

Minutes of the Municipal Building Committee & Historical Commission Joint Meeting
May 16, 2016 at 7:00pm, Town Offices

Present were Building Committee members: Virginia Allis, Adelia Bardwell, Judy Markland, Fred Orloski, and John Wroblewski; and Historical Commission members Alan McArdle, Susan Baron, Judy Markland and Donna Wiley.

The minutes of May 2, 2016 were approved.

Those present 'introduced' themselves to the other members, describing their backgrounds as they related to the committees' charges.

There was a discussion of the RFP for the town hall project. The question whether a cost estimate for the full project is necessary before the RFP can go out was raised. It was agreed that that will be the outcome of the work being requested. Anita and Alan were appointed to contact Mark to ask him for a referral to Andrea at FRCOG for advice on how best to proceed with the RFP.

Donna presented a copy of the memo that the Historical Commission had sent to the Building Committee in 2013 outlining the historical features it felt most important to preserve.

The group discussed the May 11 letter from the Historical Society outlining its opinions about the revised design that John Wroblewski had proposed for the community center's first floor. The Society does not want and will not use the vault, believes that a kitchen is vital, and would like to see the community room larger than in John's design.

John suggested that the committees seek a demolition permit to remove a portion of the floor in a closet at town hall so the structural engineer who did the original analysis of the building might gain access to parts of the foundation not then visible. He also suggested that the droppings be removed from the attic so that the structural soundness of the roof supports be analyzed. The work could be paid for with remaining building maintenance funds. It was voted to ask the Select Board to have the work don, and Fred will make the request.

Judy noted that the insulation work, interior storms and new HVAC equipment at town hall are all eligible for funding under the Green Communities grant program, which hopefully will have another round in FY2017. However, previous grant money must be fully spent before a community is eligible for additional grants, and the school department grant money is still unspent. It was agreed that Fred would talk to the Select Board requesting them to urge the school department to act quickly and that a letter would be sent to the Energy Committee letting them know that we would like to be considered for the next funding round. Judy will draft the letter.

Respectfully submitted,

Judy Markland

Documents discussed during the meeting and on file:

Memo from the Whately Historical Commission to the Town of Whately Building Committee, *Recommendations for Rehabilitation and Restoration of the Whately Town Hall*, July 8, 2013.

Draft plan by John Wroblewski for town hall first floor dated 4/11/16.

Design Issues for Town Hall Renovation, a letter dated May 11, 2016 from Adelia Bardwell, president Whately Historical Society, to the Historical Commission and Municipal Building Committee

Green Communities Competitive Grant Program 2015, *Grant Application Information*, Mass DOER, 1/5/2015.