

**Selectboard
January 30, 2017
Town Offices
6:00 pm**

The regular meeting of the Selectboard of the Town of Whately was called to order on January 30, 2017 at 6:00 pm by the Chair, Paul Newlin. Present were Selectboard member Frederick Orloski, Town Administrator Brian Domina and Administrative Assistant, Maryellen Cranston. Minutes from the December 21 and January 9 meetings were approved. Vendor and Payroll Warrants were previously signed.

Public Hearings

Liquor License Transfer Hearing - The legal notice was read and the hearing was called to order. Also present was Paul Wheeler from NEC Opco I. After a brief discussion motion was made and seconded to approve the transfer of the liquor license from FL Roberts to NEC Opco I with the same conditions attached to the license. Vote was unanimous.

Scheduled appointments

Chief James Sevigne – Jim reviewed the January calls and the training which officers are completing. He discussed the lap top bought for the cruiser with the holiday gift from Yankee Candle. Discussion occurred regarding the police detail policy and increasing the detail rate. Jim would like to have the rate increased to the average of \$45/hour based on the survey conducted. His ideal request was \$46/hour. Discussion occurred regarding the 2009 cruiser which was being used for detail work and transporting to trainings. Currently it is out of commission due to lack of funds to repair it. The Board asked Jim to provide an estimate to repair the cruiser to get it in to operating condition and the cost to keep it running a year or two.

Keith Bardwell – Discussion occurred regarding the Town taking over the layout of Old State Road from the State. After further review Keith felt it may not be worth the small increase in Chapter 90 funds the Town will receive. Keith will research the issue further. Discussion occurred regarding the highway garage. Keith has been unsuccessful in having a structural engineer give an assessment of the building. Discussion occurred regarding the need of having a foundation contractor assess the deteriorating foundation vs. a structural engineer. Keith will continue to try and hire a structural engineer for an assessment. If unsuccessful he will investigate other options. Keith reported the new highway truck has been received. It is registered, insured and road ready. The Board agreed to having him continue to use the old truck the remainder of the winter roads season and disposing it in April. Discussion occurred regarding the highway trucks in the fleet.

Adelia Bardwell – Smith Charities – Also present was Lydia Szych, President of the Trustees of the Smith Charities. Lydia requested the Board support for a warrant article asking for \$500 at annual town meeting to help fund a needs assessment for the Smith Charities building. The Board unanimously agreed to support the request at this time.

Town Administrator Updates

- a. Energy efficiency upgrades at the school are finished
- b. Cultural Facilities Fund grant application for the Town Hall has been submitted. An answer is due back in the summer
- c. Preparations are underway for two additional grants for the Town Hall – Green Communities Grant and NA Preservation Projects Fund
- d. A small grant application for assistance with culvert design replacement on Williamsburg Road has been submitted.
- e. Berkshire Engineering Design Group is under contract for the pump station/water connection design

The agenda lists topics reasonably anticipated within 48 hours of the meeting. The chair of the committee reserves the right to add items to the agenda that may not be listed here; additionally, members of the committee may have unanticipated concerns not listed here that they may bring to the committee. The Board unanimously agreed to approve the population for Whately at 1500 for the ABCC. Additionally, the Board unanimously approved the NEC Opco liquor license fee at \$1210 for the remaining 11 months of the year.

Keith reported he is continuing to work with Brian on the Egypt Road project. If there is no resolution soon, he may not be able to begin construction this season. The electrical work on the highway garage should be finished in February. There will be a meeting on February 14th at the school to discuss replication of the trees at Whately Elementary. The small bridges application has met the criteria to be sent on to Boston. The plan is to have a permanent bridge and a temporary bridge on Williamsburg Road. The Department of Fish & Wildlife wrote a letter of support for this application. The FRCOG will be able to provide assistance with the Town's prioritization plan for Complete Streets.

Next Meeting dates

February 13 @ 6 pm

February 27 @ 6 pm

March 13 @ 6 pm

March 27 @ 6 pm

The meeting was adjourned at 7:51 pm

Respectfully submitted,

Brian Domina, Town Administrator

Document List

Vendor and Payroll Warrants 17-16

1/17/17 legal ad for liquor license transfer

NEC OPCO I, Inc. liquor license application

Whately Diner Alcohol Service Policies

1/18/17 letter from James Sevigne regarding cruiser usage

Pictures of the highway garage foundation

1/1/17 letter from The Trustees of the Smith Charities

4/22/17 meeting flier regarding Agent Orange