

## **Whately Historical Commission**

**November 28 2016**

### **Minutes**

Present: Alan McArdle (chair), Susan Baron, Judy Markland, Darcy Tozier, Donna Wiley.

- Minutes of November 7, 2016 meeting approved with noted corrections.
- Town Hall Community Survey - Susan reported that 6 community surveys have been received to date.
  - Committee members agreed to continue to approach organizations they know to encourage completion of the survey.
- Cultural Facilities Fund Grant Proposal – Donna reported that she has been working with Brian Domina to prepare the proposal. The Notification of Intent to Apply was submitted. The application is due January 13, 2017.
  - Letters of support are desired as part of the application. The Commission agreed to approach the following organizations and individuals to request letters:
    - Old Deerfield Village Curator
    - State Representative Kulik
    - State Senator Rosenberg
    - Whately Historical Society
    - Whately Cultural Council
    - Watermelon Wednesdays
  - Donna will call Representative Kulik's office and Judy will call Senator Rosenberg's office to schedule meetings. A one-page fact sheet will be developed for these meetings.
  - Biographies of 8 individuals involved in the project are to be included with the proposal. The Historical Commission agreed to include bios of the following people:
    - Kristian Whitsett (Jones Whitsett)
    - George Dole (Jones Whitsett)
    - Adelia Bardwell
    - Judy Markland
    - Alan McArdle
    - Paul Newlin
    - Fred Orloski
    - Donna Wiley
- CPA Application – The Commission agreed to request “up to \$1 million” when applying for CPA funds.
  - Alan will request a meeting with the Whately Finance Committee to inform them of the project status and request a letter of support for the CPA application.
- Other discussions relating to Town Hall Renovation
  - Potential Town Hall renovation fund sources include:
    - CPA funding

- Massachusetts Cultural Facilities Fund Grants
- Massachusetts Preservations Projects Fund Grants
- Massachusetts Green Communities Grants
- Friends of Town Hall and other private donors
- Town of Whately
- Donna noted that any private and town funds spent since September 1, 2016 related to the renovation of Town Hall can be used as matching funds for the Facilities Fund Grant.
- Project timeline – Given the parameters associated with funding sources, the Historical Commission will encourage the Municipal Building Committee to begin construction in September, 2017.
  - The Cultural Facilities Fund requires that grant recipients begin construction within 18 months of a grant being awarded (June).
  - The Preservation Projects Fund requires work to be completed within 12 months of receiving the grant (July 1).

Minutes respectfully submitted by Susan Baron.