

**Selectboard
June 16, 2015
Center School
7:30 pm**

The regular meeting of the Selectboard of the Town of Whately was called to order on Tuesday, June 16, 2015 at 7:30. The Board voted unanimously to appoint Jonathan Edwards as chair, Paul Newlin as vice-chair and Fred Orloski as secretary. Departmental liaisons will be: Town Hall/Highway – Jonathan; Police – Paul and Fire – Fred. Also present were Town Administrator, Mark Pruhenski and Administrative Assistant, Maryellen Cranston. Minutes from the April 14, 2015, May 5, 2015 and June 2, 2015 meetings were approved.

Scheduled appointments – Peter Valenski – Tighe & Bond Water Merger Proposal – Peter presented the Tighe & Bond proposal to merge the Water District and the Water Department. Logistics were presented regarding their plan. Initial cost estimates for the plan are projected to be between \$360 to \$500 thousand. Tighe & Bond could provide assistance in obtaining funding for the project.

Old Business

Town Office Consolidation/WMRLS Update – Timeline – Mark reported the ZBA approved the special permit application for the change of use for the WMRLS building. The Board approved Mark working with Town Counsel to draft a purchase and sale agreement containing similar conditions to what was in the letter of intent. Mark will find out what furniture and equipment they are willing to leave. He will also ask the Library how they want to handle the environmental inspection fee. The Board was open to further discussion of allowing them to lease back space for a limited time if they have not found a new location at the time of closing. WMRLS will need to get USDA and the Attorney General to approve the sale before closing can be finalized.

New Business

Cell Tower Lease – The cell tower lease expires November 2017. American Tower has presented 3 proposals for renewing the lease now. It is difficult to get carriers with the expiration date of the lease so close. Mark will research how to handle the RFP and have more information for the next meeting.

Egypt Road/Route 5 & 10 upgrade – Highway Superintendent Keith Bardwell was present for the discussion. The Board approved purchasing the parcel at the intersection of Egypt Road/Route 5 & 10 for \$2500 and make it part of the public layout. Chapter 90 funds will be used for the purchase and design of the new intersection. This item will be added to the next special town meeting warrant. Fred questioned the location of the utility pole. Keith said it would stay for the time being. Utility poles can be moved at any time.

Williamsburg Road Bridges – The Board agreed to send a letter to the Mass DOT District 2 engineer regarding the engineering plan for the Williamsburg Road Bridges. Keith has had difficulty getting him to give even minimal approval for the plans. Keith cannot move forward on the project without their approval.

Whately EMS License – Sign – The Board unanimously agreed to have Jonathan sign, as chair, a letter to be sent to the Office of Emergency Medical Services which states the Town is not renewing the Whately Ambulance License.

FRCOG Accounting Services Contract – Sign – The Board unanimously agreed to have Jonathan sign, as chair, the contract for the FRCOG Accounting services and software.

Board name change – Board of Selectmen vs. Select Board – The Board voted unanimously to change the name “Board of Selectmen” to “Selectboard”. They will consider a bylaw for the next special town meeting which will clarify the titles have the same meaning legally.

Appointment List (see attached) – The Board unanimously voted to approve the appointment list as attached with the following additions: John Wroblewski and Ed Sklepowicz to the Municipal Building Committee and Joyce Palmer Fortune to the Cultural Council.

The agenda lists topics reasonably anticipated within 48 hours of the meeting. The chair of the committee reserves the right to add items to the agenda that may not be listed here; additionally, members of the committee may have unanticipated concerns not listed here that they may bring to the committee. The Board agreed to advertise the Highway Dump Truck on Munic Bid. The minimum price will be \$10,000 with a starting bid of \$5000.

Fred asked Keith about the replacement of missing and corroded concrete guard posts which should be replaced to for both aesthetics and vehicle protection. Discussed occurred regarding the State or the Town addressing issues regarding bridges. Keith will do his best to address the concerns.

Mark presented the proposed FCAT renewal contract for review/discussion at the next meeting.

Mark reported Town Counsel Pat Cantor will be retiring. David Doneski will be our Town Counsel going forward.

Fred will be donating a flag pole to Herlihy Park.

Next Meeting dates

June 30, 2015 – 7 pm

July 14, 2015 – 7 pm

July 28, 2015 – 7 pm

August 11, 2015 – 7 pm

There being no further business to come before this meeting it was adjourned at 9:16 pm.

Respectfully submitted,

Frederick Orloski, Clerk

Documents Used at Meeting and are on file in Selectmen's Office

Vendor and Payroll Warrants #15-26 (on file in the Accountant's Office)

3/3/15 letter from Tighe & Bond regarding Water System Consolidation

Documents and emails related to the purchase of the WMRLS building

Documents in the Cell Tower folder regarding the American Tower Lease

Notes in the Egypt Road folder regarding the purchase of a small parcel at the intersection of 5 & 10

6/9/15 email and 6/16/15 letter regarding the cancellation of Whately ambulance license

6/8/15 letter and contract regarding FRCOG accounting services

6/16/15 email regarding name change to Select Board

6/15/15 email and attachment regarding the sale of a highway truck

6/12/15 email and contract from FCAT

FRCOG appointment letter

SELECTMEN'S APPOINTMENTS**June 16, 2015 – for FY16**

Position	Term	Incumbent
Town Administrator	By contract	Mark Pruhenski
Administrative Assistant	one year	Maryellen Cranston
Town Accountant	By contract	FRCOG
Town Counsel	one year	Kopelman & Paige
Superintendent of Streets/Tree warden	one year	Keith Bardwell
Keeper of the Pound	one year	Daniel Denehy, Jr.
Police Chief	3 year contract	James Sevigne, Jr. (Contract to July 2015)
Full Time Officers	1 year	Donald Bates
<i>Special Police Officers</i>	<i>one year</i>	<i>James Purcell Marc Bryden Randall Williams Jeffrey Baker, Court officer Scott Hutkoski Robert Warger Edwin Zaniowski Jeffrey Soto Joshua Thomas Raymond Vandoloski Kristjan Viise</i>
Fire Chief	one year	John Hannum
Emergency Management Director	one year	Lynn Sibley
Asst. Emergency Management Director	one year	Alan Sanderson, Jr.
Animal Control Officer	one year	Richard Adamcek

SELECTMEN'S APPOINTMENTS

June 16, 2014 – for FY16

<u>Position</u>	<u>Term</u>	<u>Incumbent</u>
Assistant Animal Control Officer	one year	Presently okay to be vacant
Hazardous Waste Coordinator	one year	William Obear
FCSWMD Representative	one year	Ronnie Williams
Municipal Right to Know Coordinator	one year	John Hannum
Franklin County Cooperative Building Inspector	one year	Jim Hawkins, Building Comm. James Cerone – Building Insp
Wiring Inspector	one year	Tom MacDonald, Wiring Insp. Robert Graves, Alternate
Plumbing Inspector	one year	Andrew French, Plumbing/Gas Dale Descavich, Alternate
Weights & Measurers	one year	Auction - Janet Land Robert Warner Kim Reardon John Payne Samantha Warner
Fence Viewer & Field Driver	one year	Ai S. Annis, Jr. David Chamutka Richard Adamcek Vacancy
Veterans Agent	one year	Upper Pioneer Valley Veterans District
Veterans Graves Officer	one year	Raymond Billiel
Representative to Upper PV Veterans District	one year	Donald Sluter
ADA Coordinator	one year	Lynn Sibley

SELECTMEN'S APPOINTMENTS

June 16, 2015 – for FY16

<u>Position</u>	<u>Term</u>	<u>Incumbent</u>
BOARDS AND COMMITTEES		
Registrars of Voters	3 years	Nicole Ciesluk
Zoning Board of Appeals	3 year	Roger Lipton
Zoning Board Alternates	1 year	Fred Orloski
	1 year	Kristin Vevon
Conservation Commission	3 years	Ann Barker
Tri-Town Beach Committee	3 years	Vacancy
Historical Commission	3 years	Howard Nenner Donna Wiley
Council on Aging	3 years 3 years	Lois Bean Kathryn McGrail
Capital Improvement Planning Comm.	1 year	Paul Newlin
Personnel Committee	1 year	Paul Newlin
REPC	1 year	Lynn Sibley
Franklin Regional Council of Governments Rep.	1 year	Lynn Sibley

SELECTMEN'S APPOINTMENTS

June 16, 2015 – for FY16

<u>Position</u>	<u>Term</u>	<u>Incumbent</u>
Energy Committee	1 year	Jonathan Edwards Nathanael Fortune Paul Newlin Michael Griswald
Cultural Council	3 years 3 years 3 years 3 years	Lawrence Kuttner Anthoula Reiss Vacancy Vacancy
Cable TV Advisory Committee	1 year	Gary Lawrence Randy Sibley Joyce Palmer Fortune
Agricultural Commission	3 year	Margaret Christie
FRTA	1 year	Jonathan Edwards
Municipal Building Committee	1 year	Jonathan Edwards Paul Newlin Adelia Bardwell Darcy Tozier Virginia Allis Fred Orloski Judy Markland Anita Husted
Housing Committee	1 year	David Wartel James Kirkendall Fred Orloski Richard Tillberg Catherine Roegge
South County Emergency Medical Services Board of Oversight Representatives	1 year	Gary Stone Randy Sibley
Community Preservation Committee	3 year	Alan Sanderson, Jr. John Devine