

**Minutes of the Municipal Building Committee & Historical Commission Joint Meeting**  
April 4, 2017 at 4:00pm, Town Offices

Present were Building Committee members Virginia Allis, Adelia Bardwell, Anita Husted, Dan Kennedy, Judy Markland, Fred Orloski, Ed Sklepowicz and John Wroblewski; and Historical Commission members Susan Baron, Judy Markland, Alan McArdle and Donna Wiley.

The minutes of the March 6 meeting were approved.

Everyone reported favorable comments on the Town Hall Informational Meeting held on April 3 and general satisfaction at the number of attendees.

Discussion turned to necessary corrections in the building specifications. Keith Bardwell will install storm drains in front of Town Hall if the plans are included in SVE's site plans. We still have no answer about the location of and need for the subsurface drainage component in the cost estimates. There are concerns that many of the specs relate to the original town office project and not the current one. It was agreed that everyone should send their revision comments to Fred for consolidation prior to the next meeting.

John will coordinate with Greg's Septic to find the location of the Post Office leaching field.

Alan raised the issue of the Mass Office of Disability grant. Judy reported that the information on the web site is minimal and that she had emailed the address given on the website for more information and received back a link to the same web page.

The group discussed usage policies and fees for town hall. The Select Board is developing a comprehensive policy for all town buildings and facilities. Insurance and liability waivers are being discussed. Alan will research other towns' usage policies.

The next meeting is scheduled for May 1 at 6pm at Town offices.

Respectfully submitted

Judy Markland