

**Selectboard
January 9, 2017
Town Offices
6:00 pm**

The regular meeting of the Selectboard of the Town of Whately was called to order on January 9, 2017 at 6:00 pm by the Chair, Paul Newlin. Present were Selectboard members Frederick Orloski and Jonathan Edwards, Town Administrator Brian Domina and Administrative Assistant, Maryellen Cranston. Minutes from the September 14, October 3 and October 12, November 14 and December 12 minutes were approved. Vendor and Payroll Warrants were signed.

Scheduled appointments

6:00 pm – Water Department – Motion was made, and seconded, to hire Berkshire Design Group as the engineer for the merger based on the recommendation of the Water Commissioners and representatives of the Water District. Vote was unanimous.

6:15 pm – Finance Committee – Town Hall Project Funding Scenarios – Also present were Finance Committee members Paul Antaya, Dan Kennedy, Jim Kirkendall and Fred Baron. Discussion occurred regarding various scenarios for financing the town hall. The question which needs to be resolved is the level of the town's funding. The point was emphasized that any funding agreed to tonight would not be obligated until Town Meeting. Furthermore, the town could decide to not to commit funds even if the state awards a grant. The Finance Committee moved, and seconded to, recommend to the Town Scenario 2B (on the Overview of Expenses Potential Revenue Scenarios) using \$315,000 of town funds. Vote was unanimous. The Select Board moved, and seconded to recommend to the Town Scenario 2B (on the Overview of Expenses Potential Revenue Scenarios) using \$315,000 town funds to come from the cell tower account. Vote was unanimous.

Cultural Facilities Grant – The Board authorized the submission of the Cultural Facilities Grant for the Town Hall.

Old Business

Community Compact – IT Grant & Budget Planning Grant – Brian is finalizing the scope of work with Mass IT to hire a consultant to provide the town an analysis of what is needed for IT services. A second grant is available for the Budget Planning grant, with the goal of creating more transparent budget documents. Paul signed both contracts as chair.

New Business

Notice of Proposed Acquisition - APR – Smith (204 Long Plain Road) – The notice of proposed acquisition (shown below) for an APR on 204 Long Plain Road was read in to the record. The Board agreed to maintain the established 120 day period.

District Local Technical Assistance Applications – The Board chose as their priorities, Village Center Economic Development Projects, Community Food Assessment, Strategic Plan for the South County Senior Center, Energy/Environment, IT and Financial Management.

MIA & MMA Annual Meetings – Brian Domina was appointed by the Board to be the voting delegate for both meetings.

Highway Truck Loan Documentation – The Board signed the paperwork to borrow money for the highway dump truck at a rate of 2.2%.

Boston Post Cane Award – This will be finalized for the next meeting.

Committee Appointment – The Board unanimously appointed Fred Baron to the Housing Committee.

Minutes Sign Off – The Board unanimously agreed Brian will sign the Board approved minutes as Town Administrator.

Approve and Sign the Following License – The Board unanimously approved and signed a Common Victualler licenses for the Northampton Cooperative Auction Barn.

Town Administrator Updates

- a. Manganese Filtration Project – The DEP approved the project. The loan documentation process is next.
- b. Green Communities – The LED project is done. Energy Control work scheduled to be done shortly. Brian will begin working on submitting final grant paperwork.
- c. Small Bridge Grant application – The Williamsburg Road application has been sent to Boston for review.
- d. Complete Streets – Technical Assistant funding has been reduced to \$35K.
- e. Mill River Stabilization – The project is in the process of being finalized. There will be some monitoring required going forward.

The agenda lists topics reasonably anticipated within 48 hours of the meeting. The chair of the committee reserves the right to add items to the agenda that may not be listed here; additionally, members of the committee may have unanticipated concerns not listed here that they may bring to the committee. The Finance Committee discussed the budget process with the Selectboard. Department heads will come in to joint meetings. Final decisions regarding budgets will not be made until all budgets have been presented.

The Board discussed potential locations for solarizing Whately.

The Board discussed ways to fund for the 250th celebration of Whately.

Next Meeting dates

Monday, January 30 @ 6 pm

Monday, February 13 @ 6 pm

Monday, February 27 @ 6 pm

The meeting was adjourned at 7:50 pm

Respectfully submitted,

Brian Domina, Town Administrator

Document List

Vendor and Payroll Warrant #17-15

12/1/16 Berkshire Design Group proposal

Whately Town Hall Possible Funding Sources, December 2016

Town Hall Project – Overview of Expenses Potential Revenue Scenarios

Grant Agreement for Community Compact Budget Planning Grant

Notice Of Proposed Acquisition for Smith APR

12/29/16 memo DLTA fund priorities

1/3/17 letter regarding MMA Annual Business Meeting

12/16/16 memo regarding MIIA Annual Business Meeting

12/8/16 email regarding Fred Baron's appointment to the Housing Committee

Conway 250th Celebration flier