

Minutes of the Municipal Building Committee & Historical Commission Joint Meeting
December 5, 2016 at 5:00pm, Town Hall

Present were Building Committee members Virginia Allis, Adelia Bardwell, Anita Husted, Dan Kennedy, Judy Markland, Fred Orloski, Ed Sklepowicz, and John Wroblewski; Historical Commission members Judy Markland and Donna Wiley; and Kristian Whitsett and George Dole of Jones-Whitsett.

The minutes of the November 21 meeting were approved as amended.

There was a brief discussion of the 4pm site visit at Town Hall. John reported that the septic system had passed its Title V inspection and Fred noted that the inspection fee will be paid from the money authorized for the engineering work and preparation for the construction documents. John distributed a diagram showing the placement of the septic systems for the post office and for Town Hall. These will necessitate a reconfiguration of the site plan and parking.

Fred suggested that the handicapped spaces be moved to the front of Town Hall and placed closer to the buildings where the ground is more level. It was agreed that SVE will relook at the design and the components for Option 1 and Option 2 of the site work, as well as include drainage improvements near the street. John stated that SVE should not charge for this work since the septic tanks should have been included in their previous work. Kristian indicated agreement.

There was a discussion of improving the water connection to the building and moving it to the south side. The two water departments also suggest running a new line from the street, since the current one is 45 years old. The diameter will be 4-6" to support any future sprinklers. The cost is not included in the current estimates and will be an Add Alternate.

The revised schedule submitted by J-W was discussed and unanimously approved. Brian has negotiated contract terms for the extended period, including a \$500 payment for each meeting. This was approved unanimously.

There was an extended discussion of the plan specifics with changes suggested for the Smikes House sidewalks, an access panel for the crawl space in the first floor closet, changes to the tile specifications in the restrooms, hardwood floors for the Historical Society space, and elimination of the replacement of the ridge cap which has already been done.

J-W was reminded that we are still waiting for information on the differences in types of mini split between the MRE and VRV and for a recommendation. The location and type (wall or floor mounted) mini splits was discussed especially for the kitchen and hallways. J-W will review this and make changes as necessary for discussion at our next meeting. There are no specs for the lighting and these will be provided.

The Historical Commission will brief the Finance Committee about the grants in the second week in December and the Building Committee is invited. Fred noted that there are several sources of town funds available and he believes that some or all of these will be available to help pay the rehab costs.

The CPA application that Judy had drafted was reviewed and adopted with minor changes. It is due on Dec. 13 and the CPC will meet on the 14th for a preliminary review of submitted applications.

Donna has been meeting with Brian to develop the Cultural Facilities grant proposal.

The next meeting was scheduled for Monday, Dec. 19 at 5pm.

Respectfully submitted,

Judy Markland

Documents discussed at the meeting and on file:

Undated map with drawings of septic locations for Town Hall and the Post Office by John Wroblewski.

Jones-Whitsett, Whately Community Center Schedule, 11/29/16

CPA Funding Request Application for Town Hall Rehabilitation as a Community Center, undated draft.