, School Nurse; Brenda Lilly, Art; and Terrance Ezold, Instrumental Music/Band resigned this year. We wish them the very best in their future endeavors.

### **SPECIAL THANKS**

I am pleased to acknowledge the dedication of Whately School Committee members **Chair Robert Halla, Nathanael Fortune and Donald Skroski**. This group of individuals works hard on behalf of the Whately community and the many citizens who are part of the educational experience. I look forward to continuing our work together as we strive for excellence.

I would like to acknowledge the talented and dedicated faculty and staff members in Whately Elementary School. I appreciate the knowledge, skills, and energy that our teachers bring to their classrooms and their ongoing commitment to the success of every student in their care.

I am proud of the work of our district administrators, teaching and school support staff, and central office support staff. Their collective efforts account for our schools' success. As always, we are grateful for the ongoing support of parents; the Whately community; our school council, town officials and employees. With this collaborative effort, we continue to provide an educational experience that will prepare our students to be engaged and successful citizens in the 21<sup>st</sup> century.

Respectfully submitted,

Regina H. Nash, Ed.D.  
Superintendent of Schools

## **2012 REPORT OF THE FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT**

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to twenty-two member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

A review of recycling tonnage for 2012 shows a slight decrease from 2011. District residents recycled over 1,900 tons of paper and over 1,100 tons of mixed containers. The recyclable material was processed at the Springfield Materials Recycling Facility. Market prices for recyclables were low from June through December. Despite the low market prices, District towns received a total of \$94,500 in revenue for their recyclables.

In 2012, the District sponsored spring and fall “Clean Sweep” collections for bulky items, electronics, tires, appliances, and anything too big to fit into a trash bag. Almost 60 tons of material was recycled or disposed of from the two collections. A total of 512 households participated in these collection events.

We also held our annual household hazardous waste collection in September 2012. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. A total of 324 households participated in this event. 50% of participants were using the collection for the first time.

We continue to work with public schools to improve their recycling programs and to implement programs to collect food waste for composting. The District also provides hands-on assistance to businesses and institutions that want to recycle or compost their waste. In 2012 we used a state grant to supply twenty-seven wheeled carts for bottles/cans recycling to area schools. We also helped member towns implement \$23,000 worth of small scale initiative grants from the MA Department of Environmental Protection.

If you have questions about District programs, call us at 413-772-2438 (MA Relay for the hearing impaired: 711 or 1-800-439-2370 TTY/TDD), visit our website at [www.franklincountywastedistrict.org](http://www.franklincountywastedistrict.org) or visit us at 50 Miles Street in Greenfield.

Jan Ameen - *Executive Director*

Jonathan Lagreze, Colrain - *Chair*

Chris Boutwell, Montague - *Vice-Chair*

Andrea Donlon, Buckland - *Treasurer*

### To the Residents of the Town of Whately

During Smith Charities' fiscal year, February 1, 2012 - January 31, 2013, the following applicants from Whately were paid as beneficiaries under the Oliver Smith Will:

1 Widow received a gift totaling	\$300.00
1 Bride received the marriage gift of \$100.00	\$100.00

John LaSalle, Elector  
Under the Oliver Smith Will

## **Department Of Veterans Services**

### **District Town Report**

**July 1, 2012 - June 30, 2013**

The Central Franklin County District was formed in 1940 and provides Veterans Services for twenty three towns within Franklin County. Currently we are providing support for 76 veterans who reside in your district

The mission of the Department of Veterans' Services (DVS) is to be the chief advocate for the nearly half-million veterans of the Commonwealth and their families.

Under Chapter 115 of Massachusetts General Laws (M.G.L. ch. 115), the Commonwealth provides a uniform program of financial and medical assistance for income eligible veterans and their dependents. Qualifying veterans and their dependents receive financial assistance for food, shelter, clothing, housing supplies, and medical care in accordance with a formula which takes into account the number of dependants and income from all sources. Eligible dependents of deceased veterans are provided with the same benefits as they would were the veteran still living.

The District office is located at 190 Millers Falls Road, Turners falls, Mass.01376. Our offices are open four days a week from 8:00 AM until 4:00 PM (413-863-3205), and Friday by appointment. Leo Parent is the Director of Veterans Services, Mark Fitzpatrick is your Veterans Services Officer, and Donna Bezio is our Administrative Assistant.

Leo and Mark held our first annual Job Fair for Veterans at the French King Bowling Center with great success; as well as, a Veterans Administration Health Fair

Many Veterans have been calling looking for the VA Web Sites here are a few for you.

**Educational Benefits:** [www.gibill.va.gov](http://www.gibill.va.gov) **Home Loan Guaranty:** [www.homeloans.va.gov](http://www.homeloans.va.gov)

**Federal Jobs:** [www.usajobs.opm.gov](http://www.usajobs.opm.gov) **Returning Veterans:** [www.seamlesstranstion.va.gov](http://www.seamlesstranstion.va.gov)

**VA Home Page:** [www.va.gov](http://www.va.gov) **Government Jobs:** [www.usajobs.gov/opm](http://www.usajobs.gov/opm)

Massachusetts State Veterans Services: [MassVets Advisor](#)

**Leo J. Parent, Director**

**Mark Fitzpatrick, VSO**

## **Report of the Zoning Board of Appeals**

This has been a relatively quiet year for the ZBA. We heard requests for six special permits and granted five of those requests. The permits we approved accommodated new businesses in town: a commercial solar photovoltaic facility, an ophthalmologic veterinary clinic, and an auto repair endeavor. We also granted permits for a flag lot and to replace a residential trailer. We denied only a request to change a sign at the venerable Club Castaway.

As always, the members of the ZBA were available to answer any questions that Whately residents and those seeking to move to or do business in Whately had about zoning matters.

Additionally, the longer-serving ZBA members—Roger Lipton, Bob Smith, Fred Orloski, and myself—were very pleased to welcome our newest member, Alternate Kristin Vevon.

Finally, all the members of the ZBA would like to thank our administrative secretary Mary McCarthy for her excellent work on behalf of our board and the town.

*Respectfully Submitted, Debra Carney, Vice-Chair of the Zoning Board of Appeals*

## **Annual Report of the Finance Committee Including FY14 Budget Recommendations**

Over the last several months the Finance Committee has worked to prepare a balanced budget for Annual Town Meeting. Again, this year's budget did not present as many financial challenges as in previous years. The Town has gained an additional revenue source in a rather substantial personal property payment from one of the manufacturing companies in town which helped create a budget that is not dependent on our savings to fund.

This was the first year that the Water Department has operated under an Enterprise Fund. We are still learning the workings of an Enterprise Fund and have made some adjustments in the FY14 Budget Recommendations based on the experiences of FY13.

The Finance Committee has recommended the Capital Plan as presented by the Capital Planning Improvement Committee. It is nice to know that we are beginning to catch up on the capital plan items that were deferred for so many years. This year we are again able to fund the capital plan within our tax levy. The proposed capital plan projects are:

- \$12,000 towards the purchase of a power stretcher for the ambulance.
- \$8,700 for improvements to the handicapped ramp and entrance to the S. W. Dickinson Library.
- \$84,983 to be combined with \$87,906 of CPA funds for the architectural and engineering services for the design to construction document stage for the renovation and addition to Town Hall.
- \$20,653.75 as the town's share of a capital plan presented by Frontier. This will be used towards \$67,500 for safety and security updates, \$5,750 for HVAC and electrical improvements, and \$30,000 for the replacement of a pick-up truck and \$30,000 for a student transport van for the Frontier Regional School District.

Again this year, we are able to use Free Cash in the amount of \$50,000 to replenish our Stabilization account to a comfortable level of \$400,000. Free Cash will also be used to put \$20,000 into the Capital Stabilization account earmarked for an ambulance raising this total to \$60,000 and adding \$125,000 to the Capital Stabilization Account for future capital projects. This raises that account to \$175,000. Although these amounts sound generous we have to remember that the cost of a Fire Truck can be \$400,000 and a roof on a Town Building can cost \$150,000.

On the recommendation of the Personnel Committee, we have also been able to adjust some of the salaries of our employees that have remained under market for a number of years and give a 1.7% COLA which is the Consumer Price Index increase for 2012. Our employees are our greatest asset and we strive to keep our salaries and benefits compatible with our neighboring towns.

State revenue for the town is not clearly known at this time. This budget is based on the Governor's budget recommendations which we know will change. We feel confident that even if there are some adjustments in the final state budget, we will still have a balanced budget.

Even though the Finance Committee had additional monies to work with this year, department heads were again asked to provide a level services budget. This request has been made of the department heads for the last 7 years. As costs continue to rise it has been next to impossible to keep budgets level funded. We want to assure you that department heads have again requested very fiscally responsible budgets. Increases in budgets are generally related to increased personnel salaries, fuel costs or mandated programs. We have very few new initiatives in the budget.

The Finance Committee has done its best to make fiscally responsible decisions in the best interest of the town. With this budget recommendation for FY14 we have tried to keep the level of services that the town has come to expect and replenish some of our depleted reserve funds without a huge tax burden on our residents.

Respectfully submitted,  
Whately Finance Committee

Thomas Mahar, Chair  
Robert Fydenkevez  
Paul Antaya  
Elaine Cooper

Dan Kennedy  
Maryann Sadoski  
Joseph Zewinski

### **REPORT OF THE PERSONNEL COMMITTEE**

The Personnel Committee annually makes recommendations to the Selectmen and Finance Committee on the salaries and wages for all paid town positions. They also evaluate and recommend changes to the personnel policies and job descriptions of town employees.

Salaries were reviewed and compared to a survey of pay rates in similar size towns. The Personnel Committee made recommendations for adjustments in some of the positions to ensure that Whately's salaries are competitive in the municipal sector. The attached chart shows the recommendations made by the Personnel Committee. It was recommended that all employees be given a 1.7% COLA which is equal to the increase in the Consumer Price Index for 2012.

The Personnel Committee made some recommendations to clarify the Personnel Policies related to compensatory time. There was also a discussion of longevity for town government employees to establish equality between the school and town government employees. There is still research to be done on this issue before a recommendation is made.

The Personnel Committee is made up of two representatives appointed by the Moderator, and one representative from the Board of Selectmen, one from the Finance Committee and one employee elected by the employees. The Town Administrator serves as a non-voting member. The Personnel Committee feels it has balanced the needs of the employees with the financial resources of the town to make a responsible Fiscal Year 2014 salary and wage recommendation.

Respectfully submitted,

Patricia Barschenski, Chair, moderator appointment  
Janet Korytoski, Moderator appointment  
Elaine Cooper, Finance Committee representative  
Paul K. Newlin, Selectmen representative  
Keith Bardwell, Employee representative  
Lynn Sibley, Town Administrator

**Town of Whately  
Fiscal Year 2014  
Salaries & Hourly Rates**

<b>Position</b>	<b>FY10 (2 % COLA)</b>	<b>Voted FY11 (1% COLA)</b>	<b>Voted FY12 w/adj. &amp; 1% COLA</b>	<b>Voted FY13 w/adj. &amp; 2.5% COLA</b>	<b>Proposed FY14 adj.</b>	<b>Proposed FY14 w/adj. &amp; 1.7 COLA</b>	<b>hour or annual</b>
<b><u>Elected Officials</u></b>							
Selectmen - Chair	1,642.22	1,658.64	1,675.23	1,717.11		1,746.30	annual
Members	1,507.61	1,522.69	1,537.91	1,576.36		1,603.16	annual
Assessors - Chair	1,642.22	1,658.64	1,675.23	1,717.11		1,746.30	annual
Members	1,507.61	1,522.69	1,537.91	1,576.36		1,603.16	annual
Board of Health - Chair	780.73	788.53	796.42	816.33		830.21	annual
Members	646.12	652.58	659.11	675.58		687.07	annual
School Committee - Members	322.32	319.16	322.35	330.41		336.03	annual
Water Commissioners - Members	646.12	652.58	659.11	675.58		687.07	annual
Moderator	107.69	108.76	109.85	112.60		114.51	annual
Elector Oliver Smith Will Cemetery Commissioners as Sextons	10.00	10.00	10.00	10.00		10.00	annual
Constables	11.07	11.18	11.29	11.58		11.77	hour
	12.21	12.33	12.45	12.76		12.98	hour
Opening Graves Fees	500.00	500.00	550.00	550.00		550.00	per opening
<b><u>Primary Positions</u></b>							
<b><u>Elected Officials:</u></b>							
Town Clerk	14,762.74	14,910.37	15,059.47	15,435.96		15,698.37	annual
<b><u>Administrative:</u></b>							
Town Administrator	37,711.81	38,088.93	38,469.82	39,431.57	1,706.94	41,808.84	annual
Municipal Secretary	15.84	16.00	16.16	16.56		16.84	hour
Treasurer/Collector	19.97	20.17	20.37	20.88		21.24	hour
<b><u>Highway:</u></b>							
Superintendent	51,128.09	51,639.37	52,155.76	57,073.90		58,044.15	annual
Foreman Oper/Lab; Regular	18.34	18.52	18.70	19.17		19.50	hour
Foreman Oper/Lab; Overtime	27.48	27.75	28.03	28.73		29.25	hour
Oper/Laborer; 3yrs+; Regular	16.40	16.56	16.98	18.08		18.38	hour
Overtime	24.59	24.83	25.47	26.11		27.57	hour
Operator/Laborer; 1-3 yrs.; Regular	15.83	15.99	16.40	17.46		17.76	hour
Overtime	23.73	23.97	24.60	25.22		26.64	hour
<b><u>Library:</u></b>							
Librarian	17,756.77	17,934.34	18,113.68	19,588.85		19,921.86	annual
<b><u>Water:</u></b>							
Superintendent	21,337.63	21,551.01	21,766.52	23,424.16		23,822.37	annual
<b><u>Assessors:</u></b>							
Assistant Assessor	17.14	17.31	18.43	18.89		19.21	hour
<b><u>Police:</u></b>							

Sgt. - Full-time							
Officer - Full-time	37,018.53	37,388.71	37,762.60	40,464.06	2,175.94	43,327.89	annual
Chief	53,652.26	54,188.79	54,730.67	59,382.78		60,392.29	annual

### **Secondary Positions**

Appointed Employees	FY10 (2.0% COLA)	FY11 (1.0% COLA)	Voted		Proposed	Proposed	hour or annual
			FY12	FY13	FY14	FY14	
			w/adj. & 1% COLA	w/adj. & 2.5% COLA	adj.	w/adj. & 1.7 COLA	
<b><u>Highway:</u></b>							
Part-time Operator	12.89	13.02	13.15	13.48		13.70	hour
Part-time Laborer	11.29	11.40	11.51	11.80		12.00	hour
Transfer Station Attendant	13.63	13.77	13.91	14.25		14.50	hour
<b><u>Police:</u></b>							
Part-time Officers	13.32	13.45	14.59	16.12		16.39	hour
<b><u>Animal Control:</u></b>							
Animal Control Officer	1,911.08	1,930.19	1,949.50	1,998.23		2,032.20	annual
Animal Inspector	338.02	341.40	344.82	353.44		359.45	annual
<b><u>Fire:</u></b>							
Chief	6,273.00	6,335.73	6,399.08	6,559.06		6,670.57	annual
Firefighter	12.81	12.94	13.33	13.94	0.66	14.83	hour
EMT Director	3,321.70	3,354.92	3,388.47	3,473.18		3,532.23	annual
EMT	12.81	12.94	13.33	13.94	0.66	14.83	hour
<b><u>Library:</u></b>							
Assistant Librarian	9.69	10.10	11.62	12.44	1.08	13.73	hour
Custodian	12.56	12.69	12.82	13.14		13.36	hour
<b><u>Registrars:</u></b>							
Members	97.94	98.92	99.91	102.41		104.15	annual
Clerk	134.97	136.32	137.68	141.13		143.52	annual
<b><u>Election Workers:</u></b>	8.30	8.38	8.47	8.68		8.83	hour
<b><u>Office Staff:</u></b>							
Planning Board Sec	12.00	12.12	12.25	12.55		12.76	hour
ZBA Sec.	12.00	12.12	12.25	12.55		12.76	hour
Clerical for Selectmen's Office	12.00	12.12	12.25	12.55		12.76	hour





ANNUAL STATEMENT FOR THE YEAR ENDED DECEMBER 31, 2011  
OF THE CONDITIONS AND AFFAIRS OF

FRANKLIN REGIONAL RETIREMENT SYSTEM

Organized under the Laws of the Commonwealth of Massachusetts to the  
PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

Date of Certificate: February 4, 1939

Effective Date: January 1, 1940

Administration Offices located at:

278 Main Street - Suite 311      Greenfield MA 01301

Telephone Number    (413) 774-4837

We, the undersigned members of the Franklin Regional Board of Retirement, certify under the penalties of perjury, that we are the official board members of said retirement system, and that on the thirty-first day of December last all of the herein-described assets were the absolute property of said retirement system, free and clear from any liens or claims thereon, except as stated, and the following statements, with the schedules and explanations therein contained, annexed, or referred to, are a full and correct exhibit of all the assets, liabilities, income and disbursements, changes in fund balances and of the conditions and affairs of the said retirement system on the said thirty-first day of December last, and for the year ended on that date, according to the best of our information, knowledge and belief, respectively.

BOARD OF RETIREMENT

First Member - Chair/Treasurer  
Term Expires December 31, 2014

Sandra A. Hanks

Second Member Appointed by Advisory Council  
Term Expires December 31, 2012

Herbert L. Sanderson, Jr.

Third Elected Member  
Term Expires December 31, 2014

Mary A. Stokarski

Fourth Elected Member  
Term Expires December 31, 2013

David R. Gendron

Fifth Appointed Member  
Term Expires June 30, 2015

Paul J. Mokrzecki

INVESTMENT MANAGERS

see attached

INVESTMENT CONSULTANT

Dahab Associates, 450 Washington St, Dedham, MA

CUSTODIAN

Comerica Bank, P.O. Box 75000, Detroit, MI

**Annual Statement of the Franklin Regional Retirement System for the Year  
Ended December 31, 2011**

**ASSETS & LIABILITIES**

		<u>2011</u>	<u>2010</u>	<u>2009</u>
1	1040Cash	844,585.01	909,052.91	2,290,581.02
3	1180Fixed Income Securities	0.00	0.00	0.00
5	1170Equities (at market value)	11,713,011.94	13,361,147.96	11,363,504.74
6	1172Pooled Domestic Equity Funds	7,338,112.72	6,586,939.31	5,727,271.38
7	1173Pooled International Equity Funds	0.00	0.00	0.00
9	1181Pooled Domestic Fixed Income Funds	10,748,026.51	8,869,330.80	8,184,877.47
13	1194Pooled Real Estate Funds	3,615,753.89	3,917,016.78	2,290,257.04
18	1199PRIT Fund	50,125,034.05	49,563,855.27	41,496,600.23
19	1350Prepaid Expenses	4,349.38	5,128.45	
20	1398Accounts Receivable (A)	370,870.70	693,568.41	948,223.59
21	1550Interest Due and Accrued	45.89	46.43	2.37
22	2020Accounts Payable (A)	<u>(212,402.83)</u>	<u>(73,238.39)</u>	<u>(66,193.32)</u>
	<b>Total</b>	84,547,387.26	83,832,847.93	72,235,124.52
<b>Funds:</b>				
1	3293Annuity Savings Fund	26,819,918.64	26,004,391.75	24,755,610.48
2	3294Annuity Reserve Fund	7,322,171.29	6,766,401.29	6,418,263.18
3	3295Military Service Fund	3,488.05	3,481.09	1,796.59
4	3296Pension Fund	5,661,801.18	5,696,918.11	6,237,301.94
6	3297Pension Reserve Fund	<u>44,740,008.10</u>	<u>45,361,655.69</u>	<u>34,822,152.33</u>
	<b>Total Assets at Market Value</b>	84,547,387.26	83,832,847.93	72,235,124.52

**Annual Statement of the Franklin  
Regional Retirement System for the  
Year Ended December 31, 2011**

**RECEIPTS**

	<u>2011</u>	<u>2010</u>	<u>2009</u>
<b>1 Annuity Savings Fund:</b>			
(a) 4891-Members Deductions	\$ 2,780,511.29	\$ 2,799,243.18	\$2,803,190.97
(b) 4892-Transfers From Other Systems	340,446.46	135,888.25	278,300.78
(c) 4893-Member Make Up Payments and Redeposits	42,554.14	61,738.97	53,201.72
(d) 4900-Member Payments from Rollovers	38,619.66	46,797.36	30,730.87
(e) Investment Income Credited to Members Accounts	84,811.45	79,743.18	113,147.43
Subtotal	3,286,943.00	3,123,410.94	3,278,571.77
<b>2 Annuity Reserve Fund</b>			
(a) Investment Income Credited to Annuity Reserve Fund	204,281.91	191,009.52	178,414.71
Subtotal	\$204,281.91	\$191,009.52	\$178,414.71
<b>3 Pension Fund</b>			
(a) 4898-3(8)(c) Reimbursements From Other Systems	292,295.53	264,159.90	240,782.78
(b) 4899-Received From Commonwealth for COLA and Survivor Benefits	90,179.00	100,544.51	96,009.01
(c) 4894-Pension Fund Appropriation	4,954,423.00	4,378,679.44	4,789,108.44
(d) 4840 -Workers' Compensation Settlements	0.00	0.00	16,500.00
Subtotal	5,336,897.53	4,743,383.85	5,142,400.23
<b>4 Military Service Fund</b>			
(a) 4890-Contribution Received from Municipality	-	1,679.11	0.00
(b) Investment Income Credited to Military Service Fund	6.96	5.39	8.94
Subtotal	6.96	1,684.50	8.94
<b>5 Expense Fund</b>			
(a) 4896-Expense Fund Appropriation	0.00	0.00	0.00
(b) Investment Income Credited to Expense Fund	829,130.91	784,072.75	764,256.24
Subtotal	829,130.91	784,072.75	764,256.24
<b>6 Pension Reserve Fund</b>			
(a) 4897-Federal Grant Reimbursement	-	-	0.00
(b) 4895-Pension Reserve Appropriation	54,730.76	494,454.28	0.00
(c) 4822-Interest Not Refunded	8,777.41	3,958.75	9,433.78
(d) 4825-Miscellaneous Income	383.94	1,840.32	4,978.82

(e) Excess Investment Income	(683,789.22)	10,041,619.95	9,717,290.78
Subtotal	-619,897.11	10,541,873.30	9,731,703.38
TOTAL RECEIPTS	9,037,363.20	19,385,434.86	19,095,355.27

**Annual Statement of the Franklin  
Regional Retirement System for the Year  
Ended December 31, 2011**

**DISBURSEMENTS**

	<b>2011</b>	<b>2010</b>	<b>2009</b>
<b>1 Annuity Savings Fund:</b>			
(a) 5757-Refunds to Members	\$594,635.44	\$312,564.22	\$477,358.66
(b) 5756-Transfers to Other Systems	447,249.56	441,656.71	188,938.30
Subtotal	\$1,041,885.00	\$754,220.93	\$666,296.96
<b>2 Annuity Reserve Fund:</b>			
(a) 5750-Annuities Paid	\$1,067,196.96	\$964,187.80	\$883,456.18
(b) 5759-Option B Refunds	\$12,596.54	0.00	0.00
Subtotal	\$1,079,793.50	\$964,187.80	\$883,456.18
<b>3 Pension Fund:</b>			
(a) 5751-Pensions Paid			
Regular Pension Payments	\$4,285,709.50	\$3,989,389.16	\$3,737,332.18
Survivorship Payments	\$261,162.44	\$205,917.51	\$150,347.79
Ordinary Disability Payments	\$21,115.62	\$24,343.92	\$16,302.78
Accidental Disability Payments	\$352,887.26	\$307,017.38	\$306,275.84
Accidental Death Payments	\$67,693.68	\$98,433.37	\$56,213.04
Section 101 Benefits			
(b) 5755-3(8)(c) Reimbursements to Other Systems	\$293,266.96	\$556,670.49	\$514,465.86
(c) 5752-COLA's Paid	90,179.00	103,458.14	96,160.82
(d) 5753-Chapter 389 Beneficiary Increase Paid	0.00	0.00	0.00
Subtotal	\$5,372,014.46	\$5,285,229.97	\$4,877,098.31
<b>4 Military Service Fund:</b>			
(a) 4890-Return to Municipality for Members who withdrew their funds	0.00	0.00	0.00
Subtotal	0.00	0.00	0.00
<b>5 Expense Fund:</b>			
(a) 5118-Board Member Stipend	\$18,000.00	\$18,000.00	\$17,500.00
(b) 5119-Salaries	\$233,572.25	\$230,732.28	\$223,749.23
(c) 5304-Management Fees	\$442,197.97	\$391,767.90	\$362,856.28
(d) 5305-Custodial Fees	\$10,000.00	\$15,070.33	\$16,250.25
(e) 5307-Consultant Fees	\$20,000.00	\$20,000.00	\$20,000.00
(f) 5308-Legal Expenses	\$6,701.00	\$14,941.00	\$39,271.60
(g) 5309-Medical Expenses	\$0.00	\$0.00	\$0.00
(h) 5310-Fiduciary Insurance	\$9,803.50	\$9,498.00	\$8,802.00
(i) 5311-Service Contracts	\$0.00	\$0.00	\$0.00
(j) 5312-Rent	\$17,424.00	\$17,424.00	\$13,385.00
(k) 5315-Professional Services	\$14,450.00	\$16,450.00	
(l) 5320-Education and Training	\$9,238.00	\$1,865.00	

(m)	5589-Administrative Expenses	\$37,686.54	\$42,100.25	\$50,640.68
(n)	5599-Furniture and Equipment	\$7,536.93	\$3,213.22	\$6,727.31
(o)	5719-Travel	\$2,520.72	\$3,010.77	\$5,073.89
Subtotal		<u>\$829,130.91</u>	<u>\$784,072.75</u>	<u>\$764,256.24</u>
TOTAL DISBURSEMENTS		\$8,322,823.87	\$7,787,711.45	\$7,191,107.69

## Franklin Regional Retirement System 2011

### Expenditure Budget Report

as of: 03/01/2012

	Carryover	Original Budget	Budget Revisions	Total Budget	Expenditures	Balance	
5118-000	Board Stipends	18,000.00		18,000.00	18,000.00	0.00	
5119-000	Salaries and Wages	206,904.00		206,904.00	203,782.92	3,121.08	
5119-001	Payroll Taxes	3,664.00		3,664.00	3,607.33	56.67	
5119-002	Health & Life Insurance	31,415.00		31,415.00	26,182.00	5,233.00	
5119-003	Accrued Benefit Payout	5,000.00		5,000.00		5,000.00	
5304-000	Management Fees	500,000.00	-6,243.00	493,757.00	442,197.97	51,559.03	
5305-000	Custodial Fees	10,000.00		10,000.00	10,000.00	0.00	
5307-000	Investment Consultant	20,000.00		20,000.00	20,000.00	0.00	
5308-000	Legal	25,000.00		25,000.00	6,701.00	18,299.00	
5310-000	Insurance	10,150.00		10,150.00	9,803.50	346.50	
5312-000	Rent Expense	17,424.00		17,424.00	17,424.00	0.00	
5315-001	Professional Service - Various	2,300.00		2,300.00	1,950.00	350.00	
5315-003	Audit Expense	13,000.00	-500.00	12,500.00	12,500.00	0.00	
5320-000	Education and Training	2,995.00	6,243.00	9,238.00	9,238.00	0.00	
5589-001	Administrative Exp. - Various	3,868.00	650.00	4,518.00	1,638.42	2,879.58	
5589-002	Equipment & Software Maint.	27,740.00		27,740.00	23,490.10	4,249.90	
5589-003	Dues	500.00		500.00	450.00	50.00	
5589-004	Office Supplies	3,600.00		3,600.00	2,395.17	1,204.83	
5589-005	Postage	6,200.00		6,200.00	4,733.71	1,466.29	
5589-007	Utilities	5,070.00		5,070.00	4,733.81	336.19	
5589-011	Members Education	750.00		750.00	137.25	612.75	
5589-012	Board Election	2,200.00		2,200.00	108.08	2,091.92	
5599-001	Misc., Furniture & Equipment	1,500.00		1,500.00	292.36	1,207.64	
5599-101	OPEB Software	750.00		750.00		750.00	
5599-111	Staff Computers	6,000.00	-150.00	5,850.00	5,405.92	444.08	
5599-706	Website	6,120.00		6,120.00	1,838.65	4,281.35	
5719-000	Travel	6,050.00		6,050.00	2,520.72	3,529.28	
	Grand Totals:	0.00	936,200.00	0.00	936,200.00	829,130.91	107,069.09

**Annual Statement of the Franklin Regional Retirement System for the Year  
Ended December 31, 2011**

**Investment Income**

	<b><u>2011</u></b>	<b><u>2010</u></b>	<b><u>2009</u></b>
Investment Income Received From:			
(a) Cash (from Schedule 1)	5,539.78	4,327.26	13,839.99
(b) Short Term Investments (from Schedule 2)	-	-	-
(c) Fixed Income Securities (from Schedules 3A and 3C)	-	-	-
(d) Equities (from schedules 4A and 4C)	104,041.58	92,237.28	96,952.88
(e) Pooled Funds (from Schedule 5)	1,746,098.88	1,492,735.11	1,288,217.54
(f) Commission Recapture			
<b>4821- TOTAL INVESTMENT INCOME</b>	<b><u>1,855,680.24</u></b>	<b><u>1,589,299.65</u></b>	<b><u>1,399,010.41</u></b>
<b>Plus:</b>			
4884-Realized Gains (Profits)	2,594,474.68	2,344,974.80	2,276,775.12
4886-Unrealized Gains (Incr. in Market Value)	8,832,163.14	14,549,389.06	15,437,184.98
1550-Interest Due and Accrued- Current Year	45.89	46.43	2.37
	<b><u>11,426,683.71</u></b>	<b><u>16,894,410.29</u></b>	<b><u>17,713,962.47</u></b>
<b>Less:</b>			
4823-Paid Accrued Interest on Fixed Income Securities	-	-	-
4885-Realized Losses	(1,602,666.80)	(564,373.81)	(3,136,569.27)
4887-Unrealized Losses (Decrease in Market Value)	(11,245,208.71)	(6,822,882.97)	(5,203,155.88)
1550-Interest Due and Accrued- Prior Year	(46.43)	(2.37)	(129.63)
<b>NET INVESTMENT INCOME</b>	<b><u>434,442.01</u></b>	<b><u>11,096,450.79</u></b>	<b><u>10,773,118.10</u></b>
Income Required:			
Annuity Savings Fund (From supplementary schedule)	84,811.45	79,743.18	113,147.43
Annuity Reserve Fund	204,281.91	191,009.52	178,414.71
Expense Fund	829,130.91	784,072.75	764,256.24
Military Service Fund	<u>6.96</u>	<u>5.39</u>	<u>8.94</u>
<b>TOTAL INCOME REQUIRED</b>	<b><u>1,118,231.23</u></b>	<b><u>1,054,830.84</u></b>	<b><u>1,055,827.32</u></b>
Net Investment Income	434,442.01	11,096,450.79	10,773,118.10
Less Income Required:	<b><u>(1,118,231.23)</u></b>	<b><u>(1,054,830.84)</u></b>	<b><u>(1,055,827.32)</u></b>
<b>EXCESS INCOME TO PENSION RESERVE FUND</b>	<b>(683,789.22)</b>	<b>10,041,619.95</b>	<b>9,717,290.78</b>

**ANNUAL STATEMENT FOR THE YEAR ENDED DECEMBER 31, 2011**

**FRANKLIN REGIONAL RETIREMENT SYSTEM**

**Investment Managers:**

Daruma Asset Management, Inc. New York, NY 10018	80 West 40 <sup>th</sup> Street, 9 <sup>th</sup> Floor
Rothschild Asset Management Inc. New York, NY 10020	1251 Avenue of the Americas
Income Research & Management Boston, MA 02110-4106	100 Federal Street, 33rd Floor
Pension Reserve Investment Mgmt. Boston, MA 02109	84 State Street, Suite 250
Prudential Investment Management Parsippany, NJ 07054	8 Campus Drive
Rhumblin Advisors Boston, MA 02110	30 Rowes Wharf, Suite 420
Seizert Capital Partners Birmingham, MI 48009	185 Oakland Avenue, Suite 100



## EXECUTIVE SUMMARY

## PERFORMANCE SUMMARY

		-----Annualized-----			
	Quarter	YTD	1 Year	3 Years	5 Years
<b>Total Portfolio</b>	5.1	0.7	0.7	11.1	2.2
<i>PUBLIC FUND RANK</i>	(56)	(65)	(65)	(40)	(45)
POLICY INDEX	6.9	2.6	2.6	10.3	1.7
<b>PRIT Core</b>	3.7	0.1	0.1	10.3	1.2
CUSTOM CORE IDX	4.9	0.2	0.2	10.4	2.0
<b>Domestic Equity</b>	11.8	-5.3	-5.3	17.3	1.8
<i>ALL CAP RANK</i>	(59)	(85)	(85)	(39)	(41)
CUSTOM EQ INDEX	13.7	-1.5	-1.5	16.1	0.8
PRIT EQUITY	11.8	1.1	1.1	14.0	-2.8
S&P 500	11.8	2.1	2.1	14.1	-0.2
S&P 400	13.0	-1.7	-1.7	19.6	3.3
RUSSELL 3000	12.1	1.0	1.0	14.9	0.0
RUSSELL 1000	11.9	1.5	1.5	14.8	0.0
RUSSELL 1000G	10.6	2.6	2.6	18.0	2.5
RUSSELL 1000V	13.1	0.4	0.4	11.5	-2.6
RUSSELL MID	12.3	-1.6	-1.6	20.2	1.4
RUSSELL 2000	15.5	-4.2	-4.2	15.6	0.2
<b>Real Estate</b>	4.9	15.6	15.6	-3.3	-1.5
NCREIF ODCE	3.0	16.0	16.0	-1.7	-0.2
<b>Fixed Income</b>	1.4	7.1	7.1	9.1	6.8
<i>CORE FIXED INCOME RANK</i>	(36)	(63)	(63)	(44)	(56)
BARCLAYS AGG	1.1	7.9	7.9	6.8	6.5
PRIT FIXED	1.7	8.1	8.1	9.1	6.2
GOV/CREDIT	1.2	8.7	8.7	6.6	6.5
INT AGGREGATE	0.9	6.0	6.0	6.2	6.1
INT GOV/CREDIT	0.8	5.8	5.8	5.6	5.9

## ASSET ALLOCATION

PRIT Core	58.5%	\$ 49,402,580
Domestic Equity	22.5%	19,041,261
Real Estate	4.3%	3,615,754
Fixed Income	12.7%	10,748,027
Cash	2.0%	1,663,929
<b>Total Portfolio</b>	<b>100.0%</b>	<b>\$ 84,471,532</b>

## INVESTMENT RETURN

Market Value 9/2011	\$ 81,510,885
Contribs / Withdrawals	- 1,232,500
Income	396,512
Capital Gains / Losses	3,796,635
Market Value 12/2011	\$ 84,471,532

Annual Statement of the Franklin Regional Retirement System for Year Ended December 31, 2011

MEMBERSHIP FOR CURRENT YEAR

ACTIVE MEMBERS	Group 1	Group 2&4	TOTAL
Active Membership Dec 31, previous year	970	115	1,085
Inactive Membership Dec.31, previous year	428	83	511
Enrolled during current year	108	8	116
Transfers between groups	-	-	-
Reinstatements of disabled members	-	-	-
<b>SUBTOTAL</b>	<b>1,506</b>	<b>206</b>	<b>1,712</b>
Deduct			
Death	(4)	-	(4)
Withdrawal	(97)	(12)	(109)
Retirements	(29)	(1)	(30)
Adj. for members multiple units	-	-	-
<b>SUBTOTAL</b>	<b>(130)</b>	<b>(13)</b>	<b>(143)</b>
<b>TOTAL</b>	<b>1,376</b>	<b>193</b>	<b>1,569</b>
Active Membership Dec 31, current year	1,023	112	1,135
Inactive Membership Dec.31, current year	353	81	434

RETIRED MEMBERS, BENEFICIARIES and SURVIVORS

<b>Retired Beneficiary, and Survivor Membership, Dec. 31, previous year</b>	<b>426</b>	<b>46</b>	<b>472</b>
Retirements during the year:			
Superannuation	29	1	30
Ordinary disability	-	-	-
Accidental disability	-	-	-
Termination Retirement Allowance	-	-	-
Beneficiary of Deceased Retiree	1	1	2
Survivor benefits from active membership	1	1	2
<b>SUBTOTAL</b>	<b>31</b>	<b>3</b>	<b>34</b>
Deduct			
Deaths of retired members	(17)	(2)	(19)
Termination of Survivors Benefits	(2)	-	(2)
Reinstatement of disabled pensions	-	-	-
<b>SUBTOTAL</b>	<b>(19)</b>	<b>(2)</b>	<b>(21)</b>
<b>TOTAL</b>	<b>12</b>	<b>1</b>	<b>13</b>
<b>Retired Membership Dec. 31, current year</b>			
Superannuation	388	33	421
Ordinary disability	4	-	4
Accidental disability	7	7	14
Termination	-	-	-
Beneficiaries from accidental deaths	1	4	5
Beneficiaries from Section 100	-	-	-
Beneficiaries from Section 101	-	-	-
Beneficiaries under Option (C)	13	2	15
Option (D) Survivor Allowance	22	1	23
Section 12B Survivor Allowance	3	-	3
<b>TOTAL</b>	<b>438</b>	<b>47</b>	<b>485</b>
<b>Total Retired, Beneficiary and Survivor Membership, Dec. 31, current year</b>			

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**TOTAL MEMBERSHIP**

Active, Inactive, Retired, Beneficiary and Survivor, Dec. 31, current year	1,814	240	2,054
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