

**Whately Conservation Commission**  
**Wednesday, March 20, 2024**  
**Zoom Remote Public Meeting**  
**Minutes**

Commissioners present: Andrew Ostrowski, Ann Barker, Montserrat Archbald, George Owens, and Scott Jackson (chair)

Commissioners absent:

Others present:

Meeting convened at 7:00 p.m.

1. The Commission voted unanimously (5-0) to accept the minutes from the February 21, 2024, meeting.
2. Updates and other business:

Montserrat Archbald agreed to continue serving as the Conservation Commission's representative on the town's Housing Committee. She explained a new housing bylaw that is in the works.

Chairman Jackson discussed an email request the Commission received from Megan West (54 State Road) for an Emergency Certificate to repair her driveway, which unexpectedly developed a large sink hole. Jackson inspected the driveway and reported that the sink hole was large enough that the driveway is not useable. It was his opinion that the sink hole resulted from a failed culvert and water piping through and washing away the driveway fill. He responded with instructions for requesting an Emergency Certificate and indicated that he thought it would be necessary to replace the failed culvert. The Commission authorized by a unanimous vote (5-0) the Chair to issue an Emergency Certificate for culvert replacement and driveway repair specifying that the repair either meet the Stream Crossing Standards to the maximum extent practicable or that a temporary culvert be installed and followed up with a Notice of Intent for a more permanent culvert that meets regulatory requirements. The Notice of Intent should be filed by the end of June so that there is time in July and August to install the replacement culvert.

Chairman Jackson provided an update about the potential shared conservation agent position.

Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Scott Jackson