

**Selectboard
July 26, 2016
Town Offices
7:00 pm**

The regular meeting of the Selectboard of the Town of Whately was called to order on July 26, 2016 at 7:00 pm by the Chair, Paul Newlin. Present were Selectboard members Frederick Orloski and Jonathan Edwards, Town Administrator Brian Domina and Administrative Assistant, Maryellen Cranston. Vendor and Payroll warrants were signed. Minutes from the June 13 and 23 meetings were approved.

Scheduled appointments

Dan Nietzsche – MACC – The Board revisited the issue of joining the MACC which would coordinate resources for the Town in an emergency. The Town's Emergency Management team recommend joining. The Board voted unanimously to authorize Paul to sign the agreement, as chair.

Water Department/District merger and Water Department Staffing Plan –Also present were Georgeann Dufault, George Bucala and Paul Fleuriel (Water Department) and Nicholas Jones and Neal Abraham (Water District). Extensive discussion occurred regarding various options for merging the two systems. Both groups will meet to develop a plan to move this project forward and report back to the Board on August 30th. A water department staffing plan was discussed with Georgeann. Various options were discussed to meet the DEP mandate. Brian will report any progress at an upcoming meeting

Keith Bardwell – Highway Garage Building – Extensive discussion occurred regarding the Highway Garage. Is the building structurally sound to move forward. If not, should the Town be considering a new building? By majority vote, the Board instructed Keith to contact Thayer Street Associates to see how they can help what needs to be done to the building.

Public Comment – Dan Denehy discussed with the Board how he has worked with Chris Collins at FCAT to upgrade our camera setup for filming the meetings. Brian will discuss this issue with the Whately Cable Committee chair, Joyce Palmer Fortune.

Town Administrator Update

- a. Brian reported on deadlines for the Cemetery and Town Hall projects.
- b. The Town's Complete Streets application is pending at Mass DOT.

New Business

Gasoline bid – The Board unanimously voted to award the FY17 gasoline bid to FL Roberts.

Highway/Police/Fire phone system – Comcast or MBI connection/Town emails – Extensive discussion occurred regarding upgrading the state of technology for the Town. Brian will do more research and bring this issue back to the Board.

FRCOG Sign Oversight Committee representative appointment – The Board unanimously agreed to appoint Keith Bardwell to this committee.

The agenda lists topics reasonably anticipated within 48 hours of the meeting. The chair of the committee reserves the right to add items to the agenda that may not be listed here; additionally, members of the committee may have unanticipated concerns not listed here that they may bring to the committee. The Board unanimously agreed to sign the Chapter 90 paperwork for Swamp Road and Westbrook Road.

Keith reported the new truck is ordered and should be here for winter.

Keith will work with Brian for bidding the electrical upgrade to the highway garage.

The driveway permitting process will be brought back in order to bring closure to this project.

Jonathan reported the SCEMS Board of Oversight is getting estimates to have a better understanding on how to proceed. Deerfield is developing an alternative plan.

Next Meeting dates

August 16, 2016

August 30, 2016

September 13, 2016

September 27, 2016

The meeting was unanimously adjourned at 8:22 pm

Respectfully submitted,

Jonathan Edwards, Clerk

Document List

July 25, 2016 letter from Lynn Sibley regarding MACC

Memorandum of Understanding regarding MACC

Thayer Street Associates letter regarding roof estimate

July 22, 2016 letter from Keith Bardwell regarding Highway Department Building Issues

July 26, 2016 memorandum from Brian Domina regarding Highway/Police/Fire phone systems

July 26, 2016 memorandum from Brian Domina regarding email hosting

Letter to Stan Rosenberg and Stephen Kulik regarding support for DLTA funding

June 17, 2016 memo from FRCOG regarding sign making program

July 25, 2016 gas bid sheets from FL Roberts and Sandri