

**Historical Commission Meeting
August 15, 2016 Minutes**

Attendees: Alan McArdle (chair), Susan Baron, Judy Markland, Donna Wiley

- I. Minutes from previous meeting approved
- II. Susan Baron informed the group that Darcy Tozier has agreed to rejoin the Historical Commission effective September
- III. Lynn Sibley presented the CPC application for a Vault for Town Offices – Documents considered historic resources
 - a. Only one bid submitted because only one qualified bid received
 - b. Safe at Town Offices small. Needs additional storage space.
 - c. 75% of documents to be placed in vault will be historic
 - d. Half of funds to be sourced from the Town
 - e. HC unanimously agreed to send a letter of support to the Select Board
- IV. Update on Town Hall planning
 - a. MBC/HC subcommittee voted for Jones-Whitsett to provide bid-ready documents, with Reinhardt identified as second choice
 - b. Judy noted that construction documents are needed by late November for Mass Cultural Commission funding application due in December
- V. Funding Sources
 - a. Donna Wiley provided the Community Foundation of Western Massachusetts guidelines for grants
 - i. Matching funds from private and federal sources must be paid in order to release Massachusetts Cultural Commission funds
 - ii. Donna to speak with Massachusetts Cultural Council Facilities grant recipients in Berlin, Peabody, Shelburne Falls and/or the Hitchcock Center to learn more about the process
 - iii. Alan to contact the Whately Cultural Commission to request a joint meeting to discuss their endorsement and participation in planning for and pursuing funding for the community center.
 - b. Judy mentioned that Mass Preservation Commission requires preservation restriction.
 - i. Susan will contact Michael Steinitz, Assistant Director at Massachusetts Historical Commission, to request a sample preservation restriction.
 - ii. Deadline for MPC application is April
 - iii. This source may be appropriate for windows and roof repair
 - c. Dorrie Brooks from J-W offered to help us pursue funding for museum needs. Proposal for museum needs (e.g., security, cultural, display) will need to come from Historical Society.
- VI. Community Development Strategy Review
 - a. Judy provided edits to document drafted by FRCOG
 - b. Judy to revise based on committee input and send to Alan, who will send it to Brian Domina
- VII. Donna has provided comments to Conway School on Whately Center Historic District Study
 - a. Public meeting to discuss recommendations is scheduled for September 20
 - b. Donna to request version of images that can be extracted
- VIII. Next meeting scheduled for 5pm September 19 at Town Hall

Minutes respectfully submitted by Susan Baron