

**Selectboard  
July 26, 2017  
Town Offices  
Open Session  
6 pm**

The open session of the Selectboard of the Town of Whately was called to order on July 26, 2017 at 6 pm by the Chair, Frederick Orloski. Present was Selectboard members Jonathan Edwards and Joyce Palmer Fortune, Town Administrator Brian Domina and Administrative Assistant, Maryellen Cranston. Minutes from May 30, (executive), and June 7 and 9, 2017 (both open and executive) were approved. The Board signed the Vendor and Payroll warrants.

**Scheduled Appointments**

**Keith Bardwell (Highway) – Hiring to Replace Retiring Employee** - Discussion occurred on the retirement of the highway foreman. He will be done by November 3<sup>rd</sup>. The Board agreed that Brian, Keith and Jonathan should interview potential candidates. Keith wants the new person to start as close to November 3<sup>rd</sup> as possible. The Board discussed hiring from within vs. externally. Brian suggested both strategies should run concurrently.

**Old Business**

**Complete Streets – Tier II Contract** – Fred signed, as chair the Complete Streets Tier II Contract. Representatives will be brought in from various boards during the Tier II process.

**MassDOT – Small Bridge Program Contract** – Fred signed, as chair, this contract. This project will start as soon as possible.

**Community Compact – Contract (Water Department)** – Fred signed, as chair, this contract where the Town will receive a \$15,000 grant to assist with the merging of water district and water department assets.

**Housing Trust – (1) Declaration of Trust, (2) Appointment of Trustees** – After a brief discussion on whether the Housing Trust should be composed of Housing Committee members, the Board decided to table the discussion until after the next Housing Committee meeting.

**Town Hall Project – Review Final Construction Documents** – Brian and Fred reviewed the first and second floor final plans for the Town Hall. Parking access will be maintained to the post office, mail boxes and Smikes House during construction. The Committee is still finalizing parking issues in the back with the owner. The Town Barn is in the process of being demolished. Motion was made, and seconded, to approve the project to go out to bid. Vote unanimous.

**Priority Project List – Review and Update** – Discussion occurred regarding the status of projects on the list. Many projects were moved up or off the list. Discussion occurred regarding the status of an emergency shelter generator. Given the changing technology in this area, Joyce asked this be given a low priority. Brian will update the list for the next meeting.

**New Business**

**Surplus Property Declaration** – The Board voted unanimously to declare the list as presented to be Surplus Property. If anyone is interested they should contact Brian. Municibid was discussed as an option for selling the items.

**250<sup>th</sup> Anniversary Planning Committee** – The Board agreed to send a letter to various committees asking them to appoint representatives to the 250<sup>th</sup> Anniversary Planning Committee. Susan Baron, from the Historical Commission, will act as point person until the Committee is organized. Community volunteers will be solicited from various sources to supplement the initial committee.

**PILOT Consultant for NEXAMP Solar Projects** – The first meeting between the negotiating committee and Nexamp did not come to any conclusion. More information is needed. The negotiating committee would like to hire Beth Greenblatt from Beacon Integrated Solutions to provide analytical information to support the town's position during the discussions. The fee is \$2500. Motion was made, and seconded, to move forward and hire Beacon Integrated Solutions as a PILOT consultant. Vote was unanimous.

**Host Customer Agreement – Eversource/ECA Solar** – Fred signed, as chair, the agreement between Eversource and the Town of Whately that allows ECA solar to utilize the Town's solar facilities (425 Meadow Street) to interconnect and operate the facility.

## **Town Administrator Updates –**

1. The new paper compactor is in and is operational.
2. Nupro is officially leasing space from the Town.

**The agenda lists topics reasonably anticipated within 48 hours of the meeting. The chair of the board reserves the right to add items to the agenda that may not be listed here; additionally, members of the board may have unanticipated concerns not listed here that they may bring to the board.** The Board signed Chapter 90 Project Request paperwork for work done on Conway and Webber Roads for \$76,579.50. They signed Chapter 90 Final Report paperwork for \$20,617.96 for work done on Haydenville Road, Chestnut Plain Road and Christian Lane. The work required to improve the Egypt Road/5 & 10 intersection is on the Chapter 90 list for funding. Keith is planning to fix the pothole at Herlihy Park and the Christian Lane bridge railing.

The Manganese Pilot study was successful. We need final approval from DEP, before it can go out to bid.

The next Selectboard meeting will be August 30<sup>th</sup> at 6 pm with a Special Town Meeting to follow at 7 pm.

Next Meeting Dates

August 9, 2017

Meeting adjourned 7:40 pm

Respectfully submitted,

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Brian Domina, Town Administrator

### **Document List on File in the Selectboard Office**

Vendor and Payroll #18-03 (on file in the Town Accountant)

Scope of Work Town of Whately/FRCOG Complete Streets Prioritization Plan for Whately, MA

Declaration of Trust of the Whately Affordable Housing Trust Fund

7/5/17 Memorandum from Brian Domina regarding Affordable Housing Trustee Appointments

Priority Projects List

5/24/17 Memorandum from Brian Domina regarding Surplus Property

7/6/17 Memo from the Historical Commission regarding the 250<sup>th</sup> Anniversary

7/23/17 Proposal from Beacon Integrated Solutions for Solar Support Services