

Selectboard  
Meeting Minutes  
June 29, 2020  
Town Offices  
Open Session via Zoom  
5:00 p.m.

The open session of the Selectboard of the Town of Whately was called to order on June 29, 2020 at 5:02 p.m. by the Chairperson, Fred Orloski. Also present via zoom were Selectboard Members Jonathan Edwards and Joyce Palmer-Fortune; Town Administrator Brian Domina, and Administrative Assistant Amy Schrader.

**To discuss and vote on a request from the Highway Superintendent to purchase a storage container for use at the Highway Garage to address deficiencies in the inspection report issued by Department of Labor Standards**

Keith Bardwell (Highway and Building Superintendent) discussed the need for the storage container for use at the Highway Garage with specific attention to potential locations, equipment that needs to be stored, and potential future uses, and container size. The garages at the Town Offices would be the only viable town owned location, but the garages are currently being rented by NUPRO. Keith also discussed the potential security challenges for storing equipment at the Town's yellow barn on Chestnut Plain road. The Board had a brief discussion regarding the storage container's ventilation, potential locations, size, costs, and insurance requirements. Keith (Highway and Building Superintendent) stated that an estimated cost would be \$2,700.00 including delivery. Due to OSHA regulations, the Highway Department's current mezzanine use would be discontinued as of September 1, 2020. The Board unanimously voted to approve the Highway Department's request to purchase a storage container. All in favor. Roll call vote: Jonathan – yes, Fred- yes, and Joyce – yes.

**To discuss and vote on a request from the Chief of Police to implement a body camera program for the Whately Police Department**

Jonathan made a motion to approve the body camera program for the Whately Police Department. Motion was seconded. All in favor. Roll call vote: Jonathan – yes, Fred – yes, and Joyce, yes.

**To discuss and vote on a change in the description of the licensed premises for the Whately Inn under its liquor license**

Joyce made a motion to amend the description of the licensed premises for the Whately Inn's alcohol license to include an outdoor tent, approximately 20' by 30', located in the front parking lot of the establishment. This amendment shall be retroactive to June 1, 2020 and will expire on November 1, 2020 or until the Governor rescinds the Order Clarifying the Progression of the Commonwealth's Phased Workplace Re-Opening Plan and Authorizing Certain Re-Opening Preparations at Phase II Workplaces, issued June 1, 2020, whichever is sooner. Motion was seconded. All in favor. Roll call vote: Jonathan – yes, Fred – yes, and Joyce – yes.

**To discuss hiring for the vacancy at the Highway Department**

Brian informed the Board that Brian Belder has taken a new position and his last day is July 17, 2020. Keith stated that he would like guidance from the Board to move ahead with the hiring process before Brian's departure. Jonathan (Highway Department's Liaison) suggested that Keith post the job, sort through resumes, and Brian, Jonathan, and Keith will hold interviews via Zoom. The Board had a brief discussion regarding the Highway Department's employee structure. The Board agreed to allow Keith to begin the hiring process immediately.

**To discuss and sign a c.90 request for the excavator lease/purchase**

The Board had a brief discussion regarding the logistics of signing the c.90 request form for the excavator lease/purchase. The Board decided that the c.90 request form would be left at the Town Offices for signatures.

**Items Not Anticipated within forty-eight (48) hours of the meeting:**

Fred Orloski stated that he may have a conflict with the July 15, 2020 scheduled meeting date. Fred requested moving the meeting date to a later date due to a scheduling conflict. Joyce stated that the Police Chief's community policing plan is scheduled to be reviewed at that meeting which comes with a July deadline. The Board decided to keep the July 15, 2020 meeting scheduled.

The meeting was adjourned 5:35 p.m.

Respectfully submitted,

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Brian Domina, Town Administrator

Next Meetings: July 15, 2020